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Planning

## **Counselling services**

HUMBER TEACHING NHS FOUNDATION TRUST

F01: Prior information notice

Prior information only

Notice identifier: 2026/S 000-015378

Procurement identifier (OCID): ocds-h6vhtk-065878

Published 19 February 2026, 3:49pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

HUMBER TEACHING NHS FOUNDATION TRUST

Trust HQ, Willerby Hill, Beverley Road, Willerby

Hull

HU106ED

#### **Contact**

Charlene Reeson

#### **Email**

[c.reeson@nhs.net](mailto:c.reeson@nhs.net)

#### **Country**

United Kingdom

#### **Region code**

UKE - Yorkshire and the Humber

**NHS Organisation Data Service**

RV9

**Internet address(es)**

Main address

<https://www.humber.nhs.uk/>

**I.3) Communication**

Additional information can be obtained from the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Health

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Counselling services

#### **II.1.2) Main CPV code**

- 85100000 - Health services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The Trust is seeking to engage suitably qualified and experienced providers to deliver professional counselling services to support the wellbeing of our staff.

We are looking for practitioners who can offer timely, confidential, and high-quality support across a range of emotional and psychological needs.

Interested providers will be expected to demonstrate:

Appropriate professional qualifications and accreditation

Experience delivering counselling within healthcare or similar environments

Robust safeguarding, data protection, and confidentiality processes

The ability to provide both face-to-face and remote support options (where applicable)

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKE - Yorkshire and the Humber

## II.2.4) Description of the procurement

The Trust is seeking to engage qualified, accredited, and experienced counselling providers to deliver confidential, evidence-based therapeutic support to our workforce. Services must be delivered in line with NHS standards, the service specification, and professional ethical frameworks.

We invite expressions of interest from providers who can meet and will be assessed against the following criteria to submit information through to: [hnf-tr.contracting@nhs.net](mailto:hnf-tr.contracting@nhs.net) by the 12/03/2026.

### 1. Quality and Innovation - 40%

Professional Accreditation BACP, BABCP, UKCP or equivalent.

Diploma-level training or above, BACP accreditation in progress (if agreed).

Clinical Experience - Minimum 500 hours supervised practice.

Experience in employee counselling and/or NHS workforce .

Ability to deliver short-term therapy within the 1 + 5 model.

Use of recognised modalities (Integrative, CBT, Humanistic, Psychodynamic).

Suitability of approach to individual client needs.

Clear clinical supervision and CPD arrangements.

Evidence of safeguarding competence.

Valid DBS Certificate.

Public Liability Insurance and relevant Professional Liability Insurance.

### 2. Value - 15%

Hourly/session cost vs. quality.

Efficiency of the "1 + 5" delivery model.

Demonstrated impact through CORE outcomes.

Cost transparency in billing and reporting.

Avoidance of unnecessary extensions or additional sessions.

3. Integration, collaboration and service sustainability - 15%

Communication mechanisms with OH.

Framework of safe, supervised practice.

Responsiveness to risk, safeguarding and OH consultation.

Clear record keeping (GDPR and BACP compliant).

Monthly reporting (activity, statistical returns).

Responsible handling of complaints and feedback.

4. Improving access, reducing health inequalities and facilitating choice - 15%

Communication mechanisms with OH.

Framework of safe, supervised practice.

Responsiveness to risk, safeguarding and OH consultation.

Clear record keeping (GDPR and BACP compliant).

Monthly reporting (activity, statistical returns).

Responsible handling of complaints and feedback.

5. Social Value - 15%

Contribution to staff wellbeing & mental health resilience.

Provider commitment to local employment.

Environmental/sustainability commitments.

Equality, diversity and inclusion policies.

Basic Criteria:

Must hold Professional Accreditation BACP, BABCP, UKCP or equivalent.

Up-to-date Professional Indemnity Insurance and Public Liability insurance - evidence of cover must be provided and maintained throughout the contract.

Attend supervision with suitability qualified supervisor / supervision group to a minimum of 1 ½ hours per month - including supervisors details.

Continuing Professional Development to the level required by your registering body.

Offer appointments to clients within 15 working days of receiving the referral.

Maintain client records and storage to professional standard of confidentiality and security, with clear and appropriate data retention and disposal protocols.

Secure systems for storing clinical notes.

Contingency arrangements for missed appointments.

Provide safe, private and fit for purpose rooms from counselling - a description of each counselling room - including address and photographs of the rooms to be provided.

Clear contingency arrangements must be in place to contact clients if a counsellor is unexpectedly unable to attend, and clients must be informed of this process at initial contact.

Evidence of robust safeguarding and escalation procedures.

### **II.3) Estimated date of publication of contract notice**

1 April 2026

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

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## **Section VI. Complementary information**

### **VI.3) Additional information**

This is a Provider Selection Regime (PSR) intended approach notice. The awarding of this contract is subject to the Health Care Services (Provider Selection Regime) Regulations 2023. For the avoidance of doubt, the provisions of the Public Contracts Regulations 2015 do not apply to this award.

Decision makers: Sonia Wadley and Karen Phillips