

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/015687-2023>

Planning

## **Services-Framework-Bill Printing Services**

United Utilities Water Limited

F04: Periodic indicative notice – utilities

Periodic indicative notice only

Notice identifier: 2023/S 000-015687

Procurement identifier (OCID): ocds-h6vhtk-03d348

Published 2 June 2023, 12:24pm

### **Section I: Contracting entity**

#### **I.1) Name and addresses**

United Utilities Water Limited

Lingley Mere Business Park

Warrington

WA5 3LP

#### **Contact**

Charlotte Whelan

#### **Email**

[Charlotte.Whelan@uuplc.co.uk](mailto:Charlotte.Whelan@uuplc.co.uk)

#### **Telephone**

+44 7900805893

#### **Country**

United Kingdom

**Region code**

UKD - North West (England)

**National registration number**

02366678

**Internet address(es)**

Main address

<https://www.unitedutilities.com>

Buyer's address

<https://uk.eu-supply.com/ctm/Company/CompanyInformation/Index/43984>

**I.3) Communication**

Additional information can be obtained from the above-mentioned address

**I.6) Main activity**

Water

---

## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Services-Framework-Bill Printing Services

Reference number

PRO004625

#### **II.1.2) Main CPV code**

- 79810000 - Printing services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The Scope of this proposed service will be for supply and delivery of bill printing and postage. We will also be looking for a Supplier who can also issue our bills electronically.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 22300000 - Postcards, greeting cards and other printed matter
- 79800000 - Printing and related services
- 79811000 - Digital printing services

#### **II.2.3) Place of performance**

NUTS codes

- UKD - North West (England)

Main site or place of performance

Lingley Mere, Warrington, Cheshire

#### **II.2.4) Description of the procurement**

The Scope of this proposed service will be for supply and delivery of bill printing and postage. We will also be looking for a Supplier who can demonstrate innovation in helping UU to move to digital methods of despatch. We will be looking for a Supplier to be able to supply and deliver bill printing for Annual (main), half year and supplementary billing of all domestic unmeasured customers including the production, enveloping and despatch of all documents and inserts/leaflets for all U UW Domestic customers, Miscellaneous billing, Reminders, Legal Notices, Various payment and debt collection documents, Automated letters, Automated customer information leaflet fulfilment services and manual fulfilment services for customer letters, information leaflets, plastic payment cards, postage and similar promotional items e.g. flush saver packs.

#### **II.3) Estimated date of publication of contract notice**

30 November 2023

---

### **Section IV. Procedure**

#### **IV.1) Description**

##### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

---

## Section VI. Complementary information

### VI.3) Additional information

- Company Name
- Contact details, including location telephone and e-mail address, main point of contact and position in Company
- Brief description of the Company
- Confirm whether the Company would be interested in providing this service and if so, can you provide print, postage and digital billing?
- Please detail what digital capability the Company has, specifically in relation to digital bills.
- Does the Company have a hybrid mail solution?
- Please detail what experience the Company has of working with CSF as a composition platform. If you do not use CSF, please advise what platform you use?
- Is the Company accredited to any ISO's?

Please email over your response to [Charlotte.Whelan@uuplc.co.uk](mailto:Charlotte.Whelan@uuplc.co.uk)

Response deadline is 23rd June 2023 - 16:00pm