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Tender

Public Health Funerals

Great Yarmouth Borough Council

F02: Contract notice

Notice identifier: 2022/S 000-015187

Procurement identifier (OCID): ocids-h6vhtk-0341f9

Published 31 May 2022, 12:05pm

Section I: Contracting authority

I.1) Name and addresses

Great Yarmouth Borough Council

Town Hall, Hall Plain

Great Yarmouth

NR30 2QF

Contact

Ann-Marie Veitch

Email

ann-marie.veitch@breckland.gov.uk

Telephone

+44 7425618442

Country

United Kingdom

NUTS code

UKH15 - Norwich and East Norfolk

Internet address(es)

Main address

www.great-yarmouth.gov.uk

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.delta-esourcing.com/tenders/UK-UK-Great-Yarmouth:-Funeral-services./S32287S8D5>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Public Health Funerals

Reference number

98/GY/22

II.1.2) Main CPV code

- 98371000 - Funeral services

II.1.3) Type of contract

Services

II.1.4) Short description

The Council is currently responsible for approximately 50 burials or cremations per year and is seeking to award a contract for a period of two years with options to extend the period up to a maximum of a further two year (2+2).

II.1.5) Estimated total value

Value excluding VAT: £328,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKH15 - Norwich and East Norfolk

Main site or place of performance

Norwich and East Norfolk

II.2.4) Description of the procurement

The Council is currently responsible for approximately 50 burials or cremations per year and is seeking to award a contract for a period of two years with options to extend the period up to a maximum of a further two year (2+2).

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

At the end of the contract period and any further extension.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

To respond to this opportunity please click here: <https://www.delta-esourcing.com/respond/S32287S8D5>

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

The Council requires that the successful contractor is committed to a professional code of conduct, for example the National association of Funeral directors or the National Society of Allied and Independent Funeral Directors.

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.1) Information about a particular profession

Execution of the service is reserved to a particular profession

Reference to the relevant law, regulation or administrative provision

The Council requires that the successful contractor is committed to a professional code of conduct, for example the National association of Funeral directors or the National Society of Allied and Independent Funeral Directors.

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

8 July 2022

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 24 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

8 July 2022

Local time

12:05pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://www.delta-esourcing.com/tenders/UK-UK-Great-Yarmouth:-Funeral-services./S32287S8D5>

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GO Reference: GO-2022531-PRO-20233346

VI.4) Procedures for review

VI.4.1) Review body

Great Yarmouth Borough Council

Town Hall, Hall Plain

Great Yarmouth

NR30 2QF

Country

United Kingdom