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Tender

Queen Margaret University Catering Contractor

Queen Margaret University

F02: Contract notice

Notice identifier: 2023/S 000-015850

Procurement identifier (OCID): ocds-h6vhtk-03c830

Published 5 June 2023, 2:24pm

Section I: Contracting authority

I.1) Name and addresses

Queen Margaret University

Queen Margaret University Drive

Musselburgh

EH21 6UU

Email

aoughton@qmu.ac.uk

Telephone

+44 1314740000

Country

United Kingdom

NUTS code

UKM73 - East Lothian and Midlothian

Internet address(es)

Main address

<http://www.qmu.ac.uk/>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00364

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.publictendersscotland.publiccontractsscotland.gov.uk/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.publictendersscotland.publiccontractsscotland.gov.uk/>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Queen Margaret University Catering Contractor

Reference number

QMU-17967

II.1.2) Main CPV code

- 55500000 - Canteen and catering services

II.1.3) Type of contract

Services

II.1.4) Short description

Catering contractor for Queen Margaret University

II.1.5) Estimated total value

Value excluding VAT: £13,000,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 55500000 - Canteen and catering services
- 55520000 - Catering services

II.2.3) Place of performance

NUTS codes

- UKM73 - East Lothian and Midlothian

Main site or place of performance

Queen Margaret University Edinburgh, Musselburgh, Scotland, United Kingdom.

II.2.4) Description of the procurement

The successful Supplier will be required to provide Catering and Hospitality services for Queen Margaret University.

Contract value = GBP13 million over the whole lifetime of the contract

Queen Margaret University was established in 1875 as “The Edinburgh School of Cookery” and gained full university title in 2007. The University moved to a brand-new campus at Craighall on the outskirts of Edinburgh in the autumn of 2007. The new campus is a vibrant new academic village with high-tech buildings and attractive landscaped spaces, featuring an innovative Learning Resource Centre at the heart of the development.

The University has a combined student and staff population of nearly 8000 in total, with 4200 students attending the campus. There are modern student residences on campus which can accommodate up to 800 students or guests, and the bidder is required to include proposals for a student meal plan that can be purchased at the beginning of term or academic year. Over 28% of the students are not resident in Scotland at time of enrolling, including a growing African community. The University has over 500 staff.

The University is opening an Innovation Hub in 2025 with an anticipated catering facility. The vision is that the offer is different from the existing catering offer, to provide catering to the community, building users, and an expansion of the current events business. The kitchen within the new building is small, and it is anticipated that any service relies upon the main 1875 kitchen.

In providing a catering service, the University promotes opportunities for social interaction amongst students and staff, provides an attractive package to support commercial conferencing and events business and promotes the image of the University to visiting prospective students and staff.

The University has a strong social conscience and aims to be a true asset to the local community, and the wider world. The local community includes people living nearby, local schools and businesses. The Students Union welcome opportunities for students to gain employment and training within the catering service, which fits with their study schedule.

The University would welcome proposals that include engagement with local growers and suppliers to ensure local businesses benefit from the catering provided to the University.

II.2.5) Award criteria

Quality criterion - Name: Technical / Weighting: 67.5

Price - Weighting: 32.5

II.2.6) Estimated value

Value excluding VAT: £13,000,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

3

This contract is subject to renewal

Yes

Description of renewals

Up to 5 additional renewals of 1 year each.

II.2.9) Information about the limits on the number of candidates to be invited

Envisaged minimum number: 3

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Competitive procedure with negotiation

IV.1.4) Information about reduction of the number of solutions or tenders during negotiation or dialogue

Recourse to staged procedure to gradually reduce the number of solutions to be discussed or tenders to be negotiated

IV.1.5) Information about negotiation

The contracting authority reserves the right to award the contract on the basis of the initial tenders without conducting negotiations

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2023/S 000-013541](#)

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

14 July 2023

Local time

12:00pm

IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates

14 July 2023

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

The buyer is using PCS-Tender to conduct this ITT exercise. The Project code is 24338.

For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2343>

A sub-contract clause has been included in this contract. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2363>

Community benefits are included in this requirement. For more information see:

<https://www.gov.scot/policies/public-sector-procurement/community-benefits-in->

[procurement/](#)

A summary of the expected community benefits has been provided as follows:

Community benefits is an integral part of the evaluation and selection criteria with the full social value and community benefits of this contract to be solidified during the negotiation process.

(SC Ref:734335)

VI.4) Procedures for review

VI.4.1) Review body

Edinburgh Sherriff Court

27 Chambers St

Edinburgh

EH1 1LB

Country

United Kingdom