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Tender

## **i-access sub-contract for the delivery of substance misuse community based harm reduction and outreach, alcohol brief advice and information and non-opiate drug pathway**

Surrey and Borders Partnership NHS Foundation Trust

F02: Contract notice

Notice identifier: 2021/S 000-015613

Procurement identifier (OCID): ocds-h6vhtk-02c46f

Published 6 July 2021, 10:44pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Surrey and Borders Partnership NHS Foundation Trust

Third Floor, Leatherhead House, Station Road

Leatherhead

KT22 7FG

#### **Contact**

Thalia Southgate

#### **Email**

[tsouthgate@ecovategroup.com](mailto:tsouthgate@ecovategroup.com)

#### **Telephone**

+44 1883383838

**Country**

United Kingdom

**NUTS code**

UK - United Kingdom

**Internet address(es)**

Main address

<https://www.sabp.nhs.uk>

Buyer's address

<https://www.sabp.nhs.uk>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://commercialsolutions.bravosolution.co.uk/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://commercialsolutions.bravosolution.co.uk/>

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Health

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

i-access sub-contract for the delivery of substance misuse community based harm reduction and outreach, alcohol brief advice and information and non-opiate drug pathway

#### **II.1.2) Main CPV code**

- 75200000 - Provision of services to the community

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

i-access is the substance misuse service for Surrey and is part of Surrey and Borders NHS partnership trust (SABP). It is a county wide service delivering tier 2, 3 and 4 substance misuse interventions. The service is jointly provided by SABP and Public Health, Surrey County Council under a cooperation agreement. The Child and Family Safeguarding Pilot is part of the i-access service and has a number of months of funding remaining with commitment to secure future funding already being explored. It is part of the i-access service. The Pilot has brought substance misuse workers into the child and family teams in order to support parents with substance misuse issues.

This procurement is for subcontracted aspects of i-access as outlined in the specification. The subcontractor will work in collaboration with SABP and Public Health. The subcontractor's staff will work with SABP staff to deliver the i-access service. They will be based in the SABP i-access bases.

#### **II.1.5) Estimated total value**

Value excluding VAT: £4,000,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

#### **II.2.4) Description of the procurement**

This procurement is for subcontracted aspects of i-access as outlined in the specification. The service provider will work in collaboration with SABP and Public Health. The service provider's staff will work with SABP staff to deliver the i-access service. They will be based in the SABP i-access bases and in Surrey County council bases for the Child and Family safeguarding pilot.

The i-access bases are:

- Farnham Road Hospital, Guildford
- Abraham Cowley Unit, St Peters Hospital site, Chertsey
- Wingfield Centre, Redhill.

The Child and Family Safeguarding Service bases are:

- Guildford Council – St Francis House
- Woking Council – Quadrant Court
- Walton Council – Ashley Park House
- Redhill Council – Consort House.

SABP and Public Health do not require any Service Provider to try and reduce the financial envelope. The financial envelopes are as stated below:

- Main Sub-contract - £456,988 per annum (for 3 Years with the option to extend for 2 periods of 12 months each)
- Family Safeguarding - £378,000 per annum (maximum funding envelope) for one (1) year on a pay as you go basis based on actual posts/staff recruited in-month and up to 10.00% overhead.

Service Providers should note that bids under the financial envelope stated above, will not gain an advantage on evaluation. As outlined in the service specification, open book accounting is required. It is therefore important that Service Providers cost their overheads accurately as per the financial spread sheet (for main contract not the child

and family safeguarding pilot). A blanket percentage overhead will not be accepted for the main contract. An up to 10.00% overhead for the child and family safeguarding project has been set and cannot be changed for the duration of the pilot. The staffing costs for the child and family safeguarding project are on a “pay as you go basis based on actual posts/staff recruited in-month and overhead”. Any underspend funding will be re-invested back into the SCC and SABP Co-operative.

We understand that when delivering a service there can be unexpected costs. Mitigation for those costs are discussed and agreed in the programme board, on which the successful Service Provider will sit. The financial approach to this contract is one of openness, transparency and collaboration.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

2 x 12 month extensions are available.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

9 August 2021

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

9 August 2021

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Surrey and Borders Partnership Trust

Third Floor, Leatherhead House, Station Road

Leatherhead

KT22 7FG

Country

United Kingdom