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Tender

## **Framework Agreement for the Provision of Enforcement Agency Services for Unauthorised Encampments**

Birmingham City Council

F02: Contract notice

Notice identifier: 2024/S 000-015414

Procurement identifier (OCID): ocds-h6vhtk-0459b4

Published 15 May 2024, 11:31am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Birmingham City Council

10 Woodcock Street

Birmingham

B4 7WB

#### **Contact**

Corporate Procurement Services

#### **Email**

[etendering@birmingham.gov.uk](mailto:etendering@birmingham.gov.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UKG31 - Birmingham

**Internet address(es)**

Main address

[www.finditinbirmingham.com](http://www.finditinbirmingham.com)

Buyer's address

[www.in-tendhost.co.uk/birminghamcc](http://www.in-tendhost.co.uk/birminghamcc)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.in-tendhost.co.uk/birminghamcc](http://www.in-tendhost.co.uk/birminghamcc)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[www.in-tendhost.co.uk/birminghamcc](http://www.in-tendhost.co.uk/birminghamcc)

Tenders or requests to participate must be submitted to the above-mentioned address

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

[www.in-tendhost.co.uk/birminghamcc](http://www.in-tendhost.co.uk/birminghamcc)

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Framework Agreement for the Provision of Enforcement Agency Services for Unauthorised Encampments

Reference number

P0439\_2024

#### **II.1.2) Main CPV code**

- 70332100 - Land management services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The Council wishes to establish a Framework Agreement for the provision of Enforcement Agency Services for Unauthorised Encampments. There is a requirement to:

- Conduct the initial site visit to the unauthorised encampment (UE) with the intention of determining the number of occupiers, who they are (family names) and any other relevant details, conducting a Welfare Needs Assessment on the occupiers (with regards to medical and schooling needs), reporting back to the Council and completing relevant paperwork.
- Serving of relevant documents / legal papers on the members of the UE to direct their departure from the land – this may be common law notices or notices under statute, or Court orders. This will normally take place on the same day as the initial site visit.
- Undertaking a contact visit to the UE occupiers as required by the Council.
- Supervise, direct and progress the eviction should a formal eviction be necessary.

#### **II.1.5) Estimated total value**

Value excluding VAT: £720,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

## II.2.2) Additional CPV code(s)

- 70332100 - Land management services
- 75242110 - Bailiff services

## II.2.3) Place of performance

NUTS codes

- UKG31 - Birmingham

## II.2.4) Description of the procurement

The Council wishes to establish a Framework Agreement for the provision of Enforcement Agency Services for Unauthorised Encampments. There is a requirement to:

- Conduct the initial site visit to the unauthorised encampment (UE) with the intention of determining the number of occupiers, who they are (family names) and any other relevant details, conducting a Welfare Needs Assessment on the occupiers (with regards to medical and schooling needs), reporting back to the Council and completing relevant paperwork.
- Serving of relevant documents / legal papers on the members of the UE to direct their departure from the land – this may be common law notices or notices under statute, or Court orders. This will normally take place on the same day as the initial site visit.
- Undertaking a contact visit to the UE occupiers as required by the Council.
- Supervise, direct and progress the eviction should a formal eviction be necessary. This is effectively a formal eviction under common law or statute or Court Order and may require vehicle(s) to tow caravans, etc. from the site to a nearby road. All evictions are undertaken with WMP present to ensure there is no breach of the peace.
- Obtaining relevant information to enable identification of members of the encampment to enable the Council to take further legal action where appropriate. Relevant information may include Vehicle Registration Mark (VRM) details, descriptions in witness statements and images from body-worn camera footage.
- To provide for the removal of unauthorised encampments from Council land in line with the joint protocol between Birmingham City Council and West Midlands Police.

The Framework Agreement will be awarded up to 3 supplier(s). The Framework Agreement will last for 4 years (unless terminated under agreement provisions) commencing 1st September 2024.

## II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

## II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

48

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

Further details will be provided in the tender documentation.

##### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

##### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

In the case of framework agreements, provide justification for any duration exceeding 4 years:

Will not exceed 4 years

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

17 June 2024

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

17 June 2024

Local time

12:00pm

Place

Birmingham

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## Section VI. Complementary information

### VI.1) Information about recurrence

This is a recurrent procurement: No

### VI.3) Additional information

The Framework Agreement will last for 4 years (unless terminated under agreement provisions) commencing 1st September 2024. The Framework Agreement will be awarded to one supplier. The Council will be using its free to use e-tendering system (in-tend) for the administration of this procurement process and potential suppliers must register with the system to be able to express an interest. If you wish to express an interest in this opportunity please click on the following link to access <https://in-tendhost.co.uk/birminghamcc/> and submit your details to register. You will then be sent details on how to log on which will enable you to download all relevant Invitation to Tender (ITT) documentation. If you are unable to register with In-tend or have any questions or problems on how to use this web site please email us at [etendering@birmingham.gov.uk](mailto:etendering@birmingham.gov.uk) Your completed tender submission should be returned by Noon on 17th June 2024 via the 'in-tend' system <https://in-tendhost.co.uk/birminghamcc>

### VI.4) Procedures for review

#### VI.4.1) Review body

High Court of Justice

Royal Strand

London

WC2A 2LL

Country

United Kingdom

#### VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

Not Applicable