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Tender

Tenancy Sustainment Services

Almond Housing Association

F02: Contract notice

Notice identifier: 2021/S 000-015516

Procurement identifier (OCID): ocds-h6vhtk-02c40e

Published 6 July 2021, 10:45am

Section I: Contracting authority

I.1) Name and addresses

Almond Housing Association

New Almond House, 44 Etive Walk

Livingston

EH54 5AB

Contact

Sandy Young

Email

sandy.young@almondha.org.uk

Telephone

+44 1506439291

Country

United Kingdom

NUTS code

UKM78 - West Lothian

Internet address(es)

Main address

<http://www.almondha.org.uk>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA10285

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

Access to the procurement documents is restricted. Further information can be obtained at

<https://www.publiccontractsscotland.gov.uk/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.publiccontractsscotland.gov.uk/>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Housing and community amenities

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Tenancy Sustainment Services

Reference number

AHA-TSS

II.1.2) Main CPV code

- 98000000 - Other community, social and personal services

II.1.3) Type of contract

Services

II.1.4) Short description

To provide tenancy sustainment services to Almond Tenants having difficulty managing their home.

II.1.5) Estimated total value

Value excluding VAT: £120,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 98000000 - Other community, social and personal services

II.2.3) Place of performance

NUTS codes

- UKM78 - West Lothian

Main site or place of performance

West Lothian, Scotland

II.2.4) Description of the procurement

Almond Housing Association ('AHA', 'the Association') is seeking to procure a tenancy sustainment service to operate from it's offices in Etive Walk, Livingston.

This exercise will select suitable service providers for a period of three and a half years, commencing 6th September 2021 until 31st March 2025.

II.2.5) Award criteria

Quality criterion - Name: Knowledge and Understanding of Housing Sector / Weighting: 10

Quality criterion - Name: 2. Experience of the service providers team / Weighting: 20

Quality criterion - Name: Service delivery plan / Weighting: 20

Quality criterion - Name: Relevant experience / Weighting: 10

Price - Weighting: 40

II.2.6) Estimated value

Value excluding VAT: £45,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

6 September 2021

End date

31 March 2025

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

Case load expected to be around 120 per year. Any tender must consider how to price potential increase above this greater than 10%.

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.2) Contract performance conditions

See invitation to tender documentation.

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

16 August 2021

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 22 October 2021

IV.2.7) Conditions for opening of tenders

Date

16 August 2021

Local time

12:30pm

Place

Livingston, Etive Walk.

Information about authorised persons and opening procedure

Electronic PCS. Scoring for price and quality carried out by different staff.

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: Estimated future procurement in

2025

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=658094.

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx.

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(SC Ref:658094)

Download the ESPD document here:

https://www.publiccontractsscotland.gov.uk/ESPD/ESPD_Download.aspx?id=658094

VI.4) Procedures for review

VI.4.1) Review body

Livingston Sheriff Court

Livingston

Country

United Kingdom