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Tender

## **Public Health Funerals**

Great Yarmouth Borough Council

F02: Contract notice

Notice identifier: 2022/S 000-015187

Procurement identifier (OCID): ocds-h6vhtk-0341f9

Published 31 May 2022, 12:05pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Great Yarmouth Borough Council

Town Hall, Hall Plain

Great Yarmouth

NR30 2QF

#### **Contact**

Ann-Marie Veitch

#### **Email**

[ann-marie.veitch@breckland.gov.uk](mailto:ann-marie.veitch@breckland.gov.uk)

#### **Telephone**

+44 7425618442

**Country**

United Kingdom

**NUTS code**

UKH15 - Norwich and East Norfolk

**Internet address(es)**

Main address

[www.great-yarmouth.gov.uk](http://www.great-yarmouth.gov.uk)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.delta-esourcing.com/tenders/UK-UK-Great-Yarmouth:-Funeral-services./S32287S8D5>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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**Section II: Object****II.1) Scope of the procurement****II.1.1) Title**

Public Health Funerals

Reference number

98/GY/22

### **II.1.2) Main CPV code**

- 98371000 - Funeral services

### **II.1.3) Type of contract**

Services

### **II.1.4) Short description**

The Council is currently responsible for approximately 50 burials or cremations per year and is seeking to award a contract for a period of two years with options to extend the period up to a maximum of a further two year (2+2).

### **II.1.5) Estimated total value**

Value excluding VAT: £328,000

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.3) Place of performance**

NUTS codes

- UKH15 - Norwich and East Norfolk

Main site or place of performance

Norwich and East Norfolk

### **II.2.4) Description of the procurement**

The Council is currently responsible for approximately 50 burials or cremations per year and is seeking to award a contract for a period of two years with options to extend the period up to a maximum of a further two year (2+2).

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

At the end of the contract period and any further extension.

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

To respond to this opportunity please click here: <https://www.delta-esourcing.com/respond/S32287S8D5>

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

The Council requires that the successful contractor is committed to a professional code of conduct, for example the National association of Funeral directors or the National Society of Allied and Independent Funeral Directors.

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2) Conditions related to the contract**

#### **III.2.1) Information about a particular profession**

Execution of the service is reserved to a particular profession

Reference to the relevant law, regulation or administrative provision

The Council requires that the successful contractor is committed to a professional code of conduct, for example the National association of Funeral directors or the National Society of Allied and Independent Funeral Directors.

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

8 July 2022

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 24 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

8 July 2022

Local time

12:05pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://www.delta-esourcing.com/tenders/UK-UK-Great-Yarmouth:-Funeral-services./S32287S8D5>

To respond to this opportunity, please click here:

<https://www.delta-esourcing.com/respond/S32287S8D5>

GO Reference: GO-2022531-PRO-20233346

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Great Yarmouth Borough Council

Town Hall, Hall Plain

Great Yarmouth

NR30 2QF

Country

United Kingdom