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Tender

## **Live Streaming and Filming Services**

University of Salford

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2026/S 000-015750

Procurement identifier (OCID): ocds-h6vhtk-06596e

Published 20 February 2026, 2:50pm

### **Scope**

#### **Description**

The University is seeking to appoint a supplier to provide filming and live streaming services for its Summer and Winter graduation ceremonies. Graduation ceremonies are formal University events and form a core part of the academic calendar. The services procured under this tender will support the delivery of these events by ensuring ceremonies are professionally filmed and made available via live stream.

The Summer graduation ceremonies are held annually in July and typically involve approximately 5,000 graduates with ceremonies typically delivered in one week at the Lowry, Salford Quays. The

Winter graduation ceremonies are held annually in December and typically involve approximately 3,000 graduates, also delivered over a one-week period, and held at Maxwell Hall, University of

Salford.

The supplier will be required to provide all necessary filming and streaming services to support the delivery of the ceremonies, including technical set-up, live operation and de-rig, and to work in

coordination with University staff and other appointed contractors/venues.

The level of detail required within the specification will be proportionate to the scale and profile of the events, and suppliers are expected to demonstrate relevant experience in delivering similar services for large-scale, multi-day events.

We are looking for a supplier to provide this service on a three-year contract.

### **Total value (estimated)**

- £50,000 including VAT

Below the relevant threshold

### **Contract dates (estimated)**

- 1 June 2026 to 31 May 2029
- 3 years

### **Main procurement category**

Services

### **CPV classifications**

- 44176000 - Film
- 64228000 - Television and radio broadcast transmission services
- 92111250 - Information film production
- 92111310 - Entertainment film production

## **Contract locations**

- UKD3 - Greater Manchester
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## **Participation**

### **Particular suitability**

Small and medium-sized enterprises (SME)

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## **Submission**

### **Enquiry deadline**

9 March 2026, 12:00pm

### **Tender submission deadline**

16 March 2026, 12:00pm

### **Submission address and any special instructions**

Please go to the universities tender portal for the full tender documents.

<https://in-tendhost.co.uk/salford.aspx/Home>

### **Tenders may be submitted electronically**

No

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## **Award criteria**

Award Criteria Weighting

Qualitative 60%

Sustainability 10%

Price 30%

Total 100%

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## **Procedure**

### **Procedure type**

Below threshold - open competition

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## **Contracting authority**

### **University of Salford**

- Charity Commission (England and Wales): RC000666
- Public Procurement Organisation Number: PDHR-3751-QPQR

43 The Crescent

Salford

M5 4WT

United Kingdom

Email: [procurement-finance@salford.ac.uk](mailto:procurement-finance@salford.ac.uk)

Region: UKD34 - Greater Manchester South West

Organisation type: Public authority - sub-central government