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Tender

# **Funeral Services**

NHS Lanarkshire

F02: Contract notice Notice identifier: 2023/S 000-015827 Procurement identifier (OCID): ocds-h6vhtk-03d3ab Published 5 June 2023, 12:25pm

# Section I: Contracting authority

### I.1) Name and addresses

NHS Lanarkshire

Board Headquarters, Kirkfield Cottage, Fallside Road

Bothwell

G71 8BB

Contact

Mary Frame

Email

mary.frame@lanarkshire.scot.nhs.uk

Telephone

+44 7812492227

Country

United Kingdom

#### NUTS code

UKM8 - West Central Scotland

#### Internet address(es)

Main address

#### http://www.nhslanarkshire.org.uk

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search\_AuthProfile.aspx?ID=AA0029

### I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

www.publiccontractsscotland.gov.uk

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

#### www.publiccontractsscotland.gov.uk

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

www.publiccontractsscotland.gov.uk

### I.4) Type of the contracting authority

Body governed by public law

### I.5) Main activity

Health

# Section II: Object

### II.1) Scope of the procurement

II.1.1) Title

**Funeral Services** 

Reference number

NHSL685

#### II.1.2) Main CPV code

• 98370000 - Funeral and related services

#### II.1.3) Type of contract

Services

#### II.1.4) Short description

NHS Lanarkshire wishes to put in place a contract for Funeral Services. The contract will be split into 4 lots:

Lot 1 – Covering North Lanarkshire – pregnancy over 12 weeks, these will be individual cremations/burials and service, ashes will be scattered in the garden of remembrance. This activity will be carried out during office hours.

Lot 2 - Covering South Lanarkshire - pregnancy over 12 weeks, these will be individual cremations/burials and service, ashes will be scattered in the garden of remembrance. This activity will be carried out during office hours.

Lot 3 - Covering Lanarkshire Wide – pregnancy under 24 weeks, this will be carried out as shared service and cremation. This activity will be carried out during office hours.

Lot 4 - Covering Lanarkshire Wide, Transfer of Deceased. - This lot covers the transfer of deceased from any NHS Lanarkshire mortuary site to another based upon capacity. There will also be a requirement to transfer deceased from any of the three acute sites to Queen Elizabeth University Hospital mortuary for hospital Fiscal PM's. Bidders should note that there will on occasion be a requirement for the transportation of bariatric patients. This activity will be carried out during both office and out of hours

#### II.1.5) Estimated total value

Value excluding VAT: £174,190

### II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for maximum number of lots 4

### II.2) Description

#### II.2.1) Title

Lot 2 - Covering South Lanarkshire - pregnancy over 12 weeks

Lot No

#### 2

#### II.2.2) Additional CPV code(s)

• 98370000 - Funeral and related services

#### II.2.3) Place of performance

NUTS codes

• UKM95 - South Lanarkshire

Main site or place of performance

South Lanarkshire

#### II.2.4) Description of the procurement

Lot 2 - Covering South Lanarkshire - pregnancy over 12 weeks, these will be individual cremations/burials and service, ashes will be scattered in the garden of remembrance. This activity will be carried out during office hours.

#### II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### II.2.6) Estimated value

Value excluding VAT: £55,887

### II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

The contract duration will be three (3) years with an opportunity to review and extend the contract for a further one (1) year with an optional one (1) year thereafter, (3+1+1).

#### II.2.10) Information about variants

Variants will be accepted: No

#### II.2.11) Information about options

Options: No

#### II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2) Description**

#### II.2.1) Title

Lot 3 - Covering Lanarkshire Wide – pregnancy under 12 weeks

Lot No

3

#### II.2.2) Additional CPV code(s)

• 98370000 - Funeral and related services

#### II.2.3) Place of performance

NUTS codes

• UKM8 - West Central Scotland

Main site or place of performance

Lanarkshire Wide

#### **II.2.4)** Description of the procurement

Lot 3 - Covering Lanarkshire Wide – pregnancy under 12 weeks, this will be carried out as shared service and cremation. This activity will be carried out during office hours.

