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Planning

## **Provision of Debt Recovery Services**

NHS Wales Shared Services Partnership-Procurement Services (hosted by Velindre University NHS Trust)

F01: Prior information notice

Prior information only

Notice identifier: 2025/S 000-015983

Procurement identifier (OCID): ocds-h6vhtk-050509

Published 17 April 2025, 3:19pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

NHS Wales Shared Services Partnership-Procurement Services (hosted by Velindre University NHS Trust)

Woodland House, Maes-y-Coed Road, Llanishen

Cardiff

CF14 4HH

#### **Contact**

EVANGELINE THORPE

#### **Email**

[evangeline.thorpe@wales.nhs.uk](mailto:evangeline.thorpe@wales.nhs.uk)

#### **Telephone**

+44 2921500823

**Country**

United Kingdom

**NUTS code**

UK - United Kingdom

**Internet address(es)**

Main address

<http://nwssp.nhs.wales/ourservices/procurement-services/>

Buyer's address

[https://www.sell2wales.gov.wales/search/Search\\_AuthProfile.aspx?ID=AA0221](https://www.sell2wales.gov.wales/search/Search_AuthProfile.aspx?ID=AA0221)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

Additional information can be obtained from the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Health

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Provision of Debt Recovery Services

#### **II.1.2) Main CPV code**

- 79940000 - Collection agency services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Cardiff and Vale University Health Board (UHB) is seeking expressions of interest from experienced and qualified suppliers capable of providing a comprehensive debt collection service.

The service will relate specifically to debts that have remained unpaid for 54 days or more and have already been processed through the UHB's internal credit control procedures.

Interested parties should be able to demonstrate:

- Proven experience in debt recovery within the public sector or similar environments
- Compliance with all relevant legislation and industry standards
- A professional, ethical approach to collections

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKL22 - Cardiff and Vale of Glamorgan

#### **II.2.4) Description of the procurement**

Cardiff and Vale University Health Board (UHB) is seeking expressions of interest from experienced and qualified suppliers capable of providing a comprehensive debt collection service.

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- Proven experience in debt recovery within the public sector or similar environments
- Compliance with all relevant legislation and industry standards
- A professional, ethical approach to collections

#### **II.2.14) Additional information**

This notice is issued solely to gauge market interest and does not constitute a formal procurement process.

Suppliers wishing to express interest should respond on Sell2Wales to be included in the tender process.

Please note any organisations which have not expressed interest from this notice will not be invited to tender.

#### **II.3) Estimated date of publication of contract notice**

1 June 2025

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### **Section IV. Procedure**

#### **IV.1) Description**

##### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

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## **Section VI. Complementary information**

### **VI.3) Additional information**

NOTE: To register your interest in this notice and obtain any additional information please visit the Sell2Wales Web Site at

[https://www.sell2wales.gov.wales/Search/Search\\_Switch.aspx?ID=150098](https://www.sell2wales.gov.wales/Search/Search_Switch.aspx?ID=150098).

(WA Ref:150098)