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Contract

The Provision of an Engagement Monitoring Software Solution

UNIVERSITY OF SOUTHAMPTON

F03: Contract award notice

Notice identifier: 2023/S 000-015274

Procurement identifier (OCID): ocids-h6vhtk-03a2db

Published 30 May 2023, 3:07pm

Section I: Contracting authority

I.1) Name and addresses

UNIVERSITY OF SOUTHAMPTON

BUILDING 37, HIGHFIELD CAMPUS, UNIVERSITY ROAD

SOUTHAMPTON

SO171BJ

Email

procurement@soton.ac.uk

Telephone

+44 2380595000

Country

United Kingdom

Region code

UKJ32 - Southampton

Companies House

RC000668

Internet address(es)

Main address

www.southampton.ac.uk

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

The Provision of an Engagement Monitoring Software Solution

Reference number

2022UoS-0646

II.1.2) Main CPV code

- 48000000 - Software package and information systems

II.1.3) Type of contract

Supplies

II.1.4) Short description

The University would like to be able to monitor the academic engagement of students, whilst partaking in academic activities on campus, off campus or academic activities whilst

working online.

Monitoring academic engagement has also been introduced as part of the new immigration system on 5 October 2020 by the Home Office (UKVI). The new academic engagement policy requires sponsors (University of Southampton) to ensure that all sponsored students are academically engaged for the entirety of their course, including activities they consider would indicate academic engagement such as:

- Attending required lectures, seminars, or tutorials
- Undertaking required laboratory work
- Undertaking research or fieldwork
- Submitting essays, assignments and attending examinations

The monitoring needs to be simple for students to use and give visibility to the student of academic engagement information being collected. The university needs to be able collect the data required, use appropriate technology and to be able to report on the data quickly and efficiently.

Our plan is to have the appropriate, technological solution in place for September 2023.

II.1.6) Information about lots

This contract is divided into lots: No

II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £809,995

II.2) Description

II.2.2) Additional CPV code(s)

- 31711310 - System for recording attendance

II.2.3) Place of performance

NUTS codes

- UKJ32 - Southampton

Main site or place of performance

Southampton, Hampshire, UK

II.2.4) Description of the procurement

To implement a new engagement monitoring system for all students across the university to ensure that the data which is collected is consistent across all faculties and schools and it is fully inclusive.

The system would need to:

- Be a cloud-based SaaS solution.
- Have an end-to-end solution operating over Wi-Fi or Mobile Data connections requiring no hardware such as beacons or card readers.
- Be accessible from mobile device, tablet or laptop or university owned device.
- Have the ability for staff to manually amend the record where students do not have any IT device access for the class.
- Be compliant with Student visa/Tier 4 reporting requirements and have recent proven acceptance from the Home Office.
- Integrate with other University systems such as student records, timetabling, VLE, Lecture Capture, Library Management, Reading list software, Blackboard and MS365.
- Provide a comprehensive range of reports which can be used in visualisations for different audiences such as Student Hub, Visa Compliance, Student Engagement.
- Must be able to record several university attendance parameters such as attended/absent/late/left early/not required.
- Have notifications feature to highlight low attendance of a student.
- Able to produce data to enable an email to be sent from the system or from the University CRM.
- Able to extract attendance data from the system to use as part of institutional workflows.
- Ability to add 'ad hoc' events directly into the system.
- Be currently used by several UK Universities with a proven track record of providing user groups.
- Be continually developed to adapt to the changing needs of the University.

- Ensure that the University has sufficient oversight of student attendance to instigate an early warning system for unauthorised absent students.

Procurement Process: This procurement process was being conducted as an Open procedure.

Contract Period: five years - this will be the maximum contract period, including any potential extensions; an initial contract period of three (3) years with an option to extend by a further two (2) 12 month periods subject to satisfactory performance and at the discretion of the University.

II.2.5) Award criteria

Quality criterion - Name: Qualitative Response / Weighting: 75%

Cost criterion - Name: Commercial Response / Weighting: 25%

II.2.11) Information about options

Options: No

II.2.14) Additional information

Lots: This contract is NOT suitable for splitting into lots. The risk of dividing the requirement into Lots would render the execution of the contract excessively technically difficult, not cost effective and would undermine proper execution of the contract.

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2023/S 000-003458](#)

Section V. Award of contract

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

5 May 2023

V.2.2) Information about tenders

Number of tenders received: 2

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

SEATS SOFTWARE LIMITED

111 MAIN STREET

BRAY

A98 E9N2

Country

United Kingdom

NUTS code

- UKJ32 - Southampton

Companies Registration Office (CRO) - (Republic of) Ireland

563747

The contractor is an SME

Yes

V.2.4) Information on value of contract/lot (excluding VAT)

Total value of the contract/lot: £809,995

Section VI. Complementary information

VI.4) Procedures for review

VI.4.1) Review body

University of Southampton

Southampton

SO17 1BJ

Email

procurement@soton.ac.uk

Country

United Kingdom