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Tender

## Migration Support Services

Stoke on Trent City Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-015214

Procurement identifier (OCID): ocds-h6vhtk-04fd11 ([view related notices](#))

Published 15 April 2025, 12:27pm

## Scope

## Reference

HDG/2025/868

## Description

Support Service for all migrants into the city including vulnerable Asylum Seekers and Refugees. The Service will deliver legal advice and assistance to ensure that people receive all the resources they are entitled to, in accordance with relevant Legislation

This Project will be undertaken in accordance with regulations stated under the Procurement Act 2023 and will be classed as being undertaken as a light touch Contract and will be for a 1+1+1 duration up to a maximum of 3 Years subject to funding.

The opportunity can be find on the link - <https://procontract.due-north.com/Procurer/Advert/AdvertSummary?projectId=db70c9c9-2a0a-f011-8136-005056b64545&projectStepId=ef70c9c9-2a0a-f011-8136-005056b64545>

### **Total value (estimated)**

- £225,000 excluding VAT
- £270,000 including VAT

Below the relevant threshold

### **Contract dates (estimated)**

- 1 October 2025 to 30 September 2026
- Possible extension to 1 October 2028
- 3 years, 1 day

Description of possible extension:

This contract spans a total of three years, with three optional one-year extensions (1+1+1), subject to available funding.

### **Main procurement category**

Services

### **CPV classifications**

- 79140000 - Legal advisory and information services
- 98000000 - Other community, social and personal services

### **Contract locations**

- UKC - North East (England)

- UKD - North West (England)
- UKE - Yorkshire and the Humber
- UKF - East Midlands (England)
- UKG - West Midlands (England)
- UKH - East of England
- UKI - London
- UKJ - South East (England)
- UKK - South West (England)

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## **Participation**

### **Particular suitability**

- Small and medium-sized enterprises (SME)
- Voluntary, community and social enterprises (VCSE)

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## **Submission**

### **Enquiry deadline**

8 May 2025, 12:00pm

### **Tender submission deadline**

15 May 2025, 12:00pm

## Submission address and any special instructions

<https://procontract.due-north.com/Procurer/Advert/AdvertSummary?projectId=db70c9c9-2a0a-f011-8136-005056b64545&projectStepId=ef70c9c9-2a0a-f011-8136-005056b64545>

## Tenders may be submitted electronically

Yes

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## Award criteria

Name	Type	Weighting
Price	Price	60%
Technical (Quality) Requirements	Quality	30%
Social Value	Quality	10%

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## Procedure

### Procedure type

Below threshold - open competition

### Special regime

Light touch

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## Contracting authority

### Stoke on Trent City Council

- Public Procurement Organisation Number: PDQZ-1442-RZTZ

Civic Centre, Glebe Street

Stoke-on-Trent

ST4 1HH

United Kingdom

Contact name: Dasa Kucharkova

Email: [christopher.conway@stoke.gov.uk](mailto:christopher.conway@stoke.gov.uk)

Region: UKG23 - Stoke-on-Trent

Organisation type: Public authority - sub-central government