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Tender

## **Domestic Mobility Equipment Servicing, Maintenance and Inspection Services**

NHS Highland

F02: Contract notice

Notice identifier: 2023/S 000-015195

Procurement identifier (OCID): ocds-h6vhtk-03d012

Published 29 May 2023, 1:47pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

NHS Highland

Assynt House, Beechwood Park

Inverness

IV2 3BW

#### **Email**

[nhsh.tenders@nhs.scot](mailto:nhsh.tenders@nhs.scot)

#### **Telephone**

+44 7976911804

#### **Country**

United Kingdom

## **NUTS code**

UKM6 - Highlands and Islands

## **Internet address(es)**

Main address

<http://www.nhshighland.scot.nhs.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00302](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00302)

## **I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

## **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.publictendersscotland.publiccontractsscotland.gov.uk/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.publictendersscotland.publiccontractsscotland.gov.uk/>

## **I.4) Type of the contracting authority**

Ministry or any other national or federal authority

## **I.5) Main activity**

Health

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Domestic Mobility Equipment Servicing, Maintenance and Inspection Services

Reference number

HH025-23-HB

#### **II.1.2) Main CPV code**

- 71630000 - Technical inspection and testing services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

NHS Highland (NHSH) requires the provision of Domestic Mobility Equipment Servicing, Maintenance and Inspection Services to cover all PUWER and LOLER requirements.

#### **II.1.5) Estimated total value**

Value excluding VAT: £1,020,000

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

### **II.2) Description**

#### **II.2.1) Title**

Bi-annual Thorough Examinations LOLER – Lifting Equipment.

Lot No

2

**II.2.2) Additional CPV code(s)**

- 85000000 - Health and social work services
- 71630000 - Technical inspection and testing services
- 33100000 - Medical equipments
- 71317200 - Health and safety services

**II.2.3) Place of performance**

NUTS codes

- UKM6 - Highlands and Islands

**II.2.4) Description of the procurement**

There are two main legal frameworks relating to the maintenance and inspection of community equipment.

Lifting Operations and Lifting Equipment Regulations 1998 (LOLER).

This involves bi-annual thorough examinations by legally competent staff.

Provision and Use of Work Equipment Regulations 1998 (PUWER).

This often involves annual servicing by legally competent staff.

Both these acts are underpinned by the Health & Safety at Work Act 1974 which means that NHS Highland has a legal duty to mitigate the risks associated with their actions as far as is practicable.

The requirement is for a service contract which services Domestic Mobility Equipment in Adult Social Care Domestic settings within NHH. This contract will consist of the Annual PPM Servicing and Maintenance PUWER for Lifting, Stairlifts and Other Equipment and Bi Annual Thorough Examination LOLER for Lifting Equipment and Stairlifts. The contract will also consist of Annual PPM servicing and Maintenance PUWER community store equipment which is a new service for this contract.

**II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

The contract term is 24 months with the option to extend for a further 12 months.

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Annual PPM Servicing and Maintenance PUWER of all Community Store Items

Lot No

5

### **II.2.2) Additional CPV code(s)**

- 71630000 - Technical inspection and testing services
- 85000000 - Health and social work services
- 33100000 - Medical equipments
- 71317200 - Health and safety services

### **II.2.3) Place of performance**

NUTS codes

- UKM6 - Highlands and Islands

### **II.2.4) Description of the procurement**

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Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing**

## **system**

Duration in months

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Yes

Description of renewals

The contract term is 24 months with the option to extend for a further 12 months.

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Bi-annual Thorough Examinations LOLER – Stairlifts.

Lot No

4

### **II.2.2) Additional CPV code(s)**

- 71630000 - Technical inspection and testing services
- 85000000 - Health and social work services

- 33100000 - Medical equipments
- 71317200 - Health and safety services

### **II.2.3) Place of performance**

NUTS codes

- UKM6 - Highlands and Islands

### **II.2.4) Description of the procurement**

There are two main legal frameworks relating to the maintenance and inspection of community equipment.

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The contract term is 24 months with the option to extend for a further 12 months.

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Annual PPM Servicing and Maintenance PUWER – Stairlifts.

Lot No

3

### **II.2.2) Additional CPV code(s)**

- 71630000 - Technical inspection and testing services
- 85000000 - Health and social work services
- 33100000 - Medical equipments
- 71317200 - Health and safety services

### **II.2.3) Place of performance**

NUTS codes

- UKM6 - Highlands and Islands

### **II.2.4) Description of the procurement**

There are two main legal frameworks relating to the maintenance and inspection of community equipment.

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### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Annual Planned Preventative Maintenance (PPM) Servicing and Maintenance PUWER – Lifting and Other Equipment.

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 71630000 - Technical inspection and testing services
- 85000000 - Health and social work services
- 33100000 - Medical equipments
- 71317200 - Health and safety services

### **II.2.3) Place of performance**

NUTS codes

- UKM6 - Highlands and Islands

## **II.2.4) Description of the procurement**

There are two main legal frameworks relating to the maintenance and inspection of community equipment.

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#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.2) Economic and financial standing**

List and brief description of selection criteria

The Bidder should provide its (“general”) yearly turnover for the number of financial years

Number of financial years: 2

Minimum required turnover per year: GBP (2,038,381)

The bidder confirms they already have or can commit to obtain, prior to the commencement of the contract, the levels of insurance cover indicated below:

Professional Risk Indemnity: GBP (5 million)

Employer's (Compulsory) Liability: GBP (5 million)

Public Liability: GBP (5 million)

Product Liability: GBP (5 million)

### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

## **III.2) Conditions related to the contract**

### **III.2.2) Contract performance conditions**

Please refer to the HH025-23-HB Domestic Mobility Equipment Servicing, Maintenance and Inspection Services, Specification of Requirements, Section Management Information & Key Performance Indicators (KPIs) for performance conditions

### **III.2.3) Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

30 June 2023

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

30 June 2023

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

The buyer is using PCS-Tender to conduct this PQQ exercise. The Project code is 24155. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2343>

Community benefits are included in this requirement. For more information see:

<https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/>

A summary of the expected community benefits has been provided as follows:

Contractors are required to summarise any proposed Community Benefits that will be developed and delivered as part of this contract if successful. Your Community Benefits proposal should identify any areas which can improve the economic, social, environmental wellbeing and assist in the reduction of health inequalities across NHS Highland's Health Board.

Contractors can also decide to support projects logged within the Community Benefit Gateway, this must be documented within your response. If successful in your bid you will be required to bid to complete the work on the Community Benefit Gateway.

Or

If you are not able to propose any Community Benefits as part of this contract can you please specify why?

(SC Ref:733575)

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

The Inverness Justice Centre

Inverness

Country

United Kingdom