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Tender

Marlow Education Trust ~ Cleaning Tender

Marlow Education Trust
Sir William Borlase's Grammar School
Beechview Academy

F02: Contract notice

Notice identifier: 2024/S 000-015480

Procurement identifier (OCID): ocds-h6vhtk-0459e0

Published 15 May 2024, 4:05pm

Section I: Contracting authority

I.1) Name and addresses

Marlow Education Trust

West Street, Marlow

Buckinghamshire

SL7 2BR

Email

tenders@litmuspartnership.co.uk

Telephone

+44 1276673880

Country

United Kingdom

Region code

UKJ1 - Berkshire, Buckinghamshire and Oxfordshire

Internet address(es)

Main address

<https://www.marlowet.org/MarlowEducationTrust>

I.1) Name and addresses

Sir William Borlase's Grammar School

West Street, Marlow

Buckinghamshire

SL7 2BR

Email

tenders@litmuspartnership.co.uk

Country

United Kingdom

Region code

UKJ1 - Berkshire, Buckinghamshire and Oxfordshire

Internet address(es)

Main address

<https://www.swbgs.com/>

I.1) Name and addresses

Beechview Academy

Guinions Road, High Wycombe

Buckinghamshire

HP13 7NT

Email

tenders@litmuspartnership.co.uk

Country

United Kingdom

Region code

UKJ1 - Berkshire, Buckinghamshire and Oxfordshire

Internet address(es)

Main address

<https://www.beechview.bucks.sch.uk/>

I.2) Information about joint procurement

The contract involves joint procurement

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://litmustms.co.uk/respond/JC73K6NT76>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Marlow Education Trust ~ Cleaning Tender

II.1.2) Main CPV code

- 90919300 - School cleaning services

II.1.3) Type of contract

Services

II.1.4) Short description

The successful Supplier will be required to provide Cleaning services for Marlow Education Trust at the following Schools:

Sir William Borlase's Grammar School

West Street, Marlow SL7 2BR

Beechview Academy

Guinions Road, High Wycombe, HP13 7NT

II.1.5) Estimated total value

Value excluding VAT: £890,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKJ1 - Berkshire, Buckinghamshire and Oxfordshire

Main site or place of performance

Berkshire, Buckinghamshire and Oxfordshire

II.2.4) Description of the procurement

Basis of Contract

The Trust is embarking on this tender process to appoint an experienced Cleaning contractor whose initiative and innovation will be welcomed to deliver the cleaning services within the facilities for both schools in the Trust. The high-quality service levels proposed, should maintain excellent standards throughout, resulting in a pleasant environment for both the pupils and staff at both schools.

The basis and rationale that the Client requires the successful contractor to operate at all times, is being able to provide a service to the Schools that is fit for purpose and that the Contractor is proactive in the management of the contract, thus ensuring that all specifications are achieved and that the frequency of cleans is as detailed within the Tender Specification.

The contract being tendered is from 1st January 2025 until 31st December 2028 for an initial 3-year period with an option to extend for a further 2 years at the discretion of the client. The contract will be fixed price in nature, with the Contractor invoicing the Client for one-twelfth of the annual cost on a monthly basis.

It should be noted that the successful contractor will be expected to bring to the contract: innovation; new equipment; and cleaning methods, with BICSc standards being achieved, as a minimum, thus ensuring that the highest levels of cleanliness are maintained in all areas at all times and also ensuring that the productivity of the cleaning operatives is enhanced moving forward into the new contract term.

Contract value:

Sir William Borlase's Grammar School

The annual contract value is circa £148,000 (not inclusive of additional hours)

The value of the new contract is circa £740,000 (Current annual contract cost, multiplied by 5, being the maximum 5 year term of the contract)

Beechview Academy

The annual contract value is circa £30,000 (not inclusive of additional hours)

The value of the new contract is circa £150,000 (Current annual contract cost, multiplied

by 5, being the maximum 5 year term of the contract)

The total value of both Schools

The annual contract value is circa £178,000 (not inclusive of additional hours)

The value of the new contract is circa £890,000 (Current annual contract cost, multiplied by 5, being the maximum 5-year term of the contract)

Other notes:

- Please be advised that this contract will be let on a 3 + 1 + 1 year basis.
- Please be advised that the cleaning service is currently contracted to Yorkshires Cleaning Services Ltd
- Please be advised there will also be the need to supply window cleaning and gutter cleaning services.
- Please be advised that the School has a minimum requirement for a contractor's employers liability/ public liability and professional indemnity insurance of £10m
- The minimum annual turnover that your company must have achieved to be considered for this opportunity is £1m
- Please note that whilst the Trust seeks one provider for this contract, each school reserves the right to take its own appointment decision and reserves the right not to appoint as a result of this process

See SQ Document for more information.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £890,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 January 2025

End date

31 December 2029

This contract is subject to renewal

No

II.2.9) Information about the limits on the number of candidates to be invited

Envisaged minimum number: 5

Maximum number: 10

Objective criteria for choosing the limited number of candidates:

A minimum of 5 suppliers and a maximum of 10 suppliers will be taken forward to the tender stage of the process. Where less than 5 suppliers meet the minimum standards, only those that meet the minimum standards will be taken through to the tender stage. Where more than 5 suppliers meet the minimum standard, those suppliers with the highest scores will proceed to the tender stage.

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

To respond to this opportunity please click here:

<https://litmustms.co.uk/respond/JC73K6NT76>

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Restricted procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

21 June 2024

Local time

12:00pm

IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates

15 July 2024

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

It will be the supplier's responsibility to obtain any necessary documents in order to submit a response by the closing date and time.

The contracting authority reserves the right not to award any or part of the contract which is the subject of this contract notice and reserves the right to terminate the procurement process at any time.

The contracting authority will not be liable for any costs incurred by those expressing an interest in tendering for this contract opportunity.

The contracting authority will consider variant bids, evaluating them (so far as the variant or the evaluation of the variant is in the opinion of the contracting authority practicable) on the same basis as a conforming bid, but shall not be obliged to accept any such bid in preference to a conforming bid even if the variant bid scores more highly. No variant will be considered unless the bidder simultaneously submits a conforming bid.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://litmustms.co.uk/tenders/UK-UK-Buckinghamshire:-School-cleaning-services./JC73K6NT76>

To respond to this opportunity, please click here:

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GO Reference: GO-2024515-PRO-26050132

VI.4) Procedures for review

VI.4.1) Review body

Marlow Education Trust

West Street, Marlow

Buckinghamshire

SL7 2BR

Country

United Kingdom