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Tender

Window Cleaning Services

Belfast City Council

F02: Contract notice

Notice identifier: 2023/S 000-015771

Procurement identifier (OCID): ocds-h6vhtk-03d384

Published 2 June 2023, 8:41pm

Section I: Contracting authority

I.1) Name and addresses

Belfast City Council

9 Adelaide Street

Belfast

BT2 8DJ

Contact

Lewis Murray

Email

murraylewis@belfastcity.gov.uk

Country

United Kingdom

Region code

UKN06 - Belfast

Internet address(es)

Main address

<https://www.belfastcity.gov.uk/>

Buyer's address

<https://e-sourcingni.bravosolution.co.uk/web/login.shtml>

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://e-sourcingni.bravosolution.co.uk/web/login.shtml>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://e-sourcingni.bravosolution.co.uk/web/login.shtml>

Tenders or requests to participate must be submitted to the above-mentioned address

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://e-sourcingni.bravosolution.co.uk/web/login.shtml>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Window Cleaning Services

Reference number

T2406

II.1.2) Main CPV code

- 90911300 - Window-cleaning services

II.1.3) Type of contract

Services

II.1.4) Short description

This Contract is for the provision of window cleaning services across a number of Council locations 'the Premises'.

Service requirements at each of the Premises is set out in the Specification and should be read in conjunction with item descriptions and instructions included in the Pricing Schedule.

II.1.5) Estimated total value

Value excluding VAT: £300,000

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

Maximum number of lots that may be awarded to one tenderer: 2

II.2) Description

II.2.1) Title

Lot 1 - Standard window cleaning service

Lot No

1

II.2.2) Additional CPV code(s)

- 90911300 - Window-cleaning services

II.2.3) Place of performance

NUTS codes

- UKN06 - Belfast

Main site or place of performance

Belfast

II.2.4) Description of the procurement

Lot 1 – Standard window cleaning service – these are Premises which require a standard cleaning service using standard equipment i.e., ladders, cleaning poles etc

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £1,200,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

Initial contract period of 2 years with option to renew/ extend for a further 2 years

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

The Council reserves the right to add the following additional requirements to the Service under this Contract during the Contract Period: -

other cleaning services related to the Premises that are not already included for the Specification or the Pricing Schedule (e.g. roof and guttering cleaning, external powerwashing, specialist external building cleaning) provided the Contractor has the capacity, capability and suitably experience to provide the additional services at the time of being required.

Additional Premises not listed in the Specification. This may be in response to additional Premises being identified and/or changes in how the Council's in house cleaning services are resourced and delivered.

Temporary support for the Council's in house operations to cover any shortfall in available resources.

Introduce required changes associated with the Service to the Specification to accommodate changes to the Council's operational model and working practices e.g. functional re-structuring, new customer hub, etc;

Large scale projects or changes may be subject to price negotiation based on economies of scale. The Council reserves the right to explore/ use other procurement options in all circumstances where VFM is not demonstrated.

The Council reserves the right to add or remove Premises from the Contract in line with the Council's requirements. Where the Council identifies an additional Premises to be added the Contractor will expected to price based similar Premises/ tasks priced in the Pricing Schedule.

Any contract variation may be subject to further Council internal approvals and be in accordance with the provisions of the Public Contracts Regulations.

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Lot 2 – Specialist window cleaning service

Lot No

2

II.2.2) Additional CPV code(s)

- 90911300 - Window-cleaning services

II.2.3) Place of performance

NUTS codes

- UKN06 - Belfast

Main site or place of performance

Belfast

II.2.4) Description of the procurement

Lot 2 – Specialist window cleaning service - these are Premises which require a specialist cleaning service using specialist lifting equipment and fully qualified Staff i.e., scaffolding, winches, ropes, pulleys, fall arrest, telehandlers, mobile access platforms etc.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £180,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

Initial 2 year period with option to renew/ extend for a further 2 years

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

The Council reserves the right to add the following additional requirements to the Service under this Contract during the Contract Period: -

other cleaning services related to the Premises that are not already included for the Specification or the Pricing Schedule (e.g. roof and guttering cleaning, external powerwashing, specialist external building cleaning) provided the Contractor has the capacity, capability and suitably experience to provide the additional services at the time of being required.

Additional Premises not listed in the Specification. This may be in response to additional Premises being identified and/or changes in how the Council's in house cleaning services are resourced and delivered.

Temporary support for the Council's in house operations to cover any shortfall in available resources.

Introduce required changes associated with the Service to the Specification to accommodate changes to the Council's operational model and working practices e.g. functional re-structuring, new customer hub, etc;

Large scale projects or changes may be subject to price negotiation based on economies of scale. The Council reserves the right to explore/ use other procurement options in all circumstances where VFM is not demonstrated.

The Council reserves the right to add or remove Premises from the Contract in line with the Council's requirements. Where the Council identifies an additional Premises to be added the Contractor will expected to price based similar Premises/ tasks priced in the Pricing Schedule.

Any contract variation may be subject to further Council internal approvals and be in accordance with the provisions of the Public Contracts Regulations.

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.2) Contract performance conditions

Contract performance provisions are set out in the Specification and Terms and Conditions.

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

3 July 2023

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 6 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

3 July 2023

Local time

12:30pm

Place

via eSourcing NI

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.4) Procedures for review

VI.4.1) Review body

Royal Courts of Justice

Belfast

Country

United Kingdom