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Tender

Community Operation and Management of the Café at the Old Town Quarry

Weston-super-Mare Town Council

F24: Concession notice

Notice identifier: 2025/S 000-015581

Procurement identifier (OCID): ocds-h6vhtk-05041c

Published 16 April 2025, 2:10pm

Section I: Contracting authority/entity

I.1) Name and addresses

Weston-super-Mare Town Council

32 Waterloo Street

Weston-super-Mare

BS231LN

Contact

Sarah Pearse

Email

development@wsm-tc.gov.uk

Telephone

+44 1934632575

Country

United Kingdom

Region code

UKK12 - Bath and North East Somerset, North Somerset and South Gloucestershire

Justification for not providing organisation identifier

Not on any register

Internet address(es)

Main address

www.wsm-tc.gov.uk

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

www.wsm-tc.gov.uk

Additional information can be obtained from the above-mentioned address

Applications or, where applicable, tenders must be submitted electronically via

www.wsm-tc.gov.uk

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

Other activity

Town and Parish Council Services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Community Operation and Management of the Café at the Old Town Quarry

Reference number

SP/QuarryCafeConcession/April2025

II.1.2) Main CPV code

- 55520000 - Catering services

II.1.3) Type of contract

Services

II.1.4) Short description

Weston-super-Mare Town Council (WSMTC) is seeking a suitably experienced and qualified organisation to undertake the operation and management of the café at the Old Town Quarry, which is a hub for community arts and culture set in a beautiful natural environment in the heart of Weston-super-Mare. This is an exciting opportunity as the Quarry moves to a new phase of operation, opening summer 2025. The organisation will need to have proven and demonstrated experience in similar projects and the wide-ranging skill bases to achieve the various elements required to ensure the running of the café (over 7 days a week) is successful and enhances the offer of site.

Organisations from whom WSMTC procure goods and services must demonstrate that all practicable steps are being taken to allow equal access and equal treatment in employment and service delivery, as appropriate to the nature of the contract. Following a decision made by WSMTC in July 2020, the Council is committed to working with organisations who pay the Real Living Wage to their employees.

Organisations from whom WSMTC procure goods and services must be able to demonstrate an excellent Health and Safety record, accordingly contractors that cannot demonstrate an excellent record, free from enforcement action, will not be considered. Contractors must also be able to demonstrate how they provide social value with the work being carried out, within parameters set out by WSMTC.

Tender documents will be issued w/c 5th May, work is anticipated to start late Summer 2025.

Interested parties are advised to contact us for further information, whilst providing the following information:

- Organisation name, status, address, contact name and if applicable registration number
- Company bankers name and account number
- Details of any enforcement action under Health & Safety Legislation
- Brief details of two recent (within last 36 months) similar projects undertaken by the company (Max 1000 words)
- Confirmation that the organisation will be able to submit a tender and should they be successful, commence the contract late Summer 2025.

Email: development@wsm-tc.gov.uk

II.1.5) Estimated total value

Value excluding VAT: £75,000

II.1.6) Information about lots

This concession is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 55300000 - Restaurant and food-serving services

II.2.3) Place of performance

NUTS codes

- UKK - South West (England)

Main site or place of performance

Old Town Quarry, South Rd, Weston-super-Mare BS23 2LS

II.2.4) Description of the procurement

Cafe operator for a 7 day a week provision in a recently refurbished cafe building.

II.2.5) Award criteria

Concession is awarded on the basis of the criteria stated in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £75,000

II.2.7) Duration of the concession

Start date

1 September 2025

End date

31 August 2028

II.2.14) Additional information

this is a three year initial contract, with the provision of a future 2 year extension on a one year plus one year basis

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions, indication of information and documentation required

- Real Living Wage Employer
- Necessary food hygiene qualifications
- adhere to Safe food better business
- relevant catering experience in operation of a 7-day a week community café
- health and safety policy
- food hygiene certificate level 2
- food management systems to support food safety legislations

- first aid training
- risk assessment examples
- enforcement notices
- other registered food businesses
- Personal Alcohol Licence if applicable
- Premises Licence for Sale of Alcohol
- public liability insurance (5 million minimum)
- employers liability (5million minimum)
- content insurance
- business insurance
- evidence of financial standing
- equality and diversity policy

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the concession

III.2.3) Information about staff responsible for the performance of the concession

Obligation to indicate the names and professional qualifications of the staff assigned to performing the concession

Section IV. Procedure

IV.2) Administrative information

IV.2.2) Time limit for submission of applications or receipt of tenders

Date

20 June 2025

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.4) Procedures for review

VI.4.1) Review body

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VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

annual review of all required documentation, food and beverage offer.