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Tender

Contingency Printing

Corporate Officer of the House of Commons

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Notice identifier: 2025/S 000-015618

Procurement identifier (OCID): ocds-h6vhtk-050433 ([view related notices](#))

Published 16 April 2025, 3:08pm

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Scope

Description

The House of Commons is looking to procure a supplier to provide contingency printing services on behalf of the House of Commons Vote Office. The House of Commons (the Authority) has a requirement for short-notice access to an external printing supplier. The supplier shall provide contingency print services to the Authority to provide resilience should there be a failure of the Authorities Print Services equipment or IT infrastructure, or due to fire, flooding or an incident on the Parliamentary estate.

Total value (estimated)

- £70,833 excluding VAT
- £85,000 including VAT

Below the relevant threshold

Contract dates (estimated)

- 2 June 2025 to 1 June 2026
- 1 year

Main procurement category

Services

Additional procurement category

Goods

CPV classifications

- 79800000 - Printing and related services
- 79823000 - Printing and delivery services
- 79820000 - Services related to printing

Contract locations

- UKI - London

Participation**Conditions of participation**

Please refer to ITT documentation.

Particular suitability

Small and medium-sized enterprises (SME)

Submission

Enquiry deadline

28 April 2025, 12:00pm

Tender submission deadline

7 May 2025, 12:00pm

Submission address and any special instructions

Responses must be submitted via Atamis: <https://atamis-ukparliament.my.site.com/s/Welcome>

Tenders may be submitted electronically

Yes

Award criteria

40% Commercial, 60% Quality

Procedure

Procedure type

Below threshold - open competition

Contracting authority

Corporate Officer of the House of Commons

- Public Procurement Organisation Number: PQCD-6982-LPZW

Parliament Square

LONDON

SW1A 0AA

United Kingdom

Contact name: Emily James

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Website: <https://www.parliament.uk/>

Region: UKI32 - Westminster

Organisation type: Public authority - central government