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Tender

## **South Lincolnshire Academies Trust ~ Cleaning Services Tender**

South Lincolnshire Academies Trust

F02: Contract notice

Notice identifier: 2021/S 000-016033

Procurement identifier (OCID): ocids-h6vhtk-02c613

Published 9 July 2021, 9:15am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

South Lincolnshire Academies Trust

Bourne Academy, Edinburgh Crescent Bourne, Bourne

Lincolnshire

PE10 9DT

#### **Email**

[tenders@litmuspartnership.co.uk](mailto:tenders@litmuspartnership.co.uk)

#### **Telephone**

+44 1276673880

#### **Country**

United Kingdom

#### **NUTS code**

UKF3 - Lincolnshire

**Internet address(es)**

Main address

<https://www.slat.org.uk/>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://litmustms.co.uk/respond/F4SP4W75RJ>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

South Lincolnshire Academies Trust ~ Cleaning Services Tender

#### **II.1.2) Main CPV code**

- 90919300 - School cleaning services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The successful Supplier will be required to provide Cleaning services for South Lincolnshire Academies Trust.

South Lincolnshire Academies Trust was formed in 2011 and currently includes:

Bourne Academy, PE10 9DT,

Spalding Academy, PE11 2EJ

Giles Academy, PE22 9LD.

The schools are within 32 miles of each other.

#### **II.1.5) Estimated total value**

Value excluding VAT: £2,046,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKF3 - Lincolnshire

Main site or place of performance

Lincolnshire

#### **II.2.4) Description of the procurement**

The successful Supplier will be required to provide Cleaning services for South Lincolnshire Academies Trust.

South Lincolnshire Academies Trust was formed in 2011 and currently includes Bourne Academy, PE10 9DT, Spalding Academy, PE11 2EJ and Giles Academy, PE22 9LD. The schools are within 32 miles of each other.

This is the first time that all three of the schools have participated in a shared competitive tender for cleaning services, currently having one contractor at Bourne/Spalding Academies and Giles Academy is an in-house cleaning service.

Bourne Academy is an 11 to 18 mixed comprehensive school, with circa 1400 pupils on roll. (Currently contracted out)

Spalding Academy is a mixed comprehensive secondary school, with circa 1200 pupils on roll. (Currently contracted out)

Giles Academy is an 11 to 16 mixed comprehensive school, with circa 800 pupils on roll. (Currently in-house provision)

The schools are oversubscribed with rising demand and have a shared focus of high expectations, with a firm, fair and consistently applied code of conduct which is understood by students, teachers and parents / carers.

The contract will commence on 1 April 2022 for an initial period of three years, with the opportunity to extend for a further period of two years at the discretion of the governing body. The successful Supplier will invoice the client for one-twelfth of the annual cost on a monthly basis, also guaranteeing both the number of input hours to the contract and the quality of cleaning provision. Any variations to the contract that are requested by the Client should be invoiced at the agreed rate and should be calculated on an hourly rate per employee needed to carry out the variation to the satisfaction of the contract supervising officer. The Client's requirement shall be for 190 academic days, 5 inset days and 20 days periodic cleaning per annum.

The annual contract value is circa: Bourne £103,400, Spalding £120,700, Giles £185,100, Total £409,200

The sites must at all times meet health, safety and environmental standards appropriate

to the sites and their use and the successful Supplier must comply with the Client's health, safety and environmental policies and procedures. The services must be provided so as not to interrupt the routine of the schools.

We are seeking a suitably experienced Supplier who has current experience of working within the secondary school or HE / FE market place, ideally with a strong operational base within the South Lincolnshire area, thus allowing for both adequate contract support and the operational flexibility that is to be delivered in support of the contract as and when required.

The scope of the contract covers all cleaning provision within the school buildings at Bourne, Spalding and Giles Academies. The successful Supplier will be expected to deliver a concise and detailed method of management reporting at the end of each month thus updating the schools' senior management team on the contract performance.

The projected cost of cleaning for the current year is circa £390K for all buildings (excluding external window cleaning). However, it is believed that through equipment and cleaning material innovation and the effective recruitment, training and supervision of cleaning staff there is opportunity for improvement.

Please see SQ Document for further details.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £2,046,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 April 2022

End date

31 March 2027

This contract is subject to renewal

No

### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 5

Maximum number: 10

Objective criteria for choosing the limited number of candidates:

A minimum of 5 suppliers and a maximum of 10 suppliers will be taken forward to the tender stage of the process. Where less than 5 suppliers meet the minimum standards, only those that meet the minimum standards will be taken through to the tender stage. Where more than 5 suppliers meet the minimum standard, those suppliers with the highest scores will proceed to the tender stage.

### **II.2.10) Information about variants**

Variants will be accepted: Yes

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

27 August 2021

Local time

12:00pm

#### **IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates**

27 September 2021

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of

tenderers will be based solely on the criteria set out for the procurement.

It will be the supplier's responsibility to obtain any necessary documents in order to submit a response by the closing date and time.

The contracting authority reserves the right not to award any or part of the contract which is the subject of this contract notice and reserves the right to terminate the procurement process at any time.

The contracting authority will not be liable for any costs incurred by those expressing an interest in tendering for this contract opportunity.

The contracting authority will consider variant bids, evaluating them (so far as the variant or the evaluation of the variant is in the opinion of the contracting authority practicable) on the same basis as a conforming bid, but shall not be obliged to accept any such bid in preference to a conforming bid even if the variant bid scores more highly. No variant will be considered unless the bidder simultaneously submits a conforming bid.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://litmustms.co.uk/tenders/UK-UK-Lincolnshire:-School-cleaning-services./F4SP4W75RJ>

To respond to this opportunity, please click here:

<https://litmustms.co.uk/respond/F4SP4W75RJ>

GO Reference: GO-202178-PRO-18532427

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

South Lincolnshire Academies Trust

Lincolnshire

PE10 9DT

Country

United Kingdom