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Tender

Supply and Delivery of white goods and small appliances

City Building (Glasgow) LLP
City Building (Contracts) LLP
The Wheatley Housing Group Limited
Glasgow City Council

F02: Contract notice

Notice identifier: 2022/S 000-015920

Procurement identifier (OCID): ocds-h6vhtk-02a44a

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Section I: Contracting authority

I.1) Name and addresses

City Building (Glasgow) LLP

350 Darnick Street

Glasgow

G71 7HQ

Contact

Ross Hocknull

Email

ross.hocknull@citybuildingglasgow.co.uk

Telephone

+44 1412872328

Country

United Kingdom

NUTS code

UKM82 - Glasgow City

Internet address(es)

Main address

<http://www.citybuildingglasgow.co.uk>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA11002

I.1) Name and addresses

City Building (Contracts) LLP

350 Darnick Street

Glasgow

G21 4BA

Contact

Ross Hocknull

Email

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Country

United Kingdom

NUTS code

UKM82 - Glasgow City

Internet address(es)

Main address

www.citybuildingglasgow.co.uk

I.1) Name and addresses

The Wheatley Housing Group Limited

25 Cochrane Street

Glasgow

G1 1HL

Contact

Ross Hocknull

Email

procurement@wheatley-group.com

Telephone

+44 8004797979

Country

United Kingdom

NUTS code

UKM82 - Glasgow City

Internet address(es)

Main address

<http://www.wheatley-group.com>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA1030

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I.1) Name and addresses

Glasgow City Council

Glasgow

Glasgow

G2 1DU

Contact

Ross Hocknull

Email

corporateprocurement@glasgow.gov.uk

Telephone

+44 1412876403

Country

United Kingdom

NUTS code

UKM82 - Glasgow City

National registration number

Chief Executives Department, City Chambers

Internet address(es)

Main address

www.glasgow.gov.uk

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA0019

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I.2) Information about joint procurement

The contract involves joint procurement

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

www.publictendersscotland.publiccontractscotland.gov.uk

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

www.publictendersscotland.publiccontractscotland.gov.uk

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Other activity

Construction, Building Services, Maintenance and Manufacturing

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Supply and Delivery of white goods and small appliances

Reference number

CBG138

II.1.2) Main CPV code

- 39710000 - Electrical domestic appliances

II.1.3) Type of contract

Supplies

II.1.4) Short description

Supply and Delivery of White Goods and Small Appliances

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 39710000 - Electrical domestic appliances
- 39711100 - Refrigerators and freezers
- 39713430 - Vacuum cleaners
- 39721100 - Domestic cooking appliances
- 42214100 - Cooking ovens
- 42716120 - Washing machines
- 39711330 - Electric toasters

II.2.3) Place of performance

NUTS codes

- UKM82 - Glasgow City

Main site or place of performance

Glasgow and Central Belt of Scotland.

However, CBG reserves the right to add other geographical delivery locations within Scotland if work streams require this.

II.2.4) Description of the procurement

City Building (Glasgow) LLP requires to procure the Supply and Delivery of white goods

and small appliances to enable it to meet the fluctuating demands of existing, new, and future clients'/work streams.

CBG has a track record of excellence in the Supply of White Goods and Small Appliances and as such the successful bidder must ensure that the service levels required by CBG are provided to the highest of standards. The winning bidder must provide a strategic and proactive approach and be prepared to work with CBG in terms of continual improvement and innovation. Therefore, CBG requires to contract with a supplier with demonstrable expertise in the supply and delivery of white goods and small appliances

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 30

Price - Weighting: 70

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

Contract for initial 2 years with options to extend by 24 months.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

List and brief description of selection criteria

There is a minimum financial requirement that affects Minimum Turnover Trading Performance and Balance Sheet Strength

There is also a further requirement regarding Current Liquidity, which can be met by a Letter of Comfort from the bank of the Bidder (see below)

Minimum Turnover

Minimum Turnover to be set at GBP5.0m per annum

Trading Performance

An overall positive outcome on pre tax profits over a 3 year period

Exceptional items can be excluded from the calculation.

The above would be expressed in the ratio Pre-Tax Profit/Turnover

Balance Sheet strength

Net worth of the organisation must be positive at the time of evaluation

and organisation must not be subject to an insolvency process.

Intangibles can be included for purposes of the Total Assets figure.

The above would be expressed in the ratio Total Assets/Total Liabilities

If an applicant is only required to file abbreviated accounts with Companies House, then in the event of the company

being successful in the procurement process, full set of accounts will be required in order to verify the above

ratios have been complied with.

