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Tender

## **Coaching and Mentoring Training Programme**

Cyngor Gwynedd Council

F02: Contract notice

Notice identifier: 2021/S 000-015815

Procurement identifier (OCID): ocds-h6vhtk-02c539

Published 8 July 2021, 9:55am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Cyngor Gwynedd Council

Uned Caffael / Procurement Unit, Swyddfeydd y Cyngor, Stryd y Jel / Council Offices,  
Shirehall Street

Caernarfon

LL55 1SH

#### **Email**

[procurement@gwynedd.gov.uk](mailto:procurement@gwynedd.gov.uk)

#### **Telephone**

+44 1286679787

#### **Country**

United Kingdom

#### **NUTS code**

UKL12 - Gwynedd

**Internet address(es)**

Main address

[www.gwynedd.llyw.cymru](http://www.gwynedd.llyw.cymru)

Buyer's address

[https://www.sell2wales.gov.wales/search/Search\\_AuthProfile.aspx?ID=AA0361](https://www.sell2wales.gov.wales/search/Search_AuthProfile.aspx?ID=AA0361)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://etenderwales.bravosolution.co.uk/web/login.shtml>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://etenderwales.bravosolution.co.uk/web/login.shtml>

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://etenderwales.bravosolution.co.uk/web/login.shtml>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Coaching and Mentoring Training Programme

#### **II.1.2) Main CPV code**

- 80500000 - Training services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The Contracting Body for the purpose of this Invitation to Tender is GwE on behalf of the four school improvement regions of Wales – EAS, Central South Consortium (CSC), Education Regional Working (ERW) and Regional School Effectiveness & Improvement Service for North Wales (GwE).

The GwE registered office is Bryn Eirias, Ffordd Abergele, Colwyn Bay. Gwynedd Council are the host authority for the service.

GwE is seeking to appoint on behalf of the four regions a provider that will develop, deliver, and accredit a coaching and mentoring training programme across Wales for consortia and school-based practitioners (phase 2). The design principle is for a 'train the trainer' approach, in addition to update training for those who have already completed the existing national programme, supervision sessions plus accreditation at levels 3, 5 and 7.

#### **II.1.5) Estimated total value**

Value excluding VAT: £350,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 80000000 - Education and training services

- 80500000 - Training services

### **II.2.3) Place of performance**

NUTS codes

- UKL12 - Gwynedd

### **II.2.4) Description of the procurement**

The Contracting Body for the purpose of this Invitation to Tender is GwE on behalf of the four school improvement regions of Wales – EAS, Central South Consortium (CSC), Education Regional Working (ERW) and Regional School Effectiveness & Improvement Service for North Wales (GwE).

The GwE registered office is Bryn Eirias, Ffordd Abergele, Colwyn Bay. Gwynedd Council are the host authority for the service.

GwE is seeking to appoint on behalf of the four regions a provider that will develop, deliver, and accredit phase 2 of a national coaching and mentoring training programme across Wales for consortia and school-based practitioners. The design principle is for a 'train the trainer' approach, in addition to update training for those who have already completed the existing national programme, supervision sessions plus accreditation at levels 3, 5 and 7.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £350,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 September 2021

End date

31 March 2022

This contract is subject to renewal

No

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: No

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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**Section III. Legal, economic, financial and technical information**

**III.1) Conditions for participation**

**III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

**III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

**III.2) Conditions related to the contract**

**III.2.3) Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

9 August 2021

Local time

5:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English, Welsh

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

10 August 2021

Local time

9:00am

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

Gwynedd Council, in support of Welsh Government's Code of Practice on Ethical employment in

supply chains, confirms that it has and/or commits to put the following processes in place :-

- ? An ethical employment statement to be displayed on the Council website
- ? Appointment of an Anti-slavery and Ethical Employment Champion at Cabinet level
- ? Whistle-blowing policy for staff to raise suspicions of unlawful and unethical employment practices taking place and a point of contact for the public to raise any such concerns in relation to the supply chain
- ? Training for those involved in buying/procurement or recruitment in modern slavery and ethical employment practices via Welsh Government's e-module
- ? Incorporation of the Council's Ethical employment statement within procurement documentation as well as inclusion of questions associated with the topic within tenders and conditions of contract where appropriate
- ? Payment of our suppliers on time (within 30 days)
- ? No unfair use of false self-employment, umbrella schemes or zero hours contracts which would result in avoidance of Tax/National Insurance or in any way unduly disadvantage its workers in terms of pay, rights, opportunities

- ? Staff to have access to a Trade Union without risk of any form of discrimination
- ? Any staff on outsourced contracts to retain their terms and conditions of employment
- ? An annual written statement outlining progress on principles within the code, including Modern Slavery, and plans for any future action to demonstrate the Council's support of the

#### Code of Practice

Further progress on any remaining commitments will be identified within the Council's annual

statement.

In order for the Code of Practice to have the utmost impact on ethical employment in supply chains,

Gwynedd Council will expect that all its suppliers (and subsequent supply chains) make efforts to

put in place similar processes so as to ensure that no individual is subject to any form of employment

discrimination.

<http://gov.wales/topics/improvingservices/better/vfm/code-of-practice/?lang=en>

NOTE: The authority is using eTenderwales to carry out this procurement process. To obtain further information record your interest on Sell2Wales at

[https://www.sell2wales.gov.wales/search/search\\_switch.aspx?ID=112046](https://www.sell2wales.gov.wales/search/search_switch.aspx?ID=112046)

(WA Ref:112046)

The buyer considers that this contract is suitable for consortia.

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

High Court

Royal Courts of Justice, The Strand

London

WC2A 2LL

Telephone

+44 2079477501

Country

United Kingdom