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Awarded contract

Business Travel Management Services

University of Sunderland

F03: Contract award notice

Notice reference: 2021/S 000-015876

Published: 8 July 2021, 12:54pm

Section I: Contracting authority

I.1) Name and addresses

University of Sunderland

3rd Floor Edinburgh Building, Chester Road

Sunderland

SR1 3SD

Contact

Andrea Brook

Email

tenders@sunderland.ac.uk

Country

United Kingdom

NUTS code

UKC23 - Sunderland

Internet address(es)

Main address

<https://www.sunderland.ac.uk>

Buyer's address

<https://in-tendhost.co.uk/universityofsunderland.aspx/Home>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Business Travel Management Services

Reference number

UoS/Travel Services/1020

II.1.2) Main CPV code

- 63516000 - Travel management services

II.1.3) Type of contract

Services

II.1.4) Short description

This tender process is now complete following contract notices: 2021/S 000-005048 & 2021/S 000-005849 (March 2021). The University of Sunderland and its subsidiaries required a single Travel Management Company to provide both online and offline business travel and associated services, to commence from approximately June 2021. Expressions of interest were received along with tender documents via In-Tend <https://in-tendhost.co.uk/universityofsunderland.aspx/Home>

II.1.6) Information about lots

This contract is divided into lots: No

II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £2,500,000

II.2) Description

II.2.2) Additional CPV code(s)

- 63516000 - Travel management services
- 98341000 - Accommodation services
- 63515000 - Travel services
- 79997000 - Business travel services
- 63500000 - Travel agency, tour operator and tourist assistance services
- 55110000 - Hotel accommodation services
- 60410000 - Scheduled air transport services
- 60210000 - Public transport services by railways

II.2.3) Place of performance

NUTS codes

- UKC23 - Sunderland

Main site or place of performance

Sunderland, Tyne & Wear, and Canary Wharf, London, UK

II.2.4) Description of the procurement

This tender process is now complete. The University of Sunderland and its subsidiaries invited tenders to provide Business Travel Management Services for its UK and International requirements including Air, Rail, and Hotel services; Ferry, Eurostar, International Rail, Taxi

and Vehicle Hire; and relevant professional advice to all clients, including Visa, travel alerts, etc. The successful supplier will provide both a self-serve on-line portal and an off-line service, along with pro-active account management, traveller safety at its core, and clear Management Information to ensure an efficient, cost effective provision. Commencing approximately June 2021, the tender is for a period of 3 years' with the option to extend for 2 years' in annual increments. Overall contract value is estimated at GBP 2,500,000 over 5 years' (the maximum contract length) i.e. GBP £500,000 per annum (excluding VAT) - note there are no guarantees on spend levels. We also reserve the right to spend a further 50% of the anticipated spend, subject to changes to requirements across the University for the duration of the award. Expressions of interest and tender documents were received via In-Tend

II.2.5) Award criteria

Quality criterion - Name: Qualitative / Weighting: 55

Cost criterion - Name: Costs / Weighting: 45

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: Yes

Identification of the project

Various projects funded by the EU

II.2.14) Additional information

It is anticipated that some travel may be part or fully funded from external streams, including European Union (EU) funding (ERDF/ESIF) and potentially research bodies, etc

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2021/S 000-005048](#)

Section V. Award of contract

Title

Business Travel Services

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

8 July 2021

V.2.2) Information about tenders

Number of tenders received: 5

Number of tenders received from SMEs: 2

Number of tenders received from tenderers from other EU Member States: 1

Number of tenders received from tenderers from non-EU Member States: 0

Number of tenders received by electronic means: 5

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

World Travel Centre Limited trading as Selective Travel Management

Ground Floor Murrays Exchange, 1-9 Linfield Road

Belfast

BT12 5DR

Country

United Kingdom

NUTS code

- UKN0 - Northern Ireland

National registration number

NI010853

The contractor is an SME

No

V.2.4) Information on value of contract/lot (excluding VAT)

Initial estimated total value of the contract/lot: £2,500,000

Total value of the contract/lot: £2,500,000

Section VI. Complementary information

VI.4) Procedures for review

VI.4.1) Review body

University of Sunderland

Procurement, Finance, 3rd floor, Edinburgh Building, Chester Road

Sunderland

SR1 3SD

Email

tenders@sunderland.ac.uk

Country

United Kingdom

Internet address

<https://www.sunderland.ac.uk/>

VI.4.2) Body responsible for mediation procedures

University of Sunderland

Legal Services, 4th floor, Edinburgh Building, Chester Road

Sunderland

SR1 3SD

Email

legal@sunderland.ac.uk

Country

United Kingdom

Internet address

<https://www.sunderland.ac.uk/>

VI.4.4) Service from which information about the review procedure may be obtained

University of Sunderland

Procurement, Finance, 3rd floor, Edinburgh Building, Chester Road

Sunderland

SR1 3SD

Email

tenders@sunderland.ac.uk

Country

United Kingdom