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Contract

22FNC001 Procure to Pay & Expenses System

Big Lottery Fund, operating as The National Lottery Community Fund

F03: Contract award notice

Notice identifier: 2022/S 000-015161

Procurement identifier (OCID): ocds-h6vhtk-02c513

Published 31 May 2022, 10:57am

Section I: Contracting authority

I.1) Name and addresses

Big Lottery Fund, operating as The National Lottery Community Fund

1 Plough Place

London

EC4A 1DE

Email

leanne.davies@tnlcommunityfund.org.uk

Telephone

+44 3454102030

Country

United Kingdom

NUTS code

UK - United Kingdom

Internet address(es)

Main address

<https://www.tnlcommunityfund.org.uk/>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

22FNC001 Procure to Pay & Expenses System

II.1.2) Main CPV code

- 48000000 - Software package and information systems

II.1.3) Type of contract

Supplies

II.1.4) Short description

The Fund are looking to establish a single supplier contract for the provision of a Procure to Pay (P2P) and Expenses Management System. With advances in technology since the introduction of the current Finance systems, recent changes to our technology infrastructure and transition to regional working at the National Lottery Community Fund, a formal Procure to Pay (P2P) and Expenses Management System is being sought to bring additional capabilities, efficiencies, and improved experiences for users and administrators.

A cloud-based P2P and Expenses Management System is required to support the business with the purchasing of goods/requisitioning/e-invoicing and for staff to re-claim out of pocket expenses/process corporate cards. Any supplier looking to respond must be in a position to meet the requirements as outlined within the tender documentation.

II.1.6) Information about lots

This contract is divided into lots: No

II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £381,990

II.2) Description

II.2.2) Additional CPV code(s)

- 48100000 - Industry specific software package

- 48440000 - Financial analysis and accounting software package
- 48442000 - Financial systems software package
- 48490000 - Procurement software package
- 72212400 - Business transaction and personal business software development services

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

II.2.4) Description of the procurement

The Fund are looking to establish a single supplier contract for the provision of a Purchase to Pay (P2P) and Expenses Management System. With advances in technology since the introduction of the current system at the Fund, and the recent changes to the technology infrastructure and transition to regional working at the Fund, a formal Purchase to Pay (P2P) and Expenses Management System is being sought to bring additional capabilities, efficiencies, and improved experiences for all.

A cloud-based P2P and Expenses Management System is required to support the business with the purchasing of goods/requisitioning/e-invoicing and for staff to re-claim out of pocket expenses/process corporate cards.

II.2.5) Award criteria

Price

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2021/S 000-015777](#)

Section V. Award of contract

Title

22FNC001 Procure to Pay & Expenses System

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

3 December 2021

V.2.2) Information about tenders

Number of tenders received: 3

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

SAP UK Limited

Feltham

TW14 8HD

Country

United Kingdom

NUTS code

- UK - United Kingdom

The contractor is an SME

No

V.2.4) Information on value of contract/lot (excluding VAT)

Total value of the contract/lot: £381,990

Section VI. Complementary information

VI.4) Procedures for review

VI.4.1) Review body

The Royal Court of Justice

London

Country

United Kingdom