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Tender

Dynamic Purchasing System for Print & Fulfilment Services

GATESHEAD COUNCIL

F02: Contract notice

Notice identifier: 2022/S 000-016037

Procurement identifier (OCID): ocds-h6vhtk-03454a

Published 10 June 2022, 3:07pm

The closing date and time has been changed to:

31 July 2027, 12:00pm

See the [change notice](#).

Section I: Contracting authority

I.1) Name and addresses

GATESHEAD COUNCIL

Regent Street

Gateshead

NE81HH

Contact

Hannah Millar

Email

hannahmillar@gateshead.gov.uk

Country

United Kingdom

NUTS code

UKC22 - Tyneside

Internet address(es)

Main address

www.gateshead.gov.uk

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.due-north.com/Register>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.due-north.com/Register>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Dynamic Purchasing System for Print & Fulfilment Services

Reference number

DN615124

II.1.2) Main CPV code

- 79800000 - Printing and related services

II.1.3) Type of contract

Services

II.1.4) Short description

The Council wishes to establish a Dynamic Purchasing System (DPS) with a number of qualified and experienced suppliers to deliver a range of printing and fulfilment services.

The DPS will comprise of the following categories:

Category 1 - Printing and Fulfilment Services

Category 2 - Printing of Council News Magazine and Other Related Articles

Category 3 - General Print

Category 4 - Large Format Print

Category 5 - Promotional Print

The purpose of the DPS is to meet the Council's requirements for printing and fulfilment work that cannot be fulfilled by its internal multi-functional devices.

Suppliers who are admitted to the DPS will be invited to respond to tenders, as and when they are issued by the Council.

II.1.5) Estimated total value

Value excluding VAT: £2,000,000

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

II.2) Description

II.2.1) Title

Print and Fulfilment Services

Lot No

1

II.2.2) Additional CPV code(s)

- 79800000 - Printing and related services

II.2.3) Place of performance

NUTS codes

- UKC2 - Northumberland and Tyne and Wear

II.2.4) Description of the procurement

Printing and Fulfilment Services such as:

Quarterly and annual statements

Newsletters

Surveys

Envelope, flyer and letter printing

Mail merge

Self-mailers (e.g. postcards)

Other mailing activity as required.

Suppliers should note that this list is not exhaustive and does not represent an actual requirement.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £617,500

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

60

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

This contract has options to extend past the initial 60 month period

II.2) Description

II.2.1) Title

Printing of Council News Magazine and Other Related Articles

Lot No

2

II.2.2) Additional CPV code(s)

- 79800000 - Printing and related services

II.2.3) Place of performance

NUTS codes

- UKC2 - Northumberland and Tyne and Wear

II.2.4) Description of the procurement

Printing of Council News Magazine and Other Related Articles such as:

Printing of the Council's resident's magazine 'Gateshead Council News'

Printing of other publications

Suppliers should note that this list is not exhaustive and does not represent an actual requirement.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £390,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

60

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

This contract has options to extend past the initial 60 month period

II.2) Description

II.2.1) Title

General Print

Lot No

3

II.2.2) Additional CPV code(s)

- 79800000 - Printing and related services

II.2.3) Place of performance

NUTS codes

- UKC2 - Northumberland and Tyne and Wear

II.2.4) Description of the procurement

General Print Services such as:

Offset/Litho Print

Digital Print

Web Print

Leaflets, brochures, die-cut folders etc.

Finishes such as Die-cut, Lamination, Encapsulation, Fold/crease/score, Perfect Binding, Perforation, Embossing, Foil Blocking, Eye Letting, Spot UV, Numbering

Suppliers should note that this list is not exhaustive and does not represent an actual requirement.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £455,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

60

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

This contract has options to extend past the initial 60 month period

II.2) Description

II.2.1) Title

Large Format Print

Lot No

4

II.2.2) Additional CPV code(s)

- 79800000 - Printing and related services

II.2.3) Place of performance

NUTS codes

- UKC2 - Northumberland and Tyne and Wear

II.2.4) Description of the procurement

Large Format Print such as:

Bridge Banners

Pull Up Banners

Large Foamex Boards

Vehicle Signage

Posters

Finishes such as Stitching, Eyeletting, Laminating, Mounting

Suppliers should note that this list is not exhaustive and does not represent an actual requirement.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £97,500

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

60

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

This contract has options to extend past the initial 60 month period

II.2) Description

II.2.1) Title

Promotional Print

Lot No

5

II.2.2) Additional CPV code(s)

- 79800000 - Printing and related services

II.2.3) Place of performance

NUTS codes

- UKC2 - Northumberland and Tyne and Wear

II.2.4) Description of the procurement

Promotional Print to include supply and printing of items such as:

Pens

Mugs

Reusable shopping bags

USB sticks

Lanyards

T-shirts

Corporate gifts such as paperweights, key rings, mouse mats etc.

Suppliers should note that this list is not exhaustive and does not represent an actual requirement.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £97,500

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

60

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

This contract has options to extend past the initial 60 month period

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Restricted procedure

IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the setting up of a dynamic purchasing system

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Originally published as:

Date

11 July 2022

Local time

12:00pm

Changed to:

Date

31 July 2027

Local time

12:00pm

See the [change notice](#).

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.4) Procedures for review

VI.4.1) Review body

The Borough Council of Gateshead

Gateshead

Country

United Kingdom