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Planning

T Level Professional Development (TLPD) Leadership Residential

The Education and Training Foundation

F01: Prior information notice

Prior information only

Notice identifier: 2021/S 000-016028

Procurement identifier (OCID): ocids-h6vhtk-02c60e

Published 9 July 2021, 8:55am

Section I: Contracting authority

I.1) Name and addresses

The Education and Training Foundation

Third Floor, 157 - 197 Buckingham Palace Road

London

SW1W 9SP

Email

tenderqueries@etfoundation.co.uk

Telephone

+44 2037408280

Country

United Kingdom

NUTS code

UKI - London

Internet address(es)

Main address

<http://www.et-foundation.co.uk>

Buyer's address

https://www.mytenders.co.uk/search/Search_AuthProfile.aspx?ID=AA28768

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

Additional information can be obtained from the above-mentioned address

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

https://www.mytenders.co.uk/search/Search_AuthProfile.aspx?ID=AA28768

I.4) Type of the contracting authority

Other type

Charity

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

T Level Professional Development (TLPD) Leadership Residential

Reference number

TLPD LRes 2021 - 2024

II.1.2) Main CPV code

- 80000000 - Education and training services

II.1.3) Type of contract

Services

II.1.4) Short description

T Levels Professional Development (TLPD) has a range of activities, many of which are underway. One programme area which was delayed due to the Covid -19 pandemic was creation and delivery of a residential leadership programme. Aligned with the wider TLPD curriculum and CPD already devised, ETF are seeking to commission the design and delivery of a distinct and separate high status offer for a limited number of participants from leadership roles within the FE sector, preparing them to lead delivery of T Levels in their organisation.

II.1.5) Estimated total value

Value excluding VAT: £850,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 80000000 - Education and training services
- 80500000 - Training services

- 80510000 - Specialist training services
- 80531200 - Technical training services
- 80511000 - Staff training services
- 80570000 - Personal development training services
- 92312212 - Services related to the preparation of training manuals

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

Main site or place of performance

England

II.2.4) Description of the procurement

The ETF are seeking a delivery partner who will be able to develop and deliver this residential programme. It will consist of:

The development and delivery of a residential leadership course (expected to be a 'long weekend' of attendance or equivalent). The course is to focus primarily on change management theory and practice through the lens of the UK public sector, building capacity in the leadership teams to see through complex and long term cultural and operational change in their organisation.

The facilitation of a number (probably three) of follow up development sessions for participants, one per term, sharing practice between 'buddy groups' and at different levels within their organisations to ensure success and embedding of practice. These are not expected to be residential, nor necessarily held at the residential location (although this can be considered based on costings).

The primary activity of the Residential is planned as a three day / two night residential training programme. The duration has been proposed as this allows delivery over a 'long weekend' for example leading into a half term break, minimising disruption in college delivery – the target audience will have many competing demands on their time.

It is proposed that the residential phase of the programme is the beginning of a longitudinal process of organisational development which will last for at least the following eighteen months. This OD process will involve the attendees at the residential but also a small number of other provider staff.

The potential first target date for delivery of residential 1 is currently February 2022.

Market Engagement Request for Information

We would welcome your views on the proposed contract work in terms of:

1. Is this residential contract of sufficient scale to be of interest to your organisation?
2. What expertise and prior experience would be brought to bear in this contract, please provide a brief example
3. Is the Tender timeframe realistic, if not please provide preferred timeline?
4. What challenges may exist in relation to intellectual property or other contractual obligations of delivering a government funded contract?

Please see Appendix A – IP Requirements document and refer to Appendix B- ETF Terms and Conditions

5. Please indicate the level of approval that would be required to enable you to enter into a contract to supply the Service (e.g., Chief Exec / Board approval / Managing Director / Head of Service, etc):
6. Please provide a high-level budget breakdown for delivery of the services by completing Appendix C - Draft Financial model
7. Please provisionally estimate (as a percentage of total cost) the % amount of the delivery that will be performed by in house staff, the % that would be delivered by freelance staff, and the % that would be sub-contracted
8. What can be realistically achieved in the delivery timeframe
9. Approach to delivery of the requirements
10. Please advise preference for delivery of strands of work

Strand 1 only

Strand 2 only

Both Strands

11. What Key Performance Indicators or service measures would be effective and appropriate for this contract (s)

12. Likelihood (or not) of bidding

Indicative timetable

Pre-Market Engagement Exercise - 09/07/2021-23/07/2021

Invitation to Tender issued - 05/08/2021

Tender response deadline - 02/09/2021

Contract Award - By 16/10/2021

Contract start -18/10/21

II.2.14) Additional information

The TLPD Procurement is for education services and for the purposes of the Public Contracts Regulations 2015 ("Regulations") falls into the category of "Social and Other Specific Services"

II.3) Estimated date of publication of contract notice

19 July 2021

Section IV. Procedure

IV.1) Description

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

Section VI. Complementary information

VI.3) Additional information

Please note this Notice is not a Call for Competition. Any future contract opportunities related to this requirement may be published on Contracts Finder and/or FTS

All information and dates contained in this notice is indicative only.

ETF may use information provided and/or future correspondence when compiling any final tender documents but reserves the right not to accept any such information.

The ETF manages its market engagement and tender activity through the [myTenders.co.uk](https://www.mytenders.co.uk) portal, all documents are available to download from this site, all tenderers should acquaint themselves with this portal to ensure that they have an understanding of how the site works.

Tenderers should submit a response to this Market Engagement to the following e-mail address: tenderqueries@etfoundation.co.uk no later than 14:00hrs on 22nd July 2021

In addition we are offering an on-line bidder open session at 3:00 pm on 15th July where we will discuss the project and welcome questions or suggestions concerning the approach we are proposing. Please register for this by 9:00 am on 15th July if interested at the following email address tenderqueries@etfoundation.co.uk

Any questions or queries relating to this document and related documentation should be raised via the tenderqueries@etfoundation.co.uk

NOTE: To register your interest in this notice and obtain any additional information please visit the myTenders Web Site at https://www.mytenders.co.uk/Search/Search_Switch.aspx?ID=223323.

(MT Ref:223323)