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Tender

## **The Provision and Supply of Student Transport for SRUC**

SRUC

F02: Contract notice

Notice identifier: 2022/S 000-015251

Procurement identifier (OCID): ocids-h6vhtk-034239

Published 31 May 2022, 4:07pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

SRUC

Peter Wilson Building , Kings Buildings West Mains Road

Edinburgh

EH9 3JG

#### **Contact**

Claire Lorimer

#### **Email**

[claire.lorimer@sruc.ac.uk](mailto:claire.lorimer@sruc.ac.uk)

#### **Telephone**

+44 01315354000

#### **Fax**

+44 01315354314

**Country**

United Kingdom

**NUTS code**

UKM - Scotland

**Internet address(es)**

Main address

<http://www.sruc.ac.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00021](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00021)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<http://www.publiccontractsscotland.gov.uk>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<http://www.publiccontractsscotland.gov.uk>

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

The Provision and Supply of Student Transport for SRUC

Reference number

23403/CL/2022

#### **II.1.2) Main CPV code**

- 60172000 - Hire of buses and coaches with driver

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

SRUC is inviting suitably qualified Suppliers to tender for the Provision and Supply of Student Transport across the 3 geographical Lots.

The services will have two elements of usage:

-Planned Coach Service - Provision of pre-booked journey coach and driver hire services on a standing order basis (pre-scheduled coach hire service).

-Ad Hoc - Provision of a coach hire with driver service on an ad-hoc basis (non-scheduled coach hire service).

#### **II.1.5) Estimated total value**

Value excluding VAT: £815,000

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for maximum number of lots

3

Maximum number of lots that may be awarded to one tenderer: 3

## **II.2) Description**

### **II.2.1) Title**

Craibstone Campus, Aberdeen

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 60172000 - Hire of buses and coaches with driver

### **II.2.3) Place of performance**

NUTS codes

- UKM50 - Aberdeen City and Aberdeenshire

Main site or place of performance

Craibstone Campus, Aberdeen

### **II.2.4) Description of the procurement**

SRUC seek to appoint a supplier(s) for the provision and supply of Student Transport covering the Craibstone Campus. The services will have two elements of usage:

1. Planned Coach Service - Provision of pre-booked journey coach and driver hire services on a standing order basis (pre-scheduled coach hire service).
2. Ad Hoc - Provision of a coach hire with driver service on an ad-hoc basis (non-scheduled coach hire service).

### **II.2.5) Award criteria**

Quality criterion - Name: Operational / Weighting: 33%

Quality criterion - Name: Technical Capability / Weighting: 14%

Quality criterion - Name: Contract Management / Weighting: 13%

Price - Weighting: 40

### **II.2.6) Estimated value**

Value excluding VAT: £320,000

**II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

The possibility of 2 annual extensions by mutual agreement.

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: No

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

**II.2) Description**

**II.2.1) Title**

Elmwood Campus, Cupar

Lot No

2

**II.2.2) Additional CPV code(s)**

- 60172000 - Hire of buses and coaches with driver

**II.2.3) Place of performance**

NUTS codes

- UKM72 - Clackmannanshire and Fife

Main site or place of performance

Elmwood Campus, Cupar

#### **II.2.4) Description of the procurement**

SRUC seek to appoint a supplier(s) for the provision and supply of Student Transport covering the Elmwood Campus. The services will have two elements of usage:

1. Planned Coach Service - Provision of pre-booked journey coach and driver hire services on a standing order basis (pre-scheduled coach hire service).
2. Ad Hoc - Provision of a coach hire with driver service on an ad-hoc basis (non-scheduled coach hire service).

#### **II.2.5) Award criteria**

Quality criterion - Name: Operational / Weighting: 33%

Quality criterion - Name: Technical Capability / Weighting: 14%

Quality criterion - Name: Contract Management / Weighting: 13%

Price - Weighting: 40

#### **II.2.6) Estimated value**

Value excluding VAT: £115,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

The possibility of 2 annual extensions by mutual agreement.

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Oatridge Campus, Broxburn

Lot No

3

### **II.2.2) Additional CPV code(s)**

- 60172000 - Hire of buses and coaches with driver

### **II.2.3) Place of performance**

NUTS codes

- UKM78 - West Lothian

Main site or place of performance

Oatridge Campus, Broxburn

### **II.2.4) Description of the procurement**

SRUC seek to appoint a supplier(s) for the provision and supply of Student Transport covering the Oatridge Campus. The services will have two elements of usage:

1. Planned Coach Service - Provision of pre-booked journey coach and driver hire services on a standing order basis (pre-scheduled coach hire service).
2. Ad Hoc - Provision of a coach hire with driver service on an ad-hoc basis (non-

scheduled coach hire service).

#### **II.2.5) Award criteria**

Quality criterion - Name: Operational / Weighting: 33%

Quality criterion - Name: Technical Capability / Weighting: 14%

Quality criterion - Name: Contract Management / Weighting: 13%

Price - Weighting: 40

#### **II.2.6) Estimated value**

Value excluding VAT: £380,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

The possibility of 2 annual extensions by mutual agreement.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

Minimum standards and qualification are required.

Completion of SPD & ITT submitted via PCS by 12noon on 4 July 2022.

Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers:

Tenderer must confirm if they hold a Public Service Vehicle Operators Licence which is a requirement of this contract. (SPD questions 4A.2 relates).

#### **III.1.2) Economic and financial standing**

List and brief description of selection criteria

[4B1b] Average yearly turnover

The bidder should provide its average yearly turnover for the number of years specified.

Minimum level(s) of standards possibly required

Number of financial years & minimum required turnover per year - Bidders will be required to have an average yearly turnover of a minimum of: 120,000 GBP for Lot 1, 40,000 GBP for Lot 2, 150,000 GBP or Lot 3 (or combined values if bidding for multiply lots) for the last 3 years.

#### **III.1.3) Technical and professional ability**

List and brief description of selection criteria

For service contracts: authorisation of a particular organisation needed.

Minimum level(s) of standards possibly required

Tenderer must confirm they hold a Public Service Vehicle Operators Licence which is a requirement of this contract.

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2017/S 132-270397](#)

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

4 July 2022

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

4 July 2022

Local time

12:00pm

Place

Cupar

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: SRUC will seek to retender between 2025-2027.

### **VI.2) Information about electronic workflows**

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

[https://www.publiccontractsscotland.gov.uk/Search/Search\\_Switch.aspx?ID=695060](https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=695060).

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

[https://www.publiccontractsscotland.gov.uk/sitehelp/help\\_guides.aspx](https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx).

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(SC Ref:695060)

Download the ESPD document here:

[https://www.publiccontractsscotland.gov.uk/ESPD/ESPD\\_Download.aspx?id=695060](https://www.publiccontractsscotland.gov.uk/ESPD/ESPD_Download.aspx?id=695060)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Sheriff Court House

27 Chambers Street

Edinburgh

EH1 1LB

Telephone

+44 1312252525

Country

United Kingdom

Internet address

[www.scotcourts.gov.uk](http://www.scotcourts.gov.uk)