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Tender

Invitation To Tender for the Integrated Exhibition Design and Build Services - Vikings Project

Orkney Islands Council

F02: Contract notice

Notice identifier: 2024/S 000-015663

Procurement identifier (OCID): ocids-h6vhtk-045a4f

Published 17 May 2024, 10:32am

Section I: Contracting authority

I.1) Name and addresses

Orkney Islands Council

Council Offices, School Place

Kirkwall

KW15 1 NY

Contact

Denise Link

Email

Denise.Link@orkney.gov.uk

Telephone

+44 01856873535

Country

United Kingdom

NUTS code

UKM65 - Orkney Islands

Internet address(es)

Main address

<http://www.orkney.gov.uk>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00369

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

www.publiccontractsscotland.gov.uk

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

www.publiccontractsscotland.gov.uk

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

Recreation, culture and religion

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Invitation To Tender for the Integrated Exhibition Design and Build Services - Vikings Project

Reference number

OIC/PROC/1902

II.1.2) Main CPV code

- 92521100 - Museum-exhibition services

II.1.3) Type of contract

Services

II.1.4) Short description

Orkney Islands Council seeks a suitably qualified and experience provider to supply the Integrated Exhibition Design and Build Services – Vikings Projects – for the new galleries.

II.1.5) Estimated total value

Value excluding VAT: £264,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 92500000 - Library, archives, museums and other cultural services
- 92521000 - Museum services
- 92521100 - Museum-exhibition services

II.2.3) Place of performance

NUTS codes

- UKM65 - Orkney Islands

Main site or place of performance

Kirkwall, Orkney Islands

II.2.4) Description of the procurement

Orkney Islands Council seeks a suitably qualified and experience provider to supply the Integrated Exhibition Design and Build Services – Vikings Projects – for the new galleries. The galleries are intended to showcase the very best of contemporary museum practise, with an engaging mix of interpretive techniques. Within the limitations of the budget provided these might include written text and images, cased artefacts, film and interactive technology (eg. VR, touchscreen). The aim should be to produce an offer which appealing to the widest possible range of audiences, including but not limited to :

- Children and young people
- Families
- Tourists including overseas visitors
- Older people
- People with disabilities

Services are to include:

- Concept Design
- Principal Designer responsibilities under the Construction Design and Management Regulations 2015
- Quantity Surveyor Services
- Project Management
- Graphic Design and Production
- Audio-Visual Design and Production
- Base Build
- Exhibition Fit-Out
- Artefact Installation and Mounting
- Marketing Collateral

II.2.5) Award criteria

Quality criterion - Name: Methodology / Weighting: 30

Quality criterion - Name: Project Delivery / Weighting: 30

Quality criterion - Name: Fair Work Practices / Weighting: 0

Quality criterion - Name: Presentation / Weighting: 20

Price - Weighting: 20

II.2.6) Estimated value

Value excluding VAT: £264,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

15 July 2024

End date

28 February 2025

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

The relevant selection criteria will be included in the SPD Scotland Module.

III.1.2) Economic and financial standing

List and brief description of selection criteria

The relevant selection criteria will be included in the SPD Scotland Module.

III.1.3) Technical and professional ability

List and brief description of selection criteria

The relevant selection criteria will be included in the SPD Scotland Module.

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

18 June 2024

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

18 June 2024

Local time

2:00pm

Place

PCS Postbox opening via Teams

Information about authorised persons and opening procedure

Three Officers with delegated authority

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

Orkney Islands Council reserves the right to cancel the procurement at any stage and not award a Contract the expenditure, work or effort undertaken by bidders prior to the award of any Contract is accordingly a matter solely for the commercial judgement of bidders.

Late tenders will not be considered by the Council and all questions are to be submitted via the Questions and Answers section of this contract advertisement on PCS.

An economic operator that suffers, or risks suffering, loss or damage attributable to a breach of duty under the Public Contracts (Scotland) Regulations 2015 may bring proceedings in the Sheriff Court or Court of Session.

Tenderers should complete the SPD (Scotland) contained within the SPD Module attached to this notice.

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=765591.

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx.

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(SC Ref:765591)

Download the ESPD document here:

https://www.publiccontractsscotland.gov.uk/ESPD/ESPD_Download.aspx?id=765591

VI.4) Procedures for review

VI.4.1) Review body

Sherrifs Court

Watergate

Kirkwall

KW15 1PD

Telephone

+44 1856872110

Country

United Kingdom