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Tender

NEPO529 - Events Management and Infrastructure

THE ASSOCIATION OF NORTH EAST COUNCILS LIMITED

F02: Contract notice

Notice identifier: 2022/S 000-015990

Procurement identifier (OCID): ocds-h6vhtk-02a254

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Section I: Contracting authority

I.1) Name and addresses

THE ASSOCIATION OF NORTH EAST COUNCILS LIMITED

Northern Design Centre, Abbots Hill, Baltic Business Quarter

Gateshead

NE8 3DF

Contact

Carly Ivers

Email

professional.services@nepo.org

Telephone

+44 1916380040

Country

United Kingdom

NUTS code

UKC - North East (England)

Internet address(es)

Main address

www.nepo.org

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

www.nepo.org

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

www.nepo.org

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

NEPO529 - Events Management and Infrastructure

Reference number

NEPO529

II.1.2) Main CPV code

- 92000000 - Recreational, cultural and sporting services

II.1.3) Type of contract

Services

II.1.4) Short description

The Association of North East Councils Trading as the North East Procurement Organisation (NEPO) is seeking to establish a sole supplier Framework for the provision of Events Management and Infrastructure services for use by contracting authorities throughout the United Kingdom.

NEPO529 - Events Management and Infrastructure will operate as a neutral vendor managed service. The neutral vendor will not provided Events Management and Infrastructure services in its own right but will facilitate the sourcing and selection of suitable suppliers under the Framework Contract. The neutral vendor will manage a perpetual supply chain capable of meeting the scope of the Framework Contract, acting with neutrality at all times.

II.1.5) Estimated total value

Value excluding VAT: £225,000,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 71300000 - Engineering services
- 71500000 - Construction-related services
- 79000000 - Business services: law, marketing, consulting, recruitment, printing and security
- 90711000 - Environmental impact assessment other than for construction
- 92000000 - Recreational, cultural and sporting services

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

II.2.4) Description of the procurement

NEPO are using a Competitive Dialogue procedure for the procurement of this Framework Agreement, set out at Regulation 30 of the Public Contract Regulations.

A maximum of 3 organisations will be invited to Invitation to Competitive Dialogue (assuming that there are at least 3 suitably qualified organisations that pass the minimum criteria.) following evaluation of Tenderers response to the Selection Questionnaire.

If there are fewer than 3 organisations that pass the minimum criteria, then only those who pass will be invited to Invitation to Competitive Dialogue. If there are more than 3 organisations who pass the minimum criteria then the 3 highest scoring tenderers only, based on the scored question within the SQ, will be invited to Invitation to Competitive Dialogue. The minimum criteria are documented within Schedule 1 - Selection Questionnaire and Appendix 1 - Scoring Matrix and include a minimum threshold that must be achieved on the scored question.

Following evaluation of Tenderers responses to the Selection Questionnaire, successful Tenderers will be invited to Invitation to Competitive Dialogue. Discussions during the Competitive Dialogue stage will focus on developing solutions which effectively meet NEPO's aims and ambitions for this Framework Contract.

Following conclusion of the Dialogue stage, Tenderers who have been involved within the Competitive Dialogue will be invited to submit final Tenders. Following submission, Tenderers will be evaluated against the pre-defined evaluation criteria and NEPO will seek to award to a single operator who has been identified as submitting the most economically advantageous bid.

The opportunity can be accessed via the NEPO eTender system. Suppliers wishing to be considered for this Framework Agreement must register their expression of interest and

submit a tender through the NEPO eTender System. If not already registered, candidates should register on the NEPO eTender system at <https://procontract.due-north.com/register>.

Tenders must be submitted using the link above. Tenders submitted via post or email methods will not be accepted. If you require time-critical assistance on submitting your Tender please contact the System Support Team on 0330 0050352. For non time-critical issues, such as passwords, general account queries and location of information etc, please contact Proactis Supplier Support Helpdesk Ticketing System (<http://proactis.kayako.com/>) and select ProContract V3 support. You will then need to log in or submit a ticket to register your issue. Alternatively, you can email ProContractSuppliers@proactis.com this will automatically log a support ticket on the Proactis Supplier Support Helpdesk.

NEPO does not give any guarantee and/or warrant the actual value of orders (if any) which will be placed with the successful suppliers by any Contracting Authority using the Framework Agreement pursuant to this process and accepts no liability thereof.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £225,000,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

96

This contract is subject to renewal

Yes

Description of renewals

It is anticipated that this Framework will be renewed prior to its conclusion.

II.2.9) Information about the limits on the number of candidates to be invited

Envisaged number of candidates: 3

Objective criteria for choosing the limited number of candidates:

A maximum of 3 tenderers will be shortlisted from this Selection Questionnaire (SQ) process and Invited to Tender, if there are at least 3 suitably qualified tenderers that pass the minimum criteria. If there are less than 3 tenderers that pass the minimum criteria, then only those tenderers that pass will be Invited to Tender. If there are more than 3 tenderers that pass the minimum criteria, then the 3 highest scoring tenderers only will be Invited to Tender.

