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Tender

Commercial Property Management Services

ABELLIO EAST ANGLIA LTD
Abellio East Midlands Limited
West Midlands Trains Limited

F05: Contract notice – utilities
Notice identifier: 2023/S 000-015348
Procurement identifier (OCID): ocds-h6vhtk-03d079
Published 31 May 2023, 10:54am

Section I: Contracting entity

I.1) Name and addresses

ABELLIO EAST ANGLIA LTD

LONDON

Contact

Kitty Sheeran

Email

Kitty.Sheeran@greateranglia.co.uk

Country

United Kingdom

Region code

UKI41 - Hackney and Newham

Companies House

07861414

Internet address(es)

Main address

www.greateranglia.co.uk

I.1) Name and addresses

Abellio East Midlands Limited

London

Contact

Kitty Sheeran

Email

kitty.sheeran@greateranglia.co.uk

Country

United Kingdom

Region code

UKF - East Midlands (England)

Companies House

09860485

Internet address(es)

Main address

www.eastmidlandsrailway.co.uk

I.1) Name and addresses

West Midlands Trains Limited

LONDON

Contact

Kitty Sheeran

Email

kitty.sheeran@greateranglia.co.uk

Country

United Kingdom

Region code

UKG - West Midlands (England)

Companies House

09860466

Internet address(es)

Main address

www.westmidlandsrailway.co.uk

I.2) Information about joint procurement

The contract involves joint procurement

I.3) Communication

Access to the procurement documents is restricted. Further information can be obtained at

<http://redirect.transaxions.com/events/PVkmA>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<http://redirect.transaxions.com/events/PVkmA>

I.6) Main activity

Railway services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Commercial Property Management Services

Reference number

AEA230004

II.1.2) Main CPV code

- 70332200 - Commercial property management services

II.1.3) Type of contract

Services

II.1.4) Short description

Abellio East Anglia are looking to procure a managing agent for commercial property services across three contracting entities ; Greater Anglia, East Midlands Railway and West Midlands Trains. This will be run via a single Procurement event, with the objective to award three (3) separate contracts/one for each entity; to one supplier for all 3 contracts. Each will have its own individual term, based on their own National Rail Contract term date. Full details will be covered in the ITN

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

II.2) Description

II.2.1) Title

Lot No

1

II.2.2) Additional CPV code(s)

- 70332200 - Commercial property management services

II.2.3) Place of performance

NUTS codes

- UKH - East of England

II.2.4) Description of the procurement

This is high-level overview of the required Commercial Property and Advertising Managed Services for this opportunity.

Commercial Property:

Management of relationship with commercial property tenants.

Management of existing commercial property leases, including renewals, rent reviews, other lease amendments, property inspections.

Collection and management of rent, deposits, service charges, utilities and the debtors ledger.

Provision of back off accounting services, including invoicing and remittances.

Provision of management information.

Seeking and developing opportunities for new commercial property tenants.

Commercial property dilapidations

Advertising:

Management of relationship with advertising providers in station and on train.

Management of existing advertising contracts with third parties, including renewals, reviews, and other contractual amendments.

Collection and management of advertising contractual revenues.

Provision of back off accounting services, including invoicing and remittances.

Provision of management information.

Seeking and developing opportunities for new advertising opportunities.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

37

This contract is subject to renewal

Yes

Description of renewals

Subject to approval upon expiry if options not exercised

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

Depending on approval

II.2) Description

II.2.1) Title

Lot No

2

II.2.2) Additional CPV code(s)

- 70332200 - Commercial property management services

II.2.3) Place of performance

NUTS codes

- UKF - East Midlands (England)

II.2.4) Description of the procurement

This Expression of Interest provides a high-level overview of the required Commercial Property and Advertising Managed Services for this opportunity.

Commercial Property:

Management of relationship with commercial property tenants.

Management of existing commercial property leases, including renewals, rent reviews, other lease amendments, property inspections.

Collection and management of rent, deposits, service charges, utilities and the debtors ledger.

Provision of back off accounting services, including invoicing and remittances.

Provision of management information.

Seeking and developing opportunities for new commercial property tenants.

Commercial property dilapidations

Advertising

Management of relationship with advertising providers in station and on train.

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Collection and management of advertising contractual revenues.

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Provision of management information.

Seeking and developing opportunities for new advertising opportunities.

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II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

37

This contract is subject to renewal

Yes

Description of renewals

Subject to approval upon expiry if options not exercised

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

subject to approval

II.2) Description

II.2.1) Title

Lot No

3

II.2.2) Additional CPV code(s)

- 70332200 - Commercial property management services

II.2.3) Place of performance

NUTS codes

- UKG - West Midlands (England)

II.2.4) Description of the procurement

This provides a high-level overview of the required Commercial Property and Advertising Managed Services for this opportunity.

Procurement Portal.

Commercial Property:

Management of relationship with commercial property tenants.

Management of existing commercial property leases, including renewals, rent reviews, other lease amendments, property inspections.

Collection and management of rent, deposits, service charges, utilities and the debtors ledger.

Provision of back off accounting services, including invoicing and remittances.

Provision of management information.

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Commercial property dilapidations

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This contract is subject to renewal

Yes

Description of renewals

Subject to approval upon expiry if options not exercised

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

subject to approval

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Negotiated procedure with prior call for competition

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

3 July 2023

Local time

12:00am

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.4) Procedures for review

VI.4.1) Review body

Abellio East Anglia

London

Country

United Kingdom