This is a published notice on the Find a Tender service: <a href="https://www.find-tender.service.gov.uk/Notice/015210-2021">https://www.find-tender.service.gov.uk/Notice/015210-2021</a>

Tender

# 01887 The Provision of Temporary Maintenance Staff

Scottish Prison Service

F02: Contract notice

Notice identifier: 2021/S 000-015210

Procurement identifier (OCID): ocds-h6vhtk-028cf3

Published 2 July 2021, 1:44pm

# **Section I: Contracting authority**

## I.1) Name and addresses

Scottish Prison Service

Calton House, 5 Redheughs Rigg

Edinburgh

**EH12 9HW** 

#### Contact

Catharine Dempsey

#### **Email**

catharine.dempsey@sps.pnn.gov.uk

#### **Telephone**

+44 1313303572

#### Country

**United Kingdom** 

#### **NUTS** code

UKM75 - Edinburgh, City of

Internet address(es)

Main address

http://www.sps.gov.uk

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search\_AuthProfile.aspx?ID=AA0038 4

## I.2) Information about joint procurement

The contract is awarded by a central purchasing body

## I.3) Communication

Access to the procurement documents is restricted. Further information can be obtained at

https://www.publictendersscotland.publiccontractsscotland.gov.uk/

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

https://www.publictendersscotland.publiccontractsscotland.gov.uk/

# I.4) Type of the contracting authority

National or federal Agency/Office

# I.5) Main activity

Public order and safety

# **Section II: Object**

### II.1) Scope of the procurement

#### II.1.1) Title

01887 The Provision of Temporary Maintenance Staff

Reference number

01887

#### II.1.2) Main CPV code

• 79620000 - Supply services of personnel including temporary staff

#### II.1.3) Type of contract

Services

#### II.1.4) Short description

The SPS has a number of facilities containing buildings and equipment which are required to be inspected, serviced and maintained. This work is carried out by the Estates and Technical services Directorate managed by SPS HQ.

There are currently 13 public prisons in Scotland, an Edinburgh based Headquarters, an SPS College, and a Central Store facility.

This framework shall provide SPS with the capability to employ suitably qualified and experienced temporary staff, covering a range of skill sets required in maintenance services. These staff shall have the relevant disclosure/security clearances (e.g. Basic Disclosure Scotland as standard, however Enhanced Disclosure Scotland will be required more frequently). The supplier shall be able to provide temporary staff to the SPS sites across Scotland and the level of service shall be consistent.

#### II.1.6) Information about lots

This contract is divided into lots: No

## II.2) Description

#### II.2.3) Place of performance

**NUTS** codes

· UKM - Scotland

#### II.2.4) Description of the procurement

The SPS has commenced this procurement process in good faith and with the intention of awarding a Framework Agreement with up to 3 suppliers.

Following publication of the Contract Notice, an Invitation to Tender (ITT) including the Single Procurement Document (SPD (Scotland) will be published by SPS and will be made available to bidders. Tender responses will then be evaluated by the SPS in accordance with the ITT.

#### II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 60

Price - Weighting: 40

#### II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

An extension period of up to 24 months

#### II.2.10) Information about variants

Variants will be accepted: No

#### II.2.11) Information about options

Options: No

#### II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

# Section III. Legal, economic, financial and technical information

#### III.1) Conditions for participation

# III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

As described in the ITT

#### III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

#### III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

## Section IV. Procedure

## IV.1) Description

#### IV.1.1) Type of procedure

Open procedure

#### IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

Envisaged maximum number of participants to the framework agreement: 3

#### IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

#### IV.2) Administrative information

#### IV.2.1) Previous publication concerning this procedure

Notice number: <u>2021/S 000-001437</u> IV.2.2) Time limit for receipt of tenders or requests to participate Date 2 August 2021 Local time 2:00pm IV.2.4) Languages in which tenders or requests to participate may be submitted English IV.2.6) Minimum time frame during which the tenderer must maintain the tender Duration in months: 2 (from the date stated for receipt of tender) IV.2.7) Conditions for opening of tenders Date 2 August 2021 Local time 2:00pm

# **Section VI. Complementary information**

# VI.1) Information about recurrence

This is a recurrent procurement: No

## VI.3) Additional information

The buyer is using PCS-Tender to conduct this ITT exercise. The Project code is 18054. For more information see:

http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2343

(SC Ref:659434)

## VI.4) Procedures for review

### VI.4.1) Review body

**Edinburgh Sherriff Court** 

27 Chambers Street

Edinburgh

EH1 1LB

Country

**United Kingdom** 

Internet address

www.scotcourts.gov.uk/the-courts/sheriff-court/find-a-court