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Tender

The Provision and Supply of Student Transport for SRUC

SRUC

F02: Contract notice

Notice identifier: 2022/S 000-015251

Procurement identifier (OCID): ocds-h6vhtk-034239

Published 31 May 2022, 4:07pm

Section I: Contracting authority

I.1) Name and addresses

SRUC

Peter Wilson Building , Kings Buildings West Mains Road

Edinburgh

EH9 3JG

Contact

Claire Lorimer

Email

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Telephone

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+44 01315354314

Country

United Kingdom

NUTS code

UKM - Scotland

Internet address(es)

Main address

<http://www.sruc.ac.uk>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00021

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

www.publiccontractsscotland.gov.uk

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

www.publiccontractsscotland.gov.uk

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

The Provision and Supply of Student Transport for SRUC

Reference number

23403/CL/2022

II.1.2) Main CPV code

- 60172000 - Hire of buses and coaches with driver

II.1.3) Type of contract

Services

II.1.4) Short description

SRUC is inviting suitably qualified Suppliers to tender for the Provision and Supply of Student Transport across the 3 geographical Lots.

The services will have two elements of usage:

-Planned Coach Service - Provision of pre-booked journey coach and driver hire services on a standing order basis (pre-scheduled coach hire service).

-Ad Hoc - Provision of a coach hire with driver service on an ad-hoc basis (non-scheduled coach hire service).

II.1.5) Estimated total value

Value excluding VAT: £815,000

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for maximum number of lots

3

Maximum number of lots that may be awarded to one tenderer: 3

II.2) Description

II.2.1) Title

Craibstone Campus, Aberdeen

Lot No

1

II.2.2) Additional CPV code(s)

- 60172000 - Hire of buses and coaches with driver

II.2.3) Place of performance

NUTS codes

- UKM50 - Aberdeen City and Aberdeenshire

Main site or place of performance

Craibstone Campus, Aberdeen

II.2.4) Description of the procurement

SRUC seek to appoint a supplier(s) for the provision and supply of Student Transport covering the Craibstone Campus. The services will have two elements of usage:

1. Planned Coach Service - Provision of pre-booked journey coach and driver hire services on a standing order basis (pre-scheduled coach hire service).
2. Ad Hoc - Provision of a coach hire with driver service on an ad-hoc basis (non-scheduled coach hire service).

II.2.5) Award criteria

Quality criterion - Name: Operational / Weighting: 33%

Quality criterion - Name: Technical Capability / Weighting: 14%

Quality criterion - Name: Contract Management / Weighting: 13%

Price - Weighting: 40

II.2.6) Estimated value

Value excluding VAT: £320,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

The possibility of 2 annual extensions by mutual agreement.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Elmwood Campus, Cupar

Lot No

2

II.2.2) Additional CPV code(s)

- 60172000 - Hire of buses and coaches with driver

II.2.3) Place of performance

NUTS codes

- UKM72 - Clackmannanshire and Fife

Main site or place of performance

Elmwood Campus, Cupar

II.2.4) Description of the procurement

SRUC seek to appoint a supplier(s) for the provision and supply of Student Transport covering the Elmwood Campus. The services will have two elements of usage:

1. Planned Coach Service - Provision of pre-booked journey coach and driver hire services on a standing order basis (pre-scheduled coach hire service).
2. Ad Hoc - Provision of a coach hire with driver service on an ad-hoc basis (non-scheduled coach hire service).

II.2.5) Award criteria

Quality criterion - Name: Operational / Weighting: 33%

Quality criterion - Name: Technical Capability / Weighting: 14%

Quality criterion - Name: Contract Management / Weighting: 13%

Price - Weighting: 40

II.2.6) Estimated value

Value excluding VAT: £115,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

The possibility of 2 annual extensions by mutual agreement.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Oatridge Campus, Broxburn

Lot No

3

II.2.2) Additional CPV code(s)

- 60172000 - Hire of buses and coaches with driver

II.2.3) Place of performance

NUTS codes

- UKM78 - West Lothian

Main site or place of performance

Oatridge Campus, Broxburn

II.2.4) Description of the procurement

SRUC seek to appoint a supplier(s) for the provision and supply of Student Transport covering the Oatridge Campus. The services will have two elements of usage:

1. Planned Coach Service - Provision of pre-booked journey coach and driver hire services on a standing order basis (pre-scheduled coach hire service).
2. Ad Hoc - Provision of a coach hire with driver service on an ad-hoc basis (non-

scheduled coach hire service).

II.2.5) Award criteria

Quality criterion - Name: Operational / Weighting: 33%

Quality criterion - Name: Technical Capability / Weighting: 14%

Quality criterion - Name: Contract Management / Weighting: 13%

Price - Weighting: 40

II.2.6) Estimated value

Value excluding VAT: £380,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

The possibility of 2 annual extensions by mutual agreement.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

Minimum standards and qualification are required.

Completion of SPD & ITT submitted via PCS by 12noon on 4 July 2022.

Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers:

Tenderer must confirm if they hold a Public Service Vehicle Operators Licence which is a requirement of this contract. (SPD questions 4A.2 relates).

III.1.2) Economic and financial standing

List and brief description of selection criteria

[4B1b] Average yearly turnover

The bidder should provide its average yearly turnover for the number of years specified.

Minimum level(s) of standards possibly required

Number of financial years & minimum required turnover per year - Bidders will be required to have an average yearly turnover of a minimum of: 120,000 GBP for Lot 1, 40,000 GBP for Lot 2, 150,000 GBP or Lot 3 (or combined values if bidding for multiply lots) for the last 3 years.

III.1.3) Technical and professional ability

List and brief description of selection criteria

For service contracts: authorisation of a particular organisation needed.

Minimum level(s) of standards possibly required

Tenderer must confirm they hold a Public Service Vehicle Operators Licence which is a requirement of this contract.

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2017/S 132-270397](#)

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

4 July 2022

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

4 July 2022

Local time

12:00pm

Place

Cupar

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: SRUC will seek to retender between 2025-2027.

VI.2) Information about electronic workflows

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=695060.

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx.

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(SC Ref:695060)

Download the ESPD document here:

https://www.publiccontractsscotland.gov.uk/ESPD/ESPD_Download.aspx?id=695060

VI.4) Procedures for review

VI.4.1) Review body

Sheriff Court House

27 Chambers Street

Edinburgh

EH1 1LB

Telephone

+44 1312252525

Country

United Kingdom

Internet address

www.scotcourts.gov.uk