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Tender

Security Support Service

Cardiff University

F02: Contract notice

Notice identifier: 2023/S 000-015528

Procurement identifier (OCID): ocds-h6vhtk-03d2e0

Published 1 June 2023, 11:24am

Section I: Contracting authority

I.1) Name and addresses

Cardiff University

Procurement Services, McKenzie House, 30-36 Newport Road

Cardiff

CF24 0DE

Email

franklinsp@cf.ac.uk

Telephone

+44 2920879648

Country

United Kingdom

NUTS code

UKL - Wales

Internet address(es)

Main address

<http://www.cardiff.ac.uk/business/why-work-with-us/for-suppliers>

Buyer's address

https://www.sell2wales.gov.wales/search/Search_AuthProfile.aspx?ID=AA0258

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/cardiffuniversity.aspx/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/cardiffuniversity.aspx/Home>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Security Support Service

Reference number

CU.1303.SF

II.1.2) Main CPV code

- 79710000 - Security services

II.1.3) Type of contract

Services

II.1.4) Short description

Cardiff University is seeking to procure a highly customer focused, Security Support service to include the following service elements:

- An extended hours Library support service,
- An out of hours support service for the ABACWS building,
- Ad-hoc general security, event security & stewarding support.

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 79710000 - Security services

II.2.3) Place of performance

NUTS codes

- UKL22 - Cardiff and Vale of Glamorgan

Main site or place of performance

Cardiff

II.2.4) Description of the procurement

Cardiff University is seeking to procure a highly customer focused, Security Support service to include the following service elements:

- An extended hours Library support service,
- An out of hours support service for the ABACWS building,
- Ad-hoc general security, event security & stewarding support.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 October 2023

End date

30 September 2025

This contract is subject to renewal

Yes

Description of renewals

Option to extend the contract 2 x 12 months to 30th September 2027

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

Suppliers must visit sites.

Site visits will take place on Thursday 8th June, starting at 9am and finishing no later than 12:30. There will be further opportunity to visit the site

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

5 July 2023

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

5 July 2023

Local time

12:00pm

Place

Cardiff

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.3) Additional information

In preparing submissions for this tender, Suppliers must visit sites, according to the schedule provided below:

Site visits will take place on Thursday 8th June, starting at 9am and finishing no later than 12:30. Suppliers will visit the Health library, Cochrane Building (Heath Park) , Arts and Social Studies Library, Cathays and Abacws Building, Cathays. No more than 2 attendees per supplier, and suppliers to arrange their own transport between sites.

Once you have confirmed your attendance, further instructions will be sent to you via In-Tend for the location and times you will be required at each location.

Confirmation of attendance at site visits to be made by correspondence via In-Tend by 5pm at the latest on Tuesday 6th June 2023. Following this, you will be advised on your itinerary for the site visits.

There will be further opportunity to visit the site prior to the closing date

NOTE: To register your interest in this notice and obtain any additional information please visit the Sell2Wales Web Site at https://www.sell2wales.gov.wales/Search/Search_Switch.aspx?ID=132021.

(WA Ref:132021)

VI.4) Procedures for review

VI.4.1) Review body

High Court

Royal Courts of Justice, The Strand

London

WC2A 2LL

Telephone

+44 2079477501

Country

United Kingdom