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Planning

Provision of Nursery and Daycare Services at DVLA Swansea

Department for Transport

F01: Prior information notice

Prior information only

Notice identifier: 2024/S 000-015860

Procurement identifier (OCID): ocids-h6vhtk-0468e8

Published 20 May 2024, 1:59pm

Section I: Contracting authority

I.1) Name and addresses

Department for Transport

Longview Road, Morriston

Swansea

SA6 7JL

Email

Jonathan.Young@dvla.gov.uk

Country

United Kingdom

Region code

UKL18 - Swansea

Internet address(es)

Main address

<https://www.gov.uk/government/organisations/driver-and-vehicle-licensing-agency>

I.3) Communication

Additional information can be obtained from the above-mentioned address

I.4) Type of the contracting authority

Ministry or any other national or federal authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Provision of Nursery and Daycare Services at DVLA Swansea

Reference number

PS/24/71

II.1.2) Main CPV code

- 85312110 - Child daycare services

II.1.3) Type of contract

Services

II.1.4) Short description

DVLA requires expressions of interest for the provision of Nursery and Daycare Services at DVLA Swansea. The nursery facility has a maximum capacity for 121 children and an estimated income of between 600.000 to 800.000 GBP per annum with potential for growth. The service provider will operate the contract on behalf of DVLA and will be accountable to DVLA for the operation of the service within the terms of the contract. The contract will be let for 3 years with the option to extend for a further two separate 1 year periods (3+1+1), making this potentially a 5 year contract.

DVLA wishes to appoint a service provider to provide a high-quality nursery service for pre-school children to operate 52 weeks a year (excluding Bank Holidays), and a play scheme service for 4 - 12-year-olds (non-term time). The nursery will be primarily for the use of staff employed at DVLA and the service provider can use the remaining childcare spaces available for non-DVLA parents. The service provider will be responsible for ensuring that the nursery complies, at all times, with the following:

- National Minimum standards for providers of full day care issued by the Welsh Assembly Government under section 79C of the Children Act 1989
- Children and Families (Wales) Measure 2010
- Health and Safety at Work Act 1974 (as amended)

- Health Services and Public Health Act 1968 and other relevant statutes or regulations including any laid down by the Local Authority (City and County of Swansea).
- Care Inspectorate Wales: Regulations and National Minimum Standards: Childcare and play services

DVLA may require an optional service for a school drop off and pick up within a minimum five-mile radius of DVLA, Morriston, Swansea SA6 7JL.

The successful supplier will have gained Care Inspectorate Wales (CIW) Registration prior to the commencement of the service and should also be registered to provide 'The childcare offer for Wales' and Tax-Free Childcare scheme. DVLA would also advise that Transfer of Undertakings (Protection of Employment) Regulations 2006 (TUPE) will be applicable.

The purpose of this Prior Information Notice (PIN) is to forewarn interested service providers of this requirement and highlight that DVLA plan to hold a Supplier Day for the purpose of premarket engagement and to enable DVLA to describe and develop the proposed requirements. The Supplier Day has been scheduled for 3 June 4:30pm – 7:30pm to accommodate a visit of the nursery premises after hours. There will be a DVLA presentation with additional time allocated for questions and will be held at DVLA Morriston, Swansea, SA6 7JL (an invite will be sent to all interested service providers). Interested service providers must express their interest via e-mail to Jonathan.young@dvla.gov.uk & Sophie.willis@dvla.gov.uk by 30 May (no later than 1pm) quoting reference PS-24-71 - Provision of Nursery and Daycare Services at DVLA Swansea within the subject field. If you are interested but unable to attend the above dates, please let us know.

If you do not want to attend a Supplier Day, however you would like to be invited to the tendering exercise, interested service providers should inform us no later than 1pm on 28 June 2024.

Providers should indicate if they fall within a small (less than 50 employees) or medium (50 to 249 employees) enterprise category. DVLA encourages open, fair and transparent procurement and omission from any part of the Department's Supplier Day shall not be taken into account in any future procurement exercise. It should be noted that responding to this notice does not place any service provider in an advantageous position. Following the Supplier Day DVLA anticipates commencing the procurement with the publication of a Find a Tender Service (FTS) and Contract Finders contract notice in July 2024.

If you have any questions relating this requirement, please contact Jonathan.young@dvla.gov.uk & Sophie.willis@dvla.gov.uk

II.1.5) Estimated total value

Value excluding VAT: £4,000,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 85312110 - Child daycare services
- 85312120 - Daycare services for disabled children and young people

II.2.3) Place of performance

NUTS codes

- UKL18 - Swansea

II.2.4) Description of the procurement

DVLA requires expressions of interest for the provision of Nursery and Daycare Services at DVLA Swansea. DVLA wishes to appoint a service provider to provide a high-quality nursery service for pre-school children to operate 52 weeks a year (excluding Bank Holidays).

II.3) Estimated date of publication of contract notice

17 May 2024

Section IV. Procedure

IV.1) Description

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No