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Planning

Provision of Debt Recovery Services

NHS Wales Shared Services Partnership-Procurement Services (hosted by Velindre University NHS Trust)

F01: Prior information notice

Prior information only

Notice identifier: 2025/S 000-015983

Procurement identifier (OCID): ocds-h6vhtk-050509

Published 17 April 2025, 3:19pm

Section I: Contracting authority

I.1) Name and addresses

NHS Wales Shared Services Partnership-Procurement Services (hosted by Velindre University NHS Trust)

Woodland House, Maes-y-Coed Road, Llanishen

Cardiff

CF14 4HH

Contact

EVANGELINE THORPE

Email

evangeline.thorpe@wales.nhs.uk

Telephone

+44 2921500823

Country

United Kingdom

NUTS code

UK - United Kingdom

Internet address(es)

Main address

<http://nwssp.nhs.wales/ourservices/procurement-services/>

Buyer's address

https://www.sell2wales.gov.wales/search/Search_AuthProfile.aspx?ID=AA0221

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

Additional information can be obtained from the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Health

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Provision of Debt Recovery Services

II.1.2) Main CPV code

- 79940000 - Collection agency services

II.1.3) Type of contract

Services

II.1.4) Short description

Cardiff and Vale University Health Board (UHB) is seeking expressions of interest from experienced and qualified suppliers capable of providing a comprehensive debt collection service.

The service will relate specifically to debts that have remained unpaid for 54 days or more and have already been processed through the UHB's internal credit control procedures.

Interested parties should be able to demonstrate:

- Proven experience in debt recovery within the public sector or similar environments
- Compliance with all relevant legislation and industry standards
- A professional, ethical approach to collections

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKL22 - Cardiff and Vale of Glamorgan

II.2.4) Description of the procurement

Cardiff and Vale University Health Board (UHB) is seeking expressions of interest from experienced and qualified suppliers capable of providing a comprehensive debt collection service.

The service will relate specifically to debts that have remained unpaid for 54 days or more and have already been processed through the UHB's internal credit control procedures.

Interested parties should be able to demonstrate:

- Proven experience in debt recovery within the public sector or similar environments
- Compliance with all relevant legislation and industry standards
- A professional, ethical approach to collections

II.2.14) Additional information

This notice is issued solely to gauge market interest and does not constitute a formal procurement process.

Suppliers wishing to express interest should respond on Sell2Wales to be included in the tender process.

Please note any organisations which have not expressed interest from this notice will not be invited to tender.

II.3) Estimated date of publication of contract notice

1 June 2025

Section IV. Procedure

IV.1) Description

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

Section VI. Complementary information

VI.3) Additional information

NOTE: To register your interest in this notice and obtain any additional information please visit the Sell2Wales Web Site at

[https://www.sell2wales.gov.wales/Search/Search_Switch.aspx?ID=150098.](https://www.sell2wales.gov.wales/Search/Search_Switch.aspx?ID=150098)

(WA Ref:150098)