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Tender

## **TC01371 Supply of lubricants**

Hutchison Ports (UK) Ltd as agent for The Felixstowe Dock and Railway Company; Harwich International Port Ltd and Thamesport (London) Ltd.

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-015943

Procurement identifier (OCID): ocds-h6vhtk-0504ef

Published 17 April 2025, 2:24pm

### **Scope**

### **Reference**

TC01371

### **Description**

The supply of lubricants is required to Hutchison Ports (UK) Ltd's ports namely:

The Felixstowe Dock and Railway Company; Harwich International Port Limited; Thamesport (London) Limited. Hutchison Ports (UK) Ltd is contracting as agent only and shall have no liability under the agreement. Each ports liability shall be several.

The Ports require various engine oils; industrial gear oils, automotive gear oils; hydraulic oils; transmission oils; ancilliary grades; grease, anti-freeze and Ad-blue to be delivered to site within five working days or three working days for emergency orders. Some items are required to be delivered in bulk. The supplier will also need to provide and maintain a bulk tank telemetry and monitoring system; and the Ports preference is for supplier self-delivery into the bulk tanks at each port following training.

To avoid duplication of buying resources and in the interests of efficiency and single use telemetry system for these group companies, the supplier must be able to supply all three ports.

### **Total value (estimated)**

- £800,000 excluding VAT
- £1,000,000 including VAT

Above the relevant threshold

### **Contract dates (estimated)**

- 1 December 2025 to 30 November 2028
- Possible extension to 30 November 2029
- 4 years

Description of possible extension:

The Ports have the right to extend the contract in event:

- a tendered process has been delayed or has not resulted in a successful preferred supplier, or
- instability of the lubricants market at time of renewal.

For clarity this right is reserved for the Ports, not the Contractor.

### **Options**

The right to additional purchases while the contract is valid.

If a change of lubricants required for operational equipment.

## **Main procurement category**

Goods

## **CPV classifications**

- 09210000 - Lubricating preparations

## **Contract locations**

- UKH14 - Suffolk
- UKJ4 - Kent
- UKH3 - Essex

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## **Submission**

### **Submission type**

Requests to participate

### **Deadline for requests to participate**

16 May 2025, 5:00pm

### **Submission address and any special instructions**

The Purchaser's use Proactis e-tender platform:

<https://procontract.due-north.com/SupplierRegistration/Register>

Suppliers who are registered on the Proactis e-tender platform can search for this tender opportunity under 'Hutchison Ports UK'.

Suppliers who are not registered will need to register then search for the opportunity. Search 'Proactis Supplier Registration' or use the link above.

### **Tenders may be submitted electronically**

Yes

### **Languages that may be used for submission**

English

### **Award decision date (estimated)**

17 September 2025

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### **Award criteria**

<b>Name</b>	<b>Description</b>	<b>Type</b>	<b>Weighting</b>
Charges	most competitively (lowest) priced - based on standard (not Eco label products)	Cost	50%

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<b>Name</b>	<b>Description</b>	<b>Type</b>	<b>Weighting</b>
Deviations	No material deviations to Form of Contract - Deviations will be considered material if they could result in i) additional cost or ii) additional risk to the Purchasers	Quality	20%
Technical	Technical - in addition to capability to provide requirements (and those as assessed at participation stage) can also provide: i) self-service deliveries demonstrated to be acceptable to the Purchaser	Quality	10%
Technical	Technical - in addition to capability to provide requirements (and those as assessed at participation stage) can also provide: Contractor led telemetry monitoring	Quality	10%
Technical	Eco label products.	Quality	10%

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## Other information

### Payment terms

The payment terms are provided within the Tender Document.

### Description of risks to contract performance

For security reasons on the Ports the supplier will need to provide the same staff to undertake the delivery to the Ports.

The tender document provides estimated usage figures and an estimated term spend has been provided but the Ports cannot make any guarantees on actual usage and spend over the term of the agreement.

The products required may change over the life of the contract depending on operational use at the Ports.

The lubricants market can be volatile in terms of fluctuations in raw material prices and supply chain disruptions.

### **Conflicts assessment prepared/revised**

Yes

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## **Procedure**

### **Procedure type**

Competitive flexible procedure

### **Special regime**

Utilities

### **Competitive flexible procedure description**

Interested suppliers are to express their interest in this opportunity via the Purchaser's e-tender portal the details of which are in section v.13. Suppliers will be required to register on the e-tender portal if they are not already registered - it is free to do so.

The Tender document containing specification; submission requirements and award criteria together with the Form of Contract are available on the Purchaser's e-tender portal. NOTE: The tender document is provided for information of requirements and must not be completed or submitted until invited to do so following successful completion of the conditions of participation stage which includes assessment of suppliers financial standing.

Suppliers who express an interest will be required to complete and pass conditions of participation. This must be completed by the date at V.16 Deadline for requests to participate.

The Ports will undertake a financial assessment of the suppliers financial standing undertaken by the Ports Finance Department on an obtained finance report. Suppliers must pass this financial assessment as well as the conditions of participation.

Suppliers who are successful following review of the conditions of participation, including the financial assessment will be invited to tender.

Suppliers invited to tender will be required to undertake a site visit to the three Ports prior to submitting their tendered bid.

Tender submissions are to be submitted via the Purchasers e-tender portal and will be opened at a scheduled Tender Committee meeting.

A preferred supplier stage will be entered into following tender assessment to allow for contract terms negotiation to be finalised if required and time allowed for the Purchaser's Group approval to the contract terms.

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## **Contracting authority**

**Hutchison Ports (UK) Ltd as agent for The Felixstowe Dock and Railway Company; Harwich International Port Ltd and Thamesport (London) Ltd.**

- Public Procurement Organisation Number: PYVR-7165-HZXM

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United Kingdom

Contact name: Mrs Jo Versey

Email: [tenders@fdrc.co.uk](mailto:tenders@fdrc.co.uk)

Website: <https://www.portoffelixstowe.co.uk/>

Region: UKH14 - Suffolk

Organisation type: Private utility