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Tender

## **Security Support Service**

Cardiff University

F02: Contract notice

Notice identifier: 2023/S 000-015528

Procurement identifier (OCID): ocds-h6vhtk-03d2e0

Published 1 June 2023, 11:24am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Cardiff University

Procurement Services, McKenzie House, 30-36 Newport Road

Cardiff

CF24 0DE

#### **Email**

[franklinsp@cf.ac.uk](mailto:franklinsp@cf.ac.uk)

#### **Telephone**

+44 2920879648

#### **Country**

United Kingdom

#### **NUTS code**

UKL - Wales

**Internet address(es)**

Main address

<http://www.cardiff.ac.uk/business/why-work-with-us/for-suppliers>

Buyer's address

[https://www.sell2wales.gov.wales/search/Search\\_AuthProfile.aspx?ID=AA0258](https://www.sell2wales.gov.wales/search/Search_AuthProfile.aspx?ID=AA0258)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/cardiffuniversity.aspx/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/cardiffuniversity.aspx/Home>

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Security Support Service

Reference number

CU.1303.SF

#### **II.1.2) Main CPV code**

- 79710000 - Security services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Cardiff University is seeking to procure a highly customer focused, Security Support service to include the following service elements:

- An extended hours Library support service,
- An out of hours support service for the ABACWS building,
- Ad-hoc general security, event security & stewarding support.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 79710000 - Security services

#### **II.2.3) Place of performance**

NUTS codes

- UKL22 - Cardiff and Vale of Glamorgan

Main site or place of performance

Cardiff

#### **II.2.4) Description of the procurement**

Cardiff University is seeking to procure a highly customer focused, Security Support service to include the following service elements:

- An extended hours Library support service,
- An out of hours support service for the ABACWS building,
- Ad-hoc general security, event security & stewarding support.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 October 2023

End date

30 September 2025

This contract is subject to renewal

Yes

Description of renewals

Option to extend the contract 2 x 12 months to 30th September 2027

#### **II.2.10) Information about variants**

Variants will be accepted: Yes

#### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

Suppliers must visit sites.

Site visits will take place on Thursday 8th June, starting at 9am and finishing no later than 12:30. There will be further opportunity to visit the site

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

5 July 2023

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

5 July 2023

Local time

12:00pm

Place

Cardiff

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

In preparing submissions for this tender, Suppliers must visit sites, according to the schedule provided below:

Site visits will take place on Thursday 8th June, starting at 9am and finishing no later than 12:30. Suppliers will visit the Health library, Cochrane Building (Heath Park) , Arts and Social Studies Library, Cathays and Abacws Building, Cathays. No more than 2 attendees per supplier, and suppliers to arrange their own transport between sites.

Once you have confirmed your attendance, further instructions will be sent to you via In-Tend for the location and times you will be required at each location.

Confirmation of attendance at site visits to be made by correspondence via In-Tend by 5pm at the latest on Tuesday 6th June 2023. Following this, you will be advised on your itinerary for the site visits.

There will be further opportunity to visit the site prior to the closing date

NOTE: To register your interest in this notice and obtain any additional information please visit the Sell2Wales Web Site at [https://www.sell2wales.gov.wales/Search/Search\\_Switch.aspx?ID=132021](https://www.sell2wales.gov.wales/Search/Search_Switch.aspx?ID=132021).

(WA Ref:132021)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

High Court

Royal Courts of Justice, The Strand

London

WC2A 2LL

Telephone

+44 2079477501

Country

United Kingdom