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Tender

ESPH CS WDC HR and Payroll System (ESPH593 TT)

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F02: Contract notice

Notice identifier: 2024/S 000-015520

Procurement identifier (OCID): ocds-h6vhtk-0459ff

Published 16 May 2024, 9:52am

Section I: Contracting authority

I.1) Name and addresses

ESPH CS WDC HR and Payroll System (ESPH593 TT)

Wealden District Council, Vicarage Lane

Hailsham

BN27 2AX

Email

esph@wealden.gov.uk

Country

United Kingdom

NUTS code

UKJ22 - East Sussex CC

Internet address(es)

Main address

<https://wealden.gov.uk/>

Buyer's address

<https://www.sesharedservices.org.uk/esourcing>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.sesharedservices.org.uk/esourcing>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

ESPH CS WDC HR and Payroll System (ESPH593 TT)

Reference number

WDC - 037704

II.1.2) Main CPV code

- 48100000 - Industry specific software package

II.1.3) Type of contract

Supplies

II.1.4) Short description

Wealden District Council ('the Council') is seeking a fully integrated, cloud-based, HR and Payroll solution to meet key operational requirements and help drive forward digital transformation and improve working practices. The Council is seeking a solution that will be adaptable to change and is fully compliant with current and future legislation. The Council is looking for a vendor who is continually developing and investing in the solution's product delivery, can provide expertise, customer support, training, and tools to benefit the Council and equip them to work within the digital space. The Council is looking for a solution which can, using Single Sign On, interfaces and workflows, streamline business processes and share data across multiple platforms seamlessly.

II.1.5) Estimated total value

Value excluding VAT: £675,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 79631000 - Personnel and payroll services
- 72260000 - Software-related services
- 48100000 - Industry specific software package

II.2.3) Place of performance

NUTS codes

- UKJ22 - East Sussex CC

II.2.4) Description of the procurement

Full information can be found at <http://www.sesharedservices.org.uk/esourcing>

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £675,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 September 2024

End date

31 October 2027

This contract is subject to renewal

Yes

Description of renewals

Optional two 24 month extensions, the first to 31st October 2029 and the second to 31st October 2031

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

Full information can be found at <http://www.sesharedservices.org.uk/esourcing>

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.2) Contract performance conditions

ESPH593 Conditions of Contract

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

20 June 2024

Local time

2:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

20 June 2024

Local time

2:05pm

Place

Wealden District Council Vicarage Lane Hailsham East Sussex BN27 2AX

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.4) Procedures for review

VI.4.1) Review body

The High Court of England and Wales

The Strand

London

WC2A 2LL

Country

United Kingdom

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

Wealden District Council will observe a standstill period following the award of the contract and conduct itself in respect of any appeals in accordance with the Public Contracts Regulations 2015 (as amended).

VI.4.4) Service from which information about the review procedure may be obtained

Wealden District Council

Vicrage Lane

Hailsham

BN27 2AX

Country

United Kingdom