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Tender

Provision of cleaning/janitorial products and operational supplies

Gloucestershire County Council

F02: Contract notice

Notice identifier: 2024/S 000-015169

Procurement identifier (OCID): ocds-h6vhtk-04592f

Published 13 May 2024, 3:22pm

Section I: Contracting authority

I.1) Name and addresses

Gloucestershire County Council

Shire Hall

Gloucester

GL1 2TH

Contact

Charlotte Biggs

Email

charlotte.biggs@ubico.co.uk

Telephone

+44 1452328436

Country

United Kingdom

Region code

UKK13 - Gloucestershire

Internet address(es)

Main address

<https://www.gloucestershire.gov.uk>

Buyer's address

<https://www.supplyingthesouthwest.org.uk>

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.supplyingthesouthwest.org.uk/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.supplyingthesouthwest.org.uk/>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Provision of cleaning/janitorial products and operational supplies

Reference number

DN723387

II.1.2) Main CPV code

- 39830000 - Cleaning products

II.1.3) Type of contract

Supplies

II.1.4) Short description

This Invitation to Tender is issued by Gloucestershire County Council (GCC) on behalf of Ubico Ltd via open procedure to seek a maximum of two suppliers for the provision of cleaning/janitorial products and operational supplies. The requirement is split into two lots, the Company intends to award a contract for each lot. Suppliers can Tender for any combination of lot or lots.

The initial term of the contract will be for the period of 2 years. The initial term may be extended by a period or periods of up to 3 years. Total potential Contract term including extensions is 5 years.

Tenders or requests to participate must be submitted electronically via

<https://www.supplyingthesouthwest.org.uk/>

II.1.5) Estimated total value

Value excluding VAT: £300,000

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

II.2) Description

II.2.1) Title

Cleaning Supplies

Lot No

1

II.2.2) Additional CPV code(s)

- 24455000 - Disinfectants
- 39224000 - Brooms and brushes and other articles of various types
- 39800000 - Cleaning and polishing products

II.2.3) Place of performance

NUTS codes

- UKJ14 - Oxfordshire
- UKK13 - Gloucestershire

II.2.4) Description of the procurement

This Invitation to Tender is issued by Gloucestershire County Council (GCC) on behalf of Ubico Ltd and are seeking a supplier for the provision of cleaning/janitorial products.

On return of all tenders following tender return deadline, all submissions will initially be evaluated on a pass/fail basis and only tenderers who have passed this stage will their quality and price submission evaluated. Evaluation will be based on the below criteria

(1) Selection Questionnaire (SQ) - Pass/Fail

(2) Invitation to Tender (ITT) - Weighted Quality Questions and Price

After evaluation of the ITT submissions, the one tenderer who achieves the highest score in both quality and price will be awarded the contract.

II.2.5) Award criteria

Quality criterion - Name: Selection Questionnaire (SQ) / Weighting: Pass/Fail

Quality criterion - Name: Quality / Weighting: 60

Price - Weighting: 40

II.2.6) Estimated value

Value excluding VAT: £170,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

The initial term of the contract will be for the period of 2 years. The initial term may be extended by a period or periods of up to 3 years.

Total potential Contract term including extensions is 5 years.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.12) Information about electronic catalogues

Tenders must be presented in the form of electronic catalogues or include an electronic catalogue

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Operational Supplies

Lot No

2

II.2.2) Additional CPV code(s)

- 03441000 - Ornamental plants, grasses, mosses or lichens
- 14212400 - Soil
- 16160000 - Miscellaneous gardening equipment
- 44000000 - Construction structures and materials; auxiliary products to construction (except electric apparatus)
- 44500000 - Tools, locks, keys, hinges, fasteners, chain and springs

II.2.3) Place of performance

NUTS codes

- UKJ14 - Oxfordshire
- UKK13 - Gloucestershire

II.2.4) Description of the procurement

This Invitation to Tender is issued by Gloucestershire County Council (GCC) on behalf of Ubico Ltd and are seeking a supplier for the provision of operational supplies.

On return of all tenders following tender return deadline, all submissions will initially be evaluated on a pass/fail basis and only tenderers who have passed this stage will their quality and price submission evaluated. Evaluation will be based on the below criteria

(1) Selection Questionnaire (SQ) - Pass/Fail

(2) Invitation to Tender (ITT) - Weighted Quality Questions and Price

After evaluation of the ITT submissions, the one tenderer who achieves the highest score in both quality and price will be awarded the contract.

II.2.5) Award criteria

Quality criterion - Name: Selection Questionnaire (SQ) / Weighting: Pass/Fail

Quality criterion - Name: Quality / Weighting: 60

Price - Weighting: 40

II.2.6) Estimated value

Value excluding VAT: £130,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

The initial term of the contract will be for the period of 2 years. The initial term may be extended by a period or periods of up to 3 years.

Total potential Contract term including extensions is 5 years.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.12) Information about electronic catalogues

Tenders must be presented in the form of electronic catalogues or include an electronic catalogue

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

Full details of pass/fail requirements are detailed in the published documents

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

12 June 2024

Local time

5:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

12 June 2024

Local time

5:00pm

Place

Gloucestershire County Council Procurement Portal

Information about authorised persons and opening procedure

On tender deadline, dedicated verifiers from the legal team who are independent of the evaluation, will review and release all submissions and send a notification to the dedicated procurement officer before evaluation can commence. The procurement officer will forward the submissions to Ubico Ltd who will manage the evaluation process.

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.4) Procedures for review

VI.4.1) Review body

Gloucestershire County Council

Gloucester

Country

United Kingdom