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Tender

Planning Skills Delivery Fund (PSDF): East Kent Area Design Codes

Ashford Borough Council

F02: Contract notice

Notice identifier: 2024/S 000-015651

Procurement identifier (OCID): ocids-h6vhtk-045a47

Published 17 May 2024, 9:40am

Section I: Contracting authority

I.1) Name and addresses

Ashford Borough Council

Civic Centre, Tannery Lane

ASHFORD

TN231PL

Contact

Stephanie Leonard

Email

stephanie.leonard@ashford.gov.uk

Telephone

+44 1233330371

Country

United Kingdom

Region code

UKJ45 - Mid Kent

Justification for not providing organisation identifier

Not on any register

Internet address(es)

Main address

<https://www.ashford.gov.uk/>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.kentbusinessportal.org.uk/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.kentbusinessportal.org.uk/>

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://www.kentbusinessportal.org.uk/>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Planning Skills Delivery Fund (PSDF): East Kent Area Design Codes

Reference number

PSDF/24/1

II.1.2) Main CPV code

- 79410000 - Business and management consultancy services

II.1.3) Type of contract

Services

II.1.4) Short description

The East Kent Councils of Ashford, Canterbury, Dover, Folkestone & Hythe and Thanet were successfully awarded funding for the planning skills delivery fund to assist with delivering borough-wide design codes.

The consultant will undertake the first 2 of 3 stages of an area wide design code for each of the 5 Authorities. The project will focus on methods to develop the skills of Officers and communities to help create effective ways of engaging with local communities to input into the production of design codes possibly through toolkits, events and community panels. Another element to the project will be to establish ways of digitising the final design codes and engaging with communities in the process.

II.1.5) Estimated total value

Value excluding VAT: £750,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKJ4 - Kent

II.2.4) Description of the procurement

The East Kent Councils of Ashford, Canterbury, Dover, Folkestone & Hythe and Thanet were successfully awarded funding for the planning skills delivery fund to assist with delivering borough-wide design codes.

The consultant will undertake the first 2 of 3 stages of an area wide design code for each of the 5 Authorities. The project will focus on methods to develop the skills of Officers and communities to help create effective ways of engaging with local communities to input into the production of design codes possibly through toolkits, events and community panels. Another element to the project will be to establish ways of digitising the final design codes and engaging with communities in the process.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £750,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

48

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

The initial contract term is for 1 year with a possible extension period of up to 3 years.

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.2) Contract performance conditions

Refer to procurement documents.

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

17 June 2024

Local time

10:00am

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 4 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

17 June 2024

Local time

10:01am

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

Procurement documents can be accessed via the Kent Business Portal

<https://www.kentbusinessportal.org.uk/>

VI.4) Procedures for review

VI.4.1) Review body

Public Procurement Review Service

Cabinet Office

London

Email

publicprocurementreview@cabinetoffice.gov.uk

Telephone

+44 3450103503

Country

United Kingdom

Internet address

<https://www.gov.uk/government/publications/public-procurement-review-service-scope-and-remit>