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Tender

## **Provision of cleaning/janitorial products and operational supplies**

Gloucestershire County Council

F02: Contract notice

Notice identifier: 2024/S 000-015169

Procurement identifier (OCID): ocds-h6vhtk-04592f

Published 13 May 2024, 3:22pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Gloucestershire County Council

Shire Hall

Gloucester

GL1 2TH

#### **Contact**

Charlotte Biggs

#### **Email**

[charlotte.biggs@ubico.co.uk](mailto:charlotte.biggs@ubico.co.uk)

#### **Telephone**

+44 1452328436

**Country**

United Kingdom

**Region code**

UKK13 - Gloucestershire

**Internet address(es)**

Main address

<https://www.gloucestershire.gov.uk>

Buyer's address

<https://www.supplyingthesouthwest.org.uk>

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.supplyingthesouthwest.org.uk/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.supplyingthesouthwest.org.uk/>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Provision of cleaning/janitorial products and operational supplies

Reference number

DN723387

#### **II.1.2) Main CPV code**

- 39830000 - Cleaning products

#### **II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

This Invitation to Tender is issued by Gloucestershire County Council (GCC) on behalf of Ubico Ltd via open procedure to seek a maximum of two suppliers for the provision of cleaning/janitorial products and operational supplies. The requirement is split into two lots, the Company intends to award a contract for each lot. Suppliers can Tender for any combination of lot or lots.

The initial term of the contract will be for the period of 2 years. The initial term may be extended by a period or periods of up to 3 years. Total potential Contract term including extensions is 5 years.

Tenders or requests to participate must be submitted electronically via  
<https://www.supplyingthesouthwest.org.uk/>

#### **II.1.5) Estimated total value**

Value excluding VAT: £300,000

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

## **II.2) Description**

### **II.2.1) Title**

Cleaning Supplies

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 24455000 - Disinfectants
- 39224000 - Brooms and brushes and other articles of various types
- 39800000 - Cleaning and polishing products

### **II.2.3) Place of performance**

NUTS codes

- UKJ14 - Oxfordshire
- UKK13 - Gloucestershire

### **II.2.4) Description of the procurement**

This Invitation to Tender is issued by Gloucestershire County Council (GCC) on behalf of Ubico Ltd and are seeking a supplier for the provision of cleaning/janitorial products.

On return of all tenders following tender return deadline, all submissions will initially be evaluated on a pass/fail basis and only tenderers who have passed this stage will their quality and price submission evaluated. Evaluation will be based on the below criteria

(1) Selection Questionnaire (SQ) - Pass/Fail

(2) Invitation to Tender (ITT) - Weighted Quality Questions and Price

After evaluation of the ITT submissions, the one tenderer who achieves the highest score in

both quality and price will be awarded the contract.

### **II.2.5) Award criteria**

Quality criterion - Name: Selection Questionnaire (SQ) / Weighting: Pass/Fail

Quality criterion - Name: Quality / Weighting: 60

Price - Weighting: 40

### **II.2.6) Estimated value**

Value excluding VAT: £170,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

The initial term of the contract will be for the period of 2 years. The initial term may be extended by a period or periods of up to 3 years.

Total potential Contract term including extensions is 5 years.

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.12) Information about electronic catalogues**

Tenders must be presented in the form of electronic catalogues or include an electronic

catalogue

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Operational Supplies

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 03441000 - Ornamental plants, grasses, mosses or lichens
- 14212400 - Soil
- 16160000 - Miscellaneous gardening equipment
- 44000000 - Construction structures and materials; auxiliary products to construction (except electric apparatus)
- 44500000 - Tools, locks, keys, hinges, fasteners, chain and springs

### **II.2.3) Place of performance**

NUTS codes

- UKJ14 - Oxfordshire
- UKK13 - Gloucestershire

### **II.2.4) Description of the procurement**

This Invitation to Tender is issued by Gloucestershire County Council (GCC) on behalf of Ubico Ltd and are seeking a supplier for the provision of operational supplies.

On return of all tenders following tender return deadline, all submissions will initially be evaluated on a pass/fail basis and only tenderers who have passed this stage will their quality and price submission evaluated. Evaluation will be based on the below criteria

(1) Selection Questionnaire (SQ) - Pass/Fail

(2) Invitation to Tender (ITT) - Weighted Quality Questions and Price

After evaluation of the ITT submissions, the one tenderer who achieves the highest score in both quality and price will be awarded the contract.

### **II.2.5) Award criteria**

Quality criterion - Name: Selection Questionnaire (SQ) / Weighting: Pass/Fail

Quality criterion - Name: Quality / Weighting: 60

Price - Weighting: 40

### **II.2.6) Estimated value**

Value excluding VAT: £130,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

The initial term of the contract will be for the period of 2 years. The initial term may be extended by a period or periods of up to 3 years.

Total potential Contract term including extensions is 5 years.

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.12) Information about electronic catalogues**

Tenders must be presented in the form of electronic catalogues or include an electronic catalogue

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

Full details of pass/fail requirements are detailed in the published documents

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**



#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

#### **IV.2) Administrative information**

##### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

12 June 2024

Local time

5:00pm

##### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

##### **IV.2.7) Conditions for opening of tenders**

Date

12 June 2024

Local time

5:00pm

Place

Gloucestershire County Council Procurement Portal

Information about authorised persons and opening procedure

On tender deadline, dedicated verifiers from the legal team who are independent of the evaluation, will review and release all submissions and send a notification to the dedicated procurement officer before evaluation can commence. The procurement officer will forward the submissions to Ubico Ltd who will manage the evaluation process.

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Gloucestershire County Council

Gloucester

Country

United Kingdom