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Tender

## **LGPS Central UK Direct Property Fund Administrator**

LGPS Central Limited

F02: Contract notice

Notice identifier: 2021/S 000-015258

Procurement identifier (OCID): ocds-h6vhtk-02c30d

Published 2 July 2021, 4:34pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

LGPS Central Limited

Mander House, Mander Centre

Wolverhampton

WV1 3NB

#### **Email**

[Neil.Wain@lgpscentral.co.uk](mailto:Neil.Wain@lgpscentral.co.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UKG39 - Wolverhampton

#### **Internet address(es)**

Main address

<https://www.lgpscentral.co.uk/>

### **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/lgpscentral/asp/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/lgpscentral/asp/Home>

Tenders or requests to participate must be submitted to the above-mentioned address

### **I.4) Type of the contracting authority**

Body governed by public law

### **I.5) Main activity**

Economic and financial affairs

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

LGPS Central UK Direct Property Fund Administrator

Reference number

PRP0011

#### **II.1.2) Main CPV code**

- 66000000 - Financial and insurance services

#### **II.1.3) Type of contract**

## Services

### **II.1.4) Short description**

LGPS Central will be the AIFM of the Property ACS and wishes to appoint a Fund Administrator. An overview of the services in respect of the Project is set out in the Selection Questionnaire document on the In-tend system. LGPS Central will appoint the Administrator for an initial term of five years with a possible subsequent extension of the same timeframe. A key objective of LGPS Central is to achieve cost savings for the Partner Funds and this is therefore a key objective for the Project. Organisations responding to this Process will need to clearly set out the structure, the arrangements it has or will put in place and identify all entities involved. Note that certain parts of the Selection Questionnaire are required to be completed on an individual organisation basis so groups of organisations and/or sub-contractors being relied upon will each need to ensure completion of the relevant question(s).

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 66000000 - Financial and insurance services

### **II.2.3) Place of performance**

NUTS codes

- UKG - West Midlands (England)
- UKF - East Midlands (England)

### **II.2.4) Description of the procurement**

LGPS Central will be the AIFM of the Property ACS and wishes to appoint a Fund Administrator. An overview of the services in respect of the Project is set out in the Selection Questionnaire document on the In-tend system. LGPS Central will appoint the Administrator for an initial term of five years with a possible subsequent extension of the same timeframe. A key objective of LGPS Central is to achieve cost savings for the Partner Funds and this is therefore a key objective for the Project. Organisations responding to this Process will need to clearly set out the structure, the arrangements it has or will put in place and identify all entities involved. Note that certain parts of the Selection Questionnaire are required to be completed on an individual organisation basis

so groups of organisations and/or sub-contractors being relied upon will each need to ensure completion of the relevant question(s).

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

120

This contract is subject to renewal

Yes

Description of renewals

5 year + 5 year contract duration. Renewal is dependent on meeting agreed performance.

#### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 3

Maximum number: 5

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Competitive dialogue

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

2 August 2021

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

LGPS Central Limited

Mander House, Mander Centre

Wolverhampton

Country

United Kingdom