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Contract

## **22FNC001 Procure to Pay & Expenses System**

Big Lottery Fund, operating as The National Lottery Community Fund

F03: Contract award notice

Notice identifier: 2022/S 000-015161

Procurement identifier (OCID): ocds-h6vhtk-02c513

Published 31 May 2022, 10:57am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Big Lottery Fund, operating as The National Lottery Community Fund

1 Plough Place

London

EC4A 1DE

#### **Email**

[leanne.davies@tnlcommunityfund.org.uk](mailto:leanne.davies@tnlcommunityfund.org.uk)

#### **Telephone**

+44 3454102030

#### **Country**

United Kingdom

#### **NUTS code**

UK - United Kingdom

**Internet address(es)**

Main address

<https://www.tnlcommunityfund.org.uk/>

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

22FNC001 Procure to Pay & Expenses System

#### **II.1.2) Main CPV code**

- 48000000 - Software package and information systems

#### **II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

The Fund are looking to establish a single supplier contract for the provision of a Procure to Pay (P2P) and Expenses Management System. With advances in technology since the introduction of the current Finance systems, recent changes to our technology infrastructure and transition to regional working at the National Lottery Community Fund, a formal Procure to Pay (P2P) and Expenses Management System is being sought to bring additional capabilities, efficiencies, and improved experiences for users and administrators.

A cloud-based P2P and Expenses Management System is required to support the business with the purchasing of goods/requisitioning/e-invoicing and for staff to re-claim out of pocket expenses/process corporate cards. Any supplier looking to respond must be in a position to meet the requirements as outlined within the tender documentation.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

#### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £381,990

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 48100000 - Industry specific software package

- 48440000 - Financial analysis and accounting software package
- 48442000 - Financial systems software package
- 48490000 - Procurement software package
- 72212400 - Business transaction and personal business software development services

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

The Fund are looking to establish a single supplier contract for the provision of a Purchase to Pay (P2P) and Expenses Management System. With advances in technology