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Tender

## **ESPH CS WDC HR and Payroll System (ESPH593 TT)**

ESPH CS WDC HR and Payroll System (ESPH593 TT)

F02: Contract notice

Notice identifier: 2024/S 000-015520

Procurement identifier (OCID): ocds-h6vhtk-0459ff

Published 16 May 2024, 9:52am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

ESPH CS WDC HR and Payroll System (ESPH593 TT)

Wealden District Council, Vicarage Lane

Hailsham

BN27 2AX

#### **Email**

[esph@wealden.gov.uk](mailto:esph@wealden.gov.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UKJ22 - East Sussex CC

#### **Internet address(es)**

Main address

<https://wealden.gov.uk/>

Buyer's address

<https://www.sesharedservices.org.uk/esourcing>

### **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.sesharedservices.org.uk/esourcing>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

### **I.4) Type of the contracting authority**

Regional or local authority

### **I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

ESPH CS WDC HR and Payroll System (ESPH593 TT)

Reference number

WDC - 037704

#### **II.1.2) Main CPV code**

- 48100000 - Industry specific software package

#### **II.1.3) Type of contract**

## Supplies

### **II.1.4) Short description**

Wealden District Council ('the Council') is seeking a fully integrated, cloud-based, HR and Payroll solution to meet key operational requirements and help drive forward digital transformation and improve working practices. The Council is seeking a solution that will be adaptable to change and is fully compliant with current and future legislation. The Council is looking for a vendor who is continually developing and investing in the solution's product delivery, can provide expertise, customer support, training, and tools to benefit the Council and equip them to work within the digital space. The Council is looking for a solution which can, using Single Sign On, interfaces and workflows, streamline business processes and share data across multiple platforms seamlessly.

### **II.1.5) Estimated total value**

Value excluding VAT: £675,000

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 79631000 - Personnel and payroll services
- 72260000 - Software-related services
- 48100000 - Industry specific software package

### **II.2.3) Place of performance**

NUTS codes

- UKJ22 - East Sussex CC

### **II.2.4) Description of the procurement**

Full information can be found at <http://www.sesharedservices.org.uk/esourcing>

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £675,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 September 2024

End date

31 October 2027

This contract is subject to renewal

Yes

Description of renewals

Optional two 24 month extensions, the first to 31st October 2029 and the second to 31st October 2031

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

Full information can be found at <http://www.sesharedservices.org.uk/esourcing>

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2) Conditions related to the contract**

#### **III.2.2) Contract performance conditions**

ESPH593 Conditions of Contract

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

20 June 2024

Local time

2:00pm

**IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

**IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

**IV.2.7) Conditions for opening of tenders**

Date

20 June 2024

Local time

2:05pm

Place

Wealden District Council Vicarage Lane Hailsham East Sussex BN27 2AX

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**Section VI. Complementary information**

**VI.1) Information about recurrence**

This is a recurrent procurement: No

**VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

**VI.4) Procedures for review**

**VI.4.1) Review body**

The High Court of England and Wales

The Strand

London

WC2A 2LL

Country

United Kingdom

#### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

Wealden District Council will observe a standstill period following the award of the contract and conduct itself in respect of any appeals in accordance with the Public Contracts Regulations 2015 (as amended).

#### **VI.4.4) Service from which information about the review procedure may be obtained**

Wealden District Council

Vicrage Lane

Hailsham

BN27 2AX

Country

United Kingdom