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Competitive dialogue

IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

Framework agreement with a single operator

In the case of framework agreements, provide justification for any duration exceeding 4 years:

The Framework Contract is anticipated to exceed 48 months in duration. This is due to the commercial and contractual complexity of the Framework Contract combined with the cost of administrating the procurement for NEPO, Contracting Authorities, Tenderers and impacted Supply Chains.

IV.1.4) Information about reduction of the number of solutions or tenders during negotiation or dialogue

Recourse to staged procedure to gradually reduce the number of solutions to be discussed or tenders to be negotiated

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2021/S 000-006883](#)

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

13 June 2022

IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected

candidates

14 June 2022

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 6 (from the date stated for receipt of tender)

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.3) Additional information

NEPO is a Central Purchasing Body as defined in the Public Contract Regulations 2015 (PCR15). The agreement will be available for use by all NEPO Members. A list of member organisations is available in the About section of the NEPO website at: www.nepo.org

This agreement will also be made available to all current and future NEPO Associate Members. Current Associate Members are listed in the Associate Member section of the NEPO website at: www.nepo.org/associate-membership/list

NEPO intends to make the resulting agreement available for use by all Contracting Authorities throughout all administrative regions of the UK (as defined by the Public Contracts Regulations 2015) including but not limited to Government Departments and their Agencies, Non-Departmental Public Bodies, Central Government, NHS Bodies, Local Authorities, Emergency Services, Coastguard Emergency Services, Educational Establishments, Registered Social Landlords and Registered Charities who have a need to purchase the above services.

Please see the following websites for further details:

<http://www.direct.gov.uk/en/DI1/Directories/Localcouncils/index.htm>

<https://www.gov.uk/government/organisations/department-for-education>

<https://www.gov.uk/check-a-university-is-officially-recognised/recognised-bodies>

<http://www.schoolswebdirectory.co.uk/localauthorities.php>

<http://www.ukschoolsdirectory.net>

<https://www.gov.uk/find-school-in-england>

<https://education.gov.scot/ParentZone>

<http://hwb.wales.gov.uk/>

<https://www.education-ni.gov.uk/>

<https://www.gov.uk/government/publications/open-academies-and-academy-projects-in-development>

<http://unistats.direct.gov.uk/institutions/>

<http://www.hefce.ac.uk/workprovide/unicoll/heis/>

<http://www.hefce.ac.uk/workprovide/unicoll/fecs/>

<http://www.nhs.uk/ServiceDirectories/Pages/AcuteTrustListing.aspx>

<http://www.wales.nhs.uk/nhswalesaboutus/structure>

<http://www.scottishambulance.com/TheService/organised.aspx>

<http://www.hscni.net/index.php?link=trusts>

<http://www.scottishambulance.com/AboutUs/HowWeOrganised.aspx>

<http://www.direct.gov.uk/en/DI1/Directories/A-ZOfCentralGovernment/index.htm>

<https://www.gov.uk/government/organisations>

<http://www.northernireland.gov.uk/gov.htm>

<http://www.nidirect.gov.uk/local-councils-in-northern-ireland>

<http://www.scotland.gov.uk/Publications/2012/02/2421/1>

<https://www.communities-ni.gov.uk/contact>

<https://www.finance-ni.gov.uk/articles/list-public-bodies-which-ni-public-procurement->

[policy-applies](#)

<https://www.ons.gov.uk/>

<https://www.police.uk/forces/>

<http://www.police-information.co.uk/index.html>

<http://www.psni.police.uk/index.htm>

<http://www.scotland.police.uk/>

<https://www.gov.uk/government/organisations/maritime-and-coastguard-agency>

<http://www.fireservice.co.uk/information/ukfrs>

<http://www.gov.scot/Topics/archive/law-order/Police/PoliceServiceofScotland>

<http://www.fire.org.uk/fire-brigades.html>

<http://www.nifrs.org/areas-districts/>

<http://www.firescotland.gov.uk/your-area.aspx>

<https://www.gov.uk/government/publications/current-registered-providers-of-social-housing>

<http://directory.scottishhousingregulator.gov.uk/pages/default.aspx>

<https://gov.wales/topics/housing-and-regeneration/publications/registered-social-landlords-in-wales/?lang=en>

<https://www.nidirect.gov.uk/contacts/housing-associations>

http://www.charity-commission.gov.uk/About_us/Regulation/Registering_charities_index.aspx

<http://www.oscr.org.uk/>

<https://idea.org.uk/>

<http://apps.charitycommission.gov.uk/Showcharity/RegisterOfCharities/registerhomepage.aspx>

http://www.sell2wales.gov.uk/Search/search_Auth.aspx

<http://www.communities.gov.uk/newsroom/factsandfigures/housingplanning1/facts/socialhousing/?id=1822644>

A complete list of permissible users is shown on the NEPO website below:

<https://www.nepo.org/associate-membership/permissible-users>

Organisations wishing to access the NEPO agreement will be required to register as a NEPO Associate Member in the first instance.

Further information can be found at: www.nepo.org

VI.4) Procedures for review

VI.4.1) Review body

NEPO

Northern Design Centre, Abbots Hill, Baltic Business Quarter

Gateshead

NE8 3DF

Country

United Kingdom