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Tender

## **Planning Skills Delivery Fund (PSDF): East Kent Area Design Codes**

Ashford Borough Council

F02: Contract notice

Notice identifier: 2024/S 000-015651

Procurement identifier (OCID): ocids-h6vhtk-045a47

Published 17 May 2024, 9:40am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Ashford Borough Council

Civic Centre, Tannery Lane

ASHFORD

TN231PL

#### **Contact**

Stephanie Leonard

#### **Email**

[stephanie.leonard@ashford.gov.uk](mailto:stephanie.leonard@ashford.gov.uk)

#### **Telephone**

+44 1233330371

#### **Country**

United Kingdom

**Region code**

UKJ45 - Mid Kent

**Justification for not providing organisation identifier**

Not on any register

**Internet address(es)**

Main address

<https://www.ashford.gov.uk/>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.kentbusinessportal.org.uk/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.kentbusinessportal.org.uk/>

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://www.kentbusinessportal.org.uk/>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Planning Skills Delivery Fund (PSDF): East Kent Area Design Codes

Reference number

PSDF/24/1

#### **II.1.2) Main CPV code**

- 79410000 - Business and management consultancy services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The East Kent Councils of Ashford, Canterbury, Dover, Folkestone & Hythe and Thanet were successfully awarded funding for the planning skills delivery fund to assist with delivering borough-wide design codes.

The consultant will undertake the first 2 of 3 stages of an area wide design code for each of the 5 Authorities. The project will focus on methods to develop the skills of Officers and communities to help create effective ways of engaging with local communities to input into the production of design codes possibly through toolkits, events and community panels. Another element to the project will be to establish ways of digitising the final design codes and engaging with communities in the process.

#### **II.1.5) Estimated total value**

Value excluding VAT: £750,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKJ4 - Kent

#### **II.2.4) Description of the procurement**

The East Kent Councils of Ashford, Canterbury, Dover, Folkestone & Hythe and Thanet were successfully awarded funding for the planning skills delivery fund to assist with delivering borough-wide design codes.

The consultant will undertake the first 2 of 3 stages of an area wide design code for each of the 5 Authorities. The project will focus on methods to develop the skills of Officers and communities to help create effective ways of engaging with local communities to input into the production of design codes possibly through toolkits, events and community panels. Another element to the project will be to establish ways of digitising the final design codes and engaging with communities in the process.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £750,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: Yes

Description of options

The initial contract term is for 1 year with a possible extension period of up to 3 years.

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2) Conditions related to the contract**

#### **III.2.2) Contract performance conditions**

Refer to procurement documents.

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

17 June 2024

Local time

10:00am

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 4 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

17 June 2024

Local time

10:01am

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

## **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

## **VI.3) Additional information**

Procurement documents can be accessed via the Kent Business Portal

<https://www.kentbusinessportal.org.uk/>

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Public Procurement Review Service

Cabinet Office

London

Email

[publicprocurementreview@cabinetoffice.gov.uk](mailto:publicprocurementreview@cabinetoffice.gov.uk)

Telephone

+44 3450103503

Country

United Kingdom

Internet address

<https://www.gov.uk/government/publications/public-procurement-review-service-scope-and-remit>