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Tender

Funeral Services

NHS Lanarkshire

F02: Contract notice

Notice identifier: 2023/S 000-015827

Procurement identifier (OCID): ocds-h6vhtk-03d3ab

Published 5 June 2023, 12:25pm

Section I: Contracting authority

I.1) Name and addresses

NHS Lanarkshire

Board Headquarters, Kirkfield Cottage, Fallside Road

Bothwell

G71 8BB

Contact

Mary Frame

Email

mary.frame@lanarkshire.scot.nhs.uk

Telephone

+44 7812492227

Country

United Kingdom

NUTS code

UKM8 - West Central Scotland

Internet address(es)

Main address

<http://www.nhslanarkshire.org.uk>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00297

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

www.publiccontractsscotland.gov.uk

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

www.publiccontractsscotland.gov.uk

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

www.publiccontractsscotland.gov.uk

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Health

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Funeral Services

Reference number

NHSL685

II.1.2) Main CPV code

- 98370000 - Funeral and related services

II.1.3) Type of contract

Services

II.1.4) Short description

NHS Lanarkshire wishes to put in place a contract for Funeral Services. The contract will be split into 4 lots:

Lot 1 – Covering North Lanarkshire – pregnancy over 12 weeks, these will be individual cremations/burials and service, ashes will be scattered in the garden of remembrance. This activity will be carried out during office hours.

Lot 2 - Covering South Lanarkshire - pregnancy over 12 weeks, these will be individual cremations/burials and service, ashes will be scattered in the garden of remembrance. This activity will be carried out during office hours.

Lot 3 - Covering Lanarkshire Wide – pregnancy under 24 weeks, this will be carried out as shared service and cremation. This activity will be carried out during office hours.

Lot 4 - Covering Lanarkshire Wide, Transfer of Deceased. - This lot covers the transfer of deceased from any NHS Lanarkshire mortuary site to another based upon capacity. There will also be a requirement to transfer deceased from any of the three acute sites to Queen Elizabeth University Hospital mortuary for hospital Fiscal PM's. Bidders should note that there will on occasion be a requirement for the transportation of bariatric patients. This activity will be carried out during both office and out of hours

II.1.5) Estimated total value

Value excluding VAT: £174,190

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for maximum number of lots
4

II.2) Description

II.2.1) Title

Lot 2 - Covering South Lanarkshire - pregnancy over 12 weeks

Lot No

2

II.2.2) Additional CPV code(s)

- 98370000 - Funeral and related services

II.2.3) Place of performance

NUTS codes

- UKM95 - South Lanarkshire

Main site or place of performance

South Lanarkshire

II.2.4) Description of the procurement

Lot 2 - Covering South Lanarkshire - pregnancy over 12 weeks, these will be individual cremations/burials and service, ashes will be scattered in the garden of remembrance. This activity will be carried out during office hours.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £55,887

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

The contract duration will be three (3) years with an opportunity to review and extend the contract for a further one (1) year with an optional one (1) year thereafter, (3+1+1).

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Lot 3 - Covering Lanarkshire Wide – pregnancy under 12 weeks

Lot No

3

II.2.2) Additional CPV code(s)

- 98370000 - Funeral and related services

II.2.3) Place of performance

NUTS codes

- UKM8 - West Central Scotland

Main site or place of performance

Lanarkshire Wide

II.2.4) Description of the procurement

Lot 3 - Covering Lanarkshire Wide – pregnancy under 12 weeks, this will be carried out as shared service and cremation. This activity will be carried out during office hours.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £6,300

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

The contract duration will be three (3) years with an opportunity to review and extend the contract for a further one (1) year with an optional one (1) year thereafter, (3+1+1).

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Lot 4 - Covering Lanarkshire Wide, Transfer of Deceased

Lot No

4

II.2.2) Additional CPV code(s)

- 98370000 - Funeral and related services

II.2.3) Place of performance

NUTS codes

- UKM8 - West Central Scotland

Main site or place of performance

Lanarkshire Wide

II.2.4) Description of the procurement

This lot covers the transfer of deceased from any NHS Lanarkshire mortuary site to another based upon capacity. There will also be a requirement to transfer deceased from any of the three acute sites to Queen Elizabeth University Hospital mortuary for hospital Fiscal PM's. Bidders should note that there will on occasion be a requirement for the transportation of bariatric patients. This activity will be carried out during both office and out of hours.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £56,115

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

The contract duration will be three (3) years with an opportunity to review and extend the contract for a further one (1) year with an optional one (1) year thereafter, (3+1+1).

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Lot 1 - Covering North Lanarkshire – pregnancy over 12 weeks

Lot No

1

II.2.2) Additional CPV code(s)

- 98370000 - Funeral and related services

II.2.3) Place of performance

NUTS codes

- UKM84 - North Lanarkshire

Main site or place of performance

North Lanarkshire

II.2.4) Description of the procurement

Covering North Lanarkshire – pregnancy over 12 weeks, these will be individual cremations/burials and service, ashes will be scattered in the garden of remembrance or given to/collected by parents. This activity will be carried out during office hours.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £55,887

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

The contract duration will be three (3) years with an opportunity to review and extend the contract for a further one (1) year with an optional one (1) year thereafter. (3+1+1).

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.3) Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

5 July 2023

Local time

5:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

5 July 2023

Local time

5:00pm

Place

Electronic Process

Information about authorised persons and opening procedure

Electronic Process - Carried out by Procurement

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: 5 years

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=731836.

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx.

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(SC Ref:731836)

Download the ESPD document here:

https://www.publiccontractsscotland.gov.uk/ESPD/ESPD_Download.aspx?id=731836

VI.4) Procedures for review

VI.4.1) Review body

Hamilton Sheriff Court

Sherriff Court House, 4 Beckford Street

Hamilton

ML3 0BT

Country

United Kingdom