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Tender

## **BaDC-1375-S-OPE HR Systems**

Bassetlaw District Council

F01: Prior information notice

Call for competition

Notice identifier: 2024/S 000-015258

Procurement identifier (OCID): ocids-h6vhtk-04596c

Published 14 May 2024, 11:04am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Bassetlaw District Council

Queen's Buildings, Potter Street,

Worksop,

S80 2AH

#### **Contact**

Mr Mark Fisher

#### **Email**

[wellandprocurement@melton.gov.uk](mailto:wellandprocurement@melton.gov.uk)

#### **Telephone**

+44 1664502502

#### **Country**

United Kingdom

**Region code**

UKF1 - Derbyshire and Nottinghamshire

**Internet address(es)**

Main address

<https://www.bassetlaw.gov.uk/>

Buyer's address

<https://www.bassetlaw.gov.uk/>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.eastmidstenders.org/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.eastmidstenders.org/>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

## BaDC-1375-S-OPE HR Systems

Reference number

DN723843

### **II.1.2) Main CPV code**

- 48000000 - Software package and information systems

### **II.1.3) Type of contract**

Supplies

### **II.1.4) Short description**

Continuous improvement is important to us. Bassetlaw District Council is always looking at ways to better support our community whilst offering a cost-effective service. In order to achieve our vision, we need employees in post who are well-trained, who understand the corporate aims and have aligned objectives, and who view the Council as an employer of choice. The HR and Payroll system is therefore a fundamental pillar of our future success.

What we want:

We are looking for a dynamic, user-friendly system which is tailored to our preferred processes, integrates well with other utilised systems including MS Azure and delivers resource savings. We are looking for a fully-integrated HR and Payroll system which manages the organisational establishment, people records and payroll for circa 600 employees along with a number of other activities, which include; recruitment applicant tracking system (ATS) and onboarding, learning management system (LMS) including SCORM content and authoring tool, performance management including appraisals/ check-ins, talent and succession management, ideally including 360 and psychometrics, absence/ leave and time recording, HR case management, stakeholder dashboards and real-time analytics to drive organisational performance. Compatibility is key, employees need information in ways that they are able to consume; whether this is through screen readers, text amendments, different languages or simply a system which renders well on different devices.

Systems and technology have advanced significantly in recent years, and we are keen that the successful product(s) and supplier(s) are forward-thinking and are able to leverage these advantages as they become available, whilst having a secure and thorough approach to security and data management.

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.3) Place of performance**

NUTS codes

- UKF1 - Derbyshire and Nottinghamshire

### **II.2.4) Description of the procurement**

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### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of expressions of interest**

Date

14 June 2024

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

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## **Section VI. Complementary information**

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Bassetlaw District Council

Worksop

Country

United Kingdom