#### II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### II.2.6) Estimated value

Value excluding VAT: £6,300

#### II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

The contract duration will be three (3) years with an opportunity to review and extend the contract for a further one (1) year with an optional one (1) year thereafter, (3+1+1).

#### II.2.10) Information about variants

Variants will be accepted: No

#### II.2.11) Information about options

Options: No

#### II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2) Description**

#### II.2.1) Title

Lot 4 - Covering Lanarkshire Wide, Transfer of Deceased

Lot No

4

#### II.2.2) Additional CPV code(s)

• 98370000 - Funeral and related services

#### II.2.3) Place of performance

NUTS codes

• UKM8 - West Central Scotland

Main site or place of performance

Lanarkshire Wide

### II.2.4) Description of the procurement

This lot covers the transfer of deceased from any NHS Lanarkshire mortuary site to another based upon capacity. There will also be a requirement to transfer deceased from any of the three acute sites to Queen Elizabeth University Hospital mortuary for hospital Fiscal PM's. Bidders should note that there will on occasion be a requirement for the transportation of bariatric patients. This activity will be carried out during both office and out of hours.

#### II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### II.2.6) Estimated value

Value excluding VAT: £56,115

#### II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

The contract duration will be three (3) years with an opportunity to review and extend the contract for a further one (1) year with an optional one (1) year thereafter, (3+1+1).

#### II.2.10) Information about variants

Variants will be accepted: No

#### II.2.11) Information about options

Options: No

#### II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2) Description**

#### II.2.1) Title

Lot 1 - Covering North Lanarkshire - pregnancy over 12 weeks

Lot No

1

#### II.2.2) Additional CPV code(s)

• 98370000 - Funeral and related services

#### II.2.3) Place of performance

NUTS codes

• UKM84 - North Lanarkshire

Main site or place of performance

North Lanarkshire

#### II.2.4) Description of the procurement

Covering North Lanarkshire – pregnancy over 12 weeks, these will be individual cremations/burials and service, ashes will be scattered in the garden of remembrance or given to/collected by parents. This activity will be carried out during office hours.

#### II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### II.2.6) Estimated value

Value excluding VAT: £55,887

#### II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

The contract duration will be three (3) years with an opportunity to review and extend the contract for a further one (1) year with an optional one (1) year thereafter. (3+1+1).

#### II.2.10) Information about variants

Variants will be accepted: No

#### II.2.11) Information about options

Options: No

#### II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

## Section III. Legal, economic, financial and technical information

### III.1) Conditions for participation

### III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

### III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

### III.2) Conditions related to the contract

### III.2.3) Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

## Section IV. Procedure

### IV.1) Description

### IV.1.1) Type of procedure

Open procedure

### IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

### IV.2) Administrative information

### IV.2.2) Time limit for receipt of tenders or requests to participate

Date

5 July 2023

Local time

#### 5:00pm

### IV.2.4) Languages in which tenders or requests to participate may be submitted

English

#### IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

#### IV.2.7) Conditions for opening of tenders

Date

5 July 2023

Local time

5:00pm

Place

**Electronic Process** 

Information about authorised persons and opening procedure

Electronic Process - Carried out by Procurement

## Section VI. Complementary information

### VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: 5 years

### VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### VI.3) Additional information

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at <a href="https://www.publiccontractsscotland.gov.uk/Search/Search\_Switch.aspx?ID=731836">https://www.publiccontractsscotland.gov.uk/Search/Search\_Switch.aspx?ID=731836</a>.

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at <a href="https://www.publiccontractsscotland.gov.uk/sitehelp/help\_guides.aspx">https://www.publiccontractsscotland.gov.uk/sitehelp/help\_guides.aspx</a>.

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(SC Ref:731836)

Download the ESPD document here: https://www.publiccontractsscotland.gov.uk/ESPD/ESPD\_Download.aspx?id=731836

### VI.4) Procedures for review

#### VI.4.1) Review body

Hamilton Sheriff Court

Sherriff Court House, 4 Beckford Street

Hamilton

ML3 0BT

Country

United Kingdom