An applicant should have no outstanding issues, with regard to statutory filing requirements with Companies House.

Applicants who have been trading for less than the 3 years noted above must provide evidence that they are complying with the above minimum financial requirements for the period in which they have been trading.

Applicants who do not comply with the above financial requirements but are part of a Group, can provide a Parent Guarantee if the Parent company satisfies the financial requirements stipulated above.

Due to the negative financial consequences of the pandemic, City Building (Glasgow) LLP also requires

assurance regarding current liquidity of the bidding company

The bidder must provide a Letter of Comfort from its own bank to satisfy the above financial requirement.

If the pandemic has had an adverse affect on the latest set of accounts filed with Companies House,

City Building (Glasgow) LLP will take that into account in determining financial suitability for the contract.

The above, however, should not impinge on the financial viability of the company, as defined by the

ratios set out in the above financial requirements.

City Building (Glasgow) LLP reserves the right, at its own discretion, to seek such other information from the Bidder

in accordance with Regulations 61(7) or Regulation 61 (8) of the Public Contracts (Scotland) Regulations 2015

to prove the Bidder's economic and financial standing

Insurance Requirements

Employer's Liability

The organisation/consultant shall take out and maintain throughout the period of their services Employer's Liability insurance to the value of at least TEN MILLION (GBP10,000,000) POUNDS STERLING in respect of any one claim and unlimited in the period.

Public Liability

The organisation/consultant shall take out and maintain throughout the period of their services Public Liability Insurance to the value of at least FIVE MILLION POUNDS STERLING (GBP5,000,000) in respect of any one claim and unlimited in the period including Pollution and Contamination cover (sudden and unforeseen) and in the aggregate. This policy should cover the removal and disposal of asbestos.

Products Insurance

The organisation/consultant shall take out and maintain throughout the period of their services Products Liability insurance to the value of at least FIVE MILLION (GBP5,000,000) POUNDS STERLING in respect of any one claim and in the aggregate.

Professional Indemnity

The organisation/consultant shall take out and maintain throughout the period of their services and for a further 3 years on completion of their service, Professional Indemnity insurance to the value of at least FIVE MILLION (GBP5,000,000) POUNDS STERLING in respect of any one claim and in the aggregate.

Motor Insurance

The organisation/consultant shall take out and maintain throughout the period of their services, at least statutory Motor insurance cover as per the Road Traffic Act 1988.

III.1.3) Technical and professional ability

List and brief description of selection criteria

SPD question 4C.1.2

Provide two relevant examples from within the last three years that demonstrate your organisation has the relevant and necessary skills, expertise and experience to deliver the service required by CBG. For each relevant example the following information should be provided but is not limited to –

1. an overview of the contract including customer name, contract start and completion date and contract value.
2. a thorough and detailed description for each example of the scope of the requirement and service provided by you demonstrating experience in a contract the same or similar in scope and complexity to the CBG requirement.
3. Innovation aspects provided by the bidder for each example to include details of any service development and innovation to improve performance and efficiency.

Your response to this question should not exceed, for each example, 4 x A4 sides, this page count includes all text (Arial font 11), photographs, figures and diagrams.

Where a submission exceeds the maximum number of pages indicated per example, no account will be taken of the content of the pages beyond the maximum.

Weighting

The weighting will be out of 100 with 50% attributed to each example. A minimum pass mark of 60 out of 100 is required overall for this question. Any bidder who fails to achieve the minimum score for this question will be excluded from the process at this stage and the price submission will not be considered.

CBG will take an overall view on the bidder's response and use the scoring methodology as stated in the tender documents.

Minimum level(s) of standards required (Pass/Fail Questions):

1 - Service Level Agreement

2 - Orders Capability

3 - Community Benefits

Bidder must confirm adherence to all 3.

Quality Assurance: ISO9001 or equivalent or procedures in place meet City Building (Glasgow) LLP's standards as detailed in the tender documents and ESPD Guidance Document.

Environmental Management Standards: ISO14001 or equivalent or procedures in place meet City Building(Glasgow) LLP's standards as detailed in the tender documents and SPD Guidance Document.

Health and Safety: ISO45001 or procedures in place meet City Building (Glasgow) LLP's standards as detailed in the tender documents and SPD Guidance Document.

Refer to City Building (Glasgow) LLP's SPD Guidance Documents for further information.

