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Tender

## Contingency Printing

Corporate Officer of the House of Commons

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-015618

Procurement identifier (OCID): ocds-h6vhtk-050433 ([view related notices](#))

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## Scope

### Description

The House of Commons is looking to procure a supplier to provide contingency printing services on behalf of the House of Commons Vote Office. The House of Commons (the Authority) has a requirement for short-notice access to an external printing supplier. The supplier shall provide contingency print services to the Authority to provide resilience should there be a failure of the Authorities Print Services equipment or IT infrastructure, or due to fire, flooding or an incident on the Parliamentary estate.

### Total value (estimated)

- £70,833 excluding VAT
- £85,000 including VAT

Below the relevant threshold

### **Contract dates (estimated)**

- 2 June 2025 to 1 June 2026
- 1 year

### **Main procurement category**

Services

### **Additional procurement category**

Goods

### **CPV classifications**

- 79800000 - Printing and related services
- 79823000 - Printing and delivery services
- 79820000 - Services related to printing

### **Contract locations**

- UKI - London

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## **Participation**

### **Conditions of participation**

Please refer to ITT documentation.

### **Particular suitability**

Small and medium-sized enterprises (SME)

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## **Submission**

### **Enquiry deadline**

28 April 2025, 12:00pm

### **Tender submission deadline**

7 May 2025, 12:00pm

### **Submission address and any special instructions**

Responses must be submitted via Atamis: <https://atamis-ukparliament.my.site.com/s/Welcome>

### **Tenders may be submitted electronically**

Yes

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## **Award criteria**

40% Commercial, 60% Quality

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## **Procedure**

### **Procedure type**

Below threshold - open competition

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## **Contracting authority**

### **Corporate Officer of the House of Commons**

- Public Procurement Organisation Number: PQCD-6982-LPZW

Parliament Square

LONDON

SW1A 0AA

United Kingdom

Contact name: Emily James

Email: [pcd@parliament.uk](mailto:pcd@parliament.uk)

Website: <https://www.parliament.uk/>

Region: UKI32 - Westminster

Organisation type: Public authority - central government