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Contract

## **Financial Services Brief**

Reidvale Housing Association

F03: Contract award notice

Notice identifier: 2022/S 000-015595

Procurement identifier (OCID): ocds-h6vhtk-03107a

Published 7 June 2022, 10:37am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Reidvale Housing Association

13 Whitevale Street

Glasgow

G31 1QW

#### **Contact**

Interim Director

#### **Email**

[jillcronin@reidvale.org.uk](mailto:jillcronin@reidvale.org.uk)

#### **Telephone**

+44 1415542406

#### **Fax**

+44 1415542406

**Country**

United Kingdom

**NUTS code**

UKM82 - Glasgow City

**Internet address(es)**

Main address

[www.reidvale.org.uk](http://www.reidvale.org.uk)

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA13042](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA13042)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.4) Type of the contracting authority**

Other type

Housing Association

**I.5) Main activity**

Housing and community amenities

## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Financial Services Brief

#### **II.1.2) Main CPV code**

- 66000000 - Financial and insurance services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Reidvale Housing Association wish to appoint a sole supplier for the provision of finance manager services. The Supplier will also provide ongoing system support services.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

#### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £1,020

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 66170000 - Financial consultancy, financial transaction processing and clearing-house services

#### **II.2.3) Place of performance**

NUTS codes

- UKM82 - Glasgow City

Main site or place of performance

Reidvale Housing Association 13 Whitevale Street Glasgow G31 1QW

#### **II.2.4) Description of the procurement**

Reidvale Housing Association wish to appoint a sole supplier for the provision of finance manager services. The Supplier will also provide ongoing system support services.

This tender is being conducted as a single stage 'Open Procedure' meaning tenderers must submit their completed SPD along with tender returns.

Suppliers interested in working with the public sector can get information on preparing tenders and understanding the process from the Public Contracts Scotland website [www.supplierjourney.scot](http://www.supplierjourney.scot). In addition, general support, advice and guidance on completing public sector tenders specifically for Scottish SMEs is available from the Supplier Development Programme [www.sdpscotland.co.uk](http://www.sdpscotland.co.uk).

The Contract is anticipated to run for an initial period of one year, commencing 31 January 2022 with provision for two further possible extension each for a further 12 months if mutually agreed and depending on performance. A formal review of the service will be carried out 3-6 months after the contract commences. Following this review, the Association will confirm whether it intends for the contract to be extended beyond the 1-year initial contract.

As a guide to potential Tenderers, the annual expenditure on services covered by this tender over the next year is anticipated to be circa 50,000 GBP (exclusive of vat). These figures are intended as a guide only and Reidvale Housing Association does not guarantee any level of work to be instructed or the resulting contract values.

#### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 70

Price - Weighting: 30

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2022/S 000-002529](#)

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## **Section V. Award of contract**

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

12 April 2022

#### **V.2.2) Information about tenders**

Number of tenders received: 2

Number of tenders received from SMEs: 2

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 0

Number of tenders received by electronic means: 2

The contract has been awarded to a group of economic operators: No

#### **V.2.3) Name and address of the contractor**

Lethame Business Services Ltd

5 Cloverhill Gardens

Strathaven

ML10 6XB

Telephone

+44 7595023649

Country

United Kingdom

NUTS code

- UKM - Scotland

The contractor is an SME

Yes

**V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £1,020

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## **Section VI. Complementary information**

### **VI.3) Additional information**

(SC Ref:695944)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Glasgow Sherriff Court

PO Box 23, 1 Carlton Place

Glasgow

G5 9DA

Country

United Kingdom