<http://www.citybuildingglasgow.co.uk/tenders/> for further information regarding economic, environmental and social or employment-related considerations. This document can also be found within the attachments area of PCS-T

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

Framework agreement with a single operator

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2021/S 000-007385](#)

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

28 July 2022

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 4 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

28 July 2022

Local time

12:00pm

Place

City Building Main Office, 350 Darnick Street, G21 4BA

Information about authorised persons and opening procedure

Procurement Team via PCS-t.

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: Approximately 4 years.

VI.3) Additional information

Economic operators may be excluded from this competition if they are in any situation referred to in Regulation 58 of the Public Contracts (Scotland) Regulations 2015.

Bidders Amendments-Bidders must enter any clause, condition, amendment to specification or any other qualification they may wish to make conditional to the offer. Bidders will be required to complete the Bidders Amendment Certificate contained in the buyers attachment area of PCS-T.

Non-collusion — Bidders will be required to complete the Non Collusion Certificate contained within the buyers attachment area of PCS-T.

Freedom of Information (FOI) — Information on the FOI Act is within instruction to bidders. Bidders must note the implications of this legislation and ensure that any information they wish City Building(Glasgow) LLP to consider withholding is specifically indicated on the FOI Certificate contained within buyers attachment area of PCS-T.(NB City Building(Glasgow) LLP does not bind itself to withhold this information).

Additional information relevant to this tender can be found in the tender documents, terms and conditions and SPD guidance document located in the buyer attachment area of Public Contract Scotland — Tender (PCS-T)

Potential future requirements — The winning bidder will be expected during the duration of the contract to support City Building (Glasgow) LLP in any new operational initiatives/systems that may be implemented which may involve IT integration. Additional services may be required during the course of the contract.

The buyer is using PCS-Tender to conduct this ITT exercise. The Project code is 21581. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2343>

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2363>

Community benefits are included in this requirement. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2361>

A summary of the expected community benefits has been provided as follows:

City Building(Glasgow) LLP expects the successful bidder to deliver a range of community benefits meeting City Building (Glasgow)

LLP's priorities in partnership with City Building(Glasgow) LLP, to maximise the added benefit from the contract.

Community Benefits will be mandatory on a Pass/Fail basis and will therefore not be evaluated as part of the tender evaluation. Community

benefits will therefore be a contractual requirement and form part of the awarded contact. The successful bidder will be obliged to deliver

their commitments. This element will be monitored continuously throughout the contract life and measured via KPI's.

Bidders must commit to paying 0,5 % of the annual income derived from this contract with CBG to Community Benefits the detail of

which to be determined by CBG, acting reasonably, following constructive discussions with the successful bidder.

CBG does not undertake to accept the lowest tender, or part, or all of any tender and the acknowledgement of receipt of any submitted tender shall not constitute any actual or implied agreement between CBG and the Bidder. CBG reserves the right not to accept any tender or to accept any part of any tender at its sole discretion.

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

[https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=694856.](https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=694856)

The Contracting Authority does not intend to include a sub-contract clause as part of community benefits (as per Section 25 of the Procurement Reform (Scotland) Act 2014) in this contract for the following reason:

No part will be sub-contracted.

(SC Ref:694856)

VI.4) Procedures for review

VI.4.1) Review body

Glasgow Sheriff Court

1 Carlton Place

Glasgow

G5 9DA

Country

United Kingdom

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

Precise information on deadline(s) for review procedures:

City Building (Glasgow) LLP must, by notice in writing as soon as possible, after the decision has been made, inform all bidders and candidates concerned of its decision to award the contract. City Building (Glasgow) LLP must allow a period of at least the relevant standstill period (where the notice is sent by facsimile or electronic means the period is 10 days ending at midnight at the end of the 10th day after that on which the notice is sent, when sent by other means the period is 15 days) to elapse between the date of despatch of the notice referred to in Regulation 86 of the Public Contract (Scotland) Regulations 2015 “the Regulations”). City Building(Glasgow) LLP is obliged to comply with the Regulations and any eligible economic operator can bring an action in the Sherriff Court or the Court of Session where as a consequence of a breach by City Building (Glasgow)LLP, suffers or risks suffering loss or damage. The bringing of court proceedings during the standstill period means that City Building (Glasgow) LLP must not enter into the contract unless the proceedings are determined, discontinued or disposed of; or the court, by interim order, brings to an end the prohibition. The bringing of court proceedings after the standstill period has elapsed and the remedies that are available to the courts are detailed in the Regulations. Economic Operators can write to City Building (Glasgow) LLP seeking further clarification on the notice, to which City Building (Glasgow) LLP must respond within 15 days. Economic Operators should be mindful to seek their own independent legal advice when they consider appropriate to do so.