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Tender

Design & Build contract for Reepham Wheeled Skate Park

Reepham Town Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-015232

Procurement identifier (OCID): ocds-h6vhtk-05032e

Published 15 April 2025, 1:09pm

Scope

Reference

STIM/SKATE

Description

Reepham Town Council, as managing trustee for Stimpson's Piece Charity, is seeking quotes from suitably experienced and qualified contractors to undertake the Design and Build of a replacement Multi-Use Wheeled Skate Park for Reepham. This quote is to see the project through from concept to delivery, including community engagement and consultation, securing planning permission (if necessary), support with fundraising, as well as the design and build itself.

Should you wish to competitively tender for these works, you must submit a tender enclosing the following documents:

1 - Notice to Tenderers

2 - Technical Return Document

3 - Price Schedule

4 - Pre-construction Information

Following tender assessment, the successful Contractor will be appointed as the Preferred Contractor for the project. The contract would be entered once planning permission and a full funding package are secured.

You should provide evidence of your quality assurance documentation which will demonstrate your experience in similar previous projects and show how you will provide the support, expertise and quality required by the Town Council.

You should also provide a copy of your professional indemnity insurance documentation, along with proof of your sector specific portfolio.

Your tender will be assessed on the strength of your technical return (80%) and price schedule (20%).

The assessment of the technical return will consider criteria including your approach to engagement, fundraising, quality design, and approach to project delivery.

Telephone, fax or email tenders will not be accepted.

If you are intending to tender, please can you confirm so by Wednesday 30th April 2025 to the following email: clerk@reephamtowncouncil.gov.uk

The contractor is welcome to visit and inspect the site prior to submitting their bid. The proposed area is set within a freely accessible public Recreation Ground. There is a car park on the Recreation Ground.

The Contractor will gather all the information they deem necessary to fulfill the requirements of this bid and subsequent contract, and deliver the objectives therein. No consideration shall be given because of omissions or additions to this bid or subsequent contract by the Employer or the client that arise as a result of the failure to gather information that could reasonably be expected to have been determined by a site visit. The inspection shall not be invasive in any way. If the applicant determines that an invasive survey is required in addition to the information provided with this bid or subsequent contract, then the applicant is to raise this as a clarification.

Accompanied site visits with a Council representative can be arranged.

Prospective tenderers are prohibited from contacting staff or Councillors to canvass or encourage support for their tender outside of the prescribed process.

Total value (estimated)

- £200,000 excluding VAT
- £240,000 including VAT

Above the relevant threshold

Contract dates (estimated)

- 25 June 2025 to 25 June 2027
- 2 years, 1 day

Main procurement category

Works

CPV classifications

- 45000000 - Construction work
- 92000000 - Recreational, cultural and sporting services

Contract locations

- UKC - North East (England)
- UKD - North West (England)
- UKE - Yorkshire and the Humber
- UKF - East Midlands (England)
- UKG - West Midlands (England)
- UKH - East of England
- UKI - London
- UKJ - South East (England)
- UKK - South West (England)

Participation

Particular suitability

Small and medium-sized enterprises (SME)

Submission

Tender submission deadline

28 May 2025, 3:00pm

Submission address and any special instructions

The completed tender documents and all attachments should be returned, in an endorsed envelope with the wording 'TENDER REEPHAM MULTI-USE WHEELED SKATE PARK DESIGN AND BUILD', to arrive no later than MIDDAY TUESDAY 28TH MAY 2025 to Reepham Town Council, Town Hall, Church Street, Reepham, Norfolk, NR10 4JW. The envelope should bear no names or marks to indicate the sender.

Tenders may be submitted electronically

No

Languages that may be used for submission

English

Award decision date (estimated)

17 June 2025

Award criteria

Name	Type	Weighting
TECHNICAL RETURN	Quality	80%
PRICE SCHEDULE	Cost	20%

Other information

Applicable trade agreements

- Government Procurement Agreement (GPA)

Conflicts assessment prepared/revised

Yes

Procedure

Procedure type

Open procedure

Special regime

Concession

Documents

Associated tender documents

[Letter to tenderers Reepham Wheeled Skate Park.pdf](#)

Introductory letter explaining that Reepham Town Council, as Managing Trustee for Stimpson's Piece Charity, is seeking quotes from suitably experienced and qualified contractors to undertake the Design & Build of a Wheeled Skate Park for Reepham.

[Price Schedule Reepham Skatepark.pdf](#)

[Site Information Reepham Wheeled Skate Park.pdf](#)

[Technical Return Reepham Wheeled Skate Park design and build.pdf](#)

[Contractor expectations Reepham Wheeled Skate Park.pdf](#)

[Notice to Tenderers Reepham Wheeled Skate Park.pdf](#)

Contracting authority

Reepham Town Council

- Public Procurement Organisation Number: PRXR-2994-NGVM

Town Hall, Church Street

Reepham

NR10 4JW

United Kingdom

Contact name: Kirsty Cotgrove

Telephone: 01603873355

Email: clerk@reephamtowncouncil.gov.uk

Website: <http://www.reephamtowncouncil.gov.uk>

Region: UKH15 - Norwich and East Norfolk

Organisation type: Public authority - sub-central government