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Tender

Framework Agreement for the Provision of Enforcement Agency Services for Unauthorised Encampments

Birmingham City Council

F02: Contract notice

Notice identifier: 2024/S 000-015414

Procurement identifier (OCID): ocds-h6vhtk-0459b4

Published 15 May 2024, 11:31am

Section I: Contracting authority

I.1) Name and addresses

Birmingham City Council

10 Woodcock Street

Birmingham

B4 7WB

Contact

Corporate Procurement Services

Email

etendering@birmingham.gov.uk

Country

United Kingdom

NUTS code

UKG31 - Birmingham

Internet address(es)

Main address

www.finditinbirmingham.com

Buyer's address

www.in-tendhost.co.uk/birminghamcc

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

www.in-tendhost.co.uk/birminghamcc

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

www.in-tendhost.co.uk/birminghamcc

Tenders or requests to participate must be submitted to the above-mentioned address

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

www.in-tendhost.co.uk/birminghamcc

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Framework Agreement for the Provision of Enforcement Agency Services for Unauthorised Encampments

Reference number

P0439_2024

II.1.2) Main CPV code

- 70332100 - Land management services

II.1.3) Type of contract

Services

II.1.4) Short description

The Council wishes to establish a Framework Agreement for the provision of Enforcement Agency Services for Unauthorised Encampments. There is a requirement to:

- Conduct the initial site visit to the unauthorised encampment (UE) with the intention of determining the number of occupiers, who they are (family names) and any other relevant details, conducting a Welfare Needs Assessment on the occupiers (with regards to medical and schooling needs), reporting back to the Council and completing relevant paperwork.
- Serving of relevant documents / legal papers on the members of the UE to direct their departure from the land – this may be common law notices or notices under statute, or Court orders. This will normally take place on the same day as the initial site visit.
- Undertaking a contact visit to the UE occupiers as required by the Council.
- Supervise, direct and progress the eviction should a formal eviction be necessary.

II.1.5) Estimated total value

Value excluding VAT: £720,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 70332100 - Land management services
- 75242110 - Bailiff services

II.2.3) Place of performance

NUTS codes

- UKG31 - Birmingham

II.2.4) Description of the procurement

The Council wishes to establish a Framework Agreement for the provision of Enforcement Agency Services for Unauthorised Encampments. There is a requirement to:

- Conduct the initial site visit to the unauthorised encampment (UE) with the intention of determining the number of occupiers, who they are (family names) and any other relevant details, conducting a Welfare Needs Assessment on the occupiers (with regards to medical and schooling needs), reporting back to the Council and completing relevant paperwork.
- Serving of relevant documents / legal papers on the members of the UE to direct their departure from the land – this may be common law notices or notices under statute, or Court orders. This will normally take place on the same day as the initial site visit.
- Undertaking a contact visit to the UE occupiers as required by the Council.
- Supervise, direct and progress the eviction should a formal eviction be necessary. This is effectively a formal eviction under common law or statute or Court Order and may require vehicle(s) to tow caravans, etc. from the site to a nearby road. All evictions are undertaken with WMP present to ensure there is no breach of the peace.
- Obtaining relevant information to enable identification of members of the encampment to enable the Council to take further legal action where appropriate. Relevant information may include Vehicle Registration Mark (VRM) details, descriptions in witness statements and images from body-worn camera footage.
- To provide for the removal of unauthorised encampments from Council land in line with the joint protocol between Birmingham City Council and West Midlands Police.

The Framework Agreement will be awarded up to 3 supplier(s). The Framework Agreement will last for 4 years (unless terminated under agreement provisions) commencing 1st September 2024.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

48

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

Further details will be provided in the tender documentation.

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

In the case of framework agreements, provide justification for any duration exceeding 4 years:

Will not exceed 4 years

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

17 June 2024

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

17 June 2024

Local time

12:00pm

Place

Birmingham

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.3) Additional information

The Framework Agreement will last for 4 years (unless terminated under agreement provisions) commencing 1st September 2024. The Framework Agreement will be awarded to one supplier. The Council will be using its free to use e-tendering system (in-tend) for the administration of this procurement process and potential suppliers must register with the system to be able to express an interest. If you wish to express an interest in this opportunity please click on the following link to access <https://in-tendhost.co.uk/birminghamcc/> and submit your details to register. You will then be sent details on how to log on which will enable you to download all relevant Invitation to Tender (ITT) documentation. If you are unable to register with In-tend or have any questions or problems on how to use this web site please email us at etendering@birmingham.gov.uk Your completed tender submission should be returned by Noon on 17th June 2024 via the 'in-tend' system <https://in-tendhost.co.uk/birminghamcc/>

VI.4) Procedures for review

VI.4.1) Review body

High Court of Justice

Royal Strand

London

WC2A 2LL

Country

United Kingdom

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

Not Applicable