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Contract

The Forest School - Catering Services

The Forest School

F03: Contract award notice

Notice identifier: 2022/S 000-015767

Procurement identifier (OCID): ocids-h6vhtk-02f4ac

Published 8 June 2022, 12:59pm

Section I: Contracting authority

I.1) Name and addresses

The Forest School

Robin Hood Lane

Winnersh

RG41 5NE

Contact

Lorraine Ashover

Email

tenders@minervapcs.com

Telephone

+44 1256467107

Country

United Kingdom

NUTS code

UKJ11 - Berkshire

Internet address(es)

Main address

<http://www.forest.wokingham.sch.uk/>

I.4) Type of the contracting authority

Other type

Educational Institute

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

The Forest School - Catering Services

Reference number

MPN-10196

II.1.2) Main CPV code

- 55524000 - School catering services

II.1.3) Type of contract

Services

II.1.4) Short description

The Forest School is currently out to tender for the provision of a full daily catering service. The services at the school are currently outsourced. The Contractor will be responsible for the provision of a full school food catering service for the pupils and staff at the school. This will consist of breakfast and morning breaks at some sites and full lunch service for each school day at the site. The catering facilities in the school include the canteen as the main dining area, for years 7 to 11, and the 6th Form canteen. Please note, the 6th Form canteen is run in-house and is not included within the scope of this contract. Across the school there are currently 578 pupils (including 108 6th form students) on roll for the academic year 2021/22. Of this figure, 46 pupils are entitled to Free School Meals. TUPE is expected to apply, details of which can be found in the tender documentation.

II.1.6) Information about lots

This contract is divided into lots: No

II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £1,395,903.15

II.2) Description

II.2.2) Additional CPV code(s)

- 55524000 - School catering services

II.2.3) Place of performance

NUTS codes

- UKJ11 - Berkshire

Main site or place of performance

The Forest School, Robin Hood Lane, Winnersh, Berkshire, RG41 5NE

II.2.4) Description of the procurement

The Forest School is currently out to tender for the provision of a full daily catering service. The services at the school are currently outsourced. The Contractor will be responsible for the provision of a full school food catering service for the pupils and staff at the school. This will consist of breakfast and morning breaks at some sites and full lunch service for each school day at the site. The catering facilities in the school include the canteen as the main dining area, for years 7 to 11, and the 6th Form canteen. Please note, the 6th Form canteen is run in-house and is not included within the scope of this

contract. Across the school there are currently 578 pupils (including 108 6th form students) on roll for the academic year 2021/22. Of this figure, 46 pupils are entitled to Free School Meals. TUPE is expected to apply, details of which can be found in the tender documentation.

II.2.5) Award criteria

Quality criterion - Name: All criteria are stated only in the procurement documents /
Weighting: 85

Price - Weighting: 15

II.2.11) Information about options

Options: Yes

Description of options

The contract will be awarded for an initial period of 3 years with 4 possible extensions of 12 months meaning a maximum contract length of 7 years.

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

The duration detailed above includes the initial term of 3 years as well as the 4 optional contract extension periods of 12 months each.

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Restricted procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2021/S 000-027967](#)

Section V. Award of contract

Contract No

The Forest School

Title

Catering Services

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

18 May 2022

V.2.2) Information about tenders

Number of tenders received: 5

Number of tenders received from SMEs: 1

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 0

Number of tenders received by electronic means: 5

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

Aspens Services Ltd

Ground Floor, Teme House

Whittington

WR5 2RY

Country

United Kingdom

NUTS code

- UKG12 - Worcestershire

Internet address

www.aspens-services.co.uk

The contractor is an SME

No

V.2.4) Information on value of contract/lot (excluding VAT)

Initial estimated total value of the contract/lot: £980,000

Total value of the contract/lot: £1,395,903

Section VI. Complementary information

VI.3) Additional information

CPV code 55524000-9, falls within Schedule 3 of the Public Contracts Regulations 2015 as a Social and Other Specific Service, therefore the procurement procedure is governed

by Section 7 of Part 2 (Regulations 74-77) of those Regulations.

VI.4) Procedures for review

VI.4.1) Review body

High Court

Strand

London

WC2A 2LL

Country

United Kingdom

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

The Forest School incorporated a standstill period at the point information on the award of the contract was communicated to tenderers. That notification provided full information on the award decision. The standstill period, which was for a minimum of 10 calendar days, provided time for unsuccessful tenderers to challenge the award decision before the contract was entered into. The Public Contracts Regulations 2015 provide for aggrieved parties who have been harmed or are at risk of harm by a breach of the rules to take action in the High Court (England, Wales and Northern Ireland).

VI.4.4) Service from which information about the review procedure may be obtained

High Court

Strand

London

WC2A 2LL

Country

United Kingdom