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Tender

## **Hazelwood Schools - Cleaning Services Contract**

Hazelwood Schools C/o SSC Partnership Limited

F02: Contract notice

Notice identifier: 2024/S 000-015210

Procurement identifier (OCID): ocds-h6vhtk-04594e

Published 13 May 2024, 7:03pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Hazelwood Schools C/o SSC Partnership Limited

Hamilton House, 12 Nelson Street

Southend-on-sea

SS1 1EF

#### **Email**

[procurement@sscpartnership.co.uk](mailto:procurement@sscpartnership.co.uk)

#### **Telephone**

+44 1702338880

#### **Country**

United Kingdom

#### **NUTS code**

UKH31 - Southend-on-Sea

**Internet address(es)**

Main address

<https://in-tendhost.co.uk/sscpartnership>

Buyer's address

<https://in-tendhost.co.uk/sscpartnership>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/sscpartnership>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/sscpartnership>

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Hazelwood Schools - Cleaning Services Contract

Reference number

SSC HWS CLN 08\_24

#### **II.1.2) Main CPV code**

- 90919300 - School cleaning services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

SSC Partnership (an Agent) on behalf of Hazelwood Schools are currently out to tender for the provision of Cleaning Services. Suppliers that would like to take part in this tender process are invited to •Express Interest• upon which they will be given access to the full tender documentation delivery through this e-tendering system. When the tender documents have been made available involved suppliers will receive notification via email and the tender documents can be accessed from the •My Tenders• area of this website and selecting the •View Details• button of this project. The deadline for submissions of the tender will be 14th June 2024. Contractor site visits will take place on 23rd May 2024. Please allow sufficient time to make your return as late returns will not be permitted. Any questions relating to this tender should be made via correspondence on the website and can be addressed to the main contact as shown in the details above.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 90919300 - School cleaning services

#### **II.2.3) Place of performance**

NUTS codes

- UKI54 - Enfield

Main site or place of performance

Hazelwood Infant and Junior Schools Hazelwood Lane, Southgate, London N13 5HE

#### **II.2.4) Description of the procurement**

The Procurement is being run under the open procedure, which is a formal bidding procedure, under which the contract is advertised, and all interested organisations/consortium can bid. This ITT provides further details of the proposal and process for submitting Bids. The Tenderer shall prepare and submit its tender considering the entire tender package. The requirements for a valid submission of tenders are outlined in the tender documentation including the scope of works and specification of service. Tender submissions should clearly demonstrate: A thorough understanding of the Scope of Work Ability to deliver the services required in line with all TUPE information, and have a flexible approach Technical expertise and relevant experience Best value for money Suitability for the undertaking of the work. Procedures and practices which will be utilised to ensure quality and compliance with the specification. Arrangements will be made for Tenderers to visit the Hazelwood Schools and view the current facilities to obtain a better understanding of the layout and any other relevant information to help in putting together tender bids. The site visit is planned to take place on 23rd May 2024. Tenderers should limit their attendance to two representatives. Tenderers will not be able to take photographs during site visits without the consent of the Client. Please register for the site visit through the correspondence functionality on the tendering portal (<https://in-tendhost.co.uk/sscpartnership>), including the name and roles of the representatives who will be attending by no later than 21st May 2024. Tenders will be evaluated using a method known as MEAT (most economically advantageous tender). There will be mandatory and desirable requirements. Mandatory requirements are stipulations which must be present, or the tender will be eliminated from the evaluation. Desirable characteristics are elements of the tender which are to be scored by the Client. Tenders and all associated documents must be submitted electronically via the e tendering portal: <https://in-tendhost.co.uk/sscpartnership>. Tenderers that are not registered will need to complete the supplier's application. If there are any issues with the access or submission of documents Tenderers can contact the In-Tend Support team at [support@in-tend.co.uk](mailto:support@in-tend.co.uk) or on 0845 557 8079 / +44 (0) 114 407 0065.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 August 2024

End date

31 July 2027

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

Full details are included within the tender documentation.

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2) Conditions related to the contract**

#### **III.2.2) Contract performance conditions**

Keys Performance Indicators are outline within the draft contract.

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

14 June 2024

Local time

12:00pm

**IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

**IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 14 January 2025

**IV.2.7) Conditions for opening of tenders**

Date

14 June 2024

Local time

12:01pm

Place

12 Nelson Street, Southend-On-Sea.

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Public Procurement Review Service

London

Country

United Kingdom

#### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

A request in writing can be issued directly to SSC by email to [info@sscpartnership.co.uk](mailto:info@sscpartnership.co.uk).  
A response will be provided within 15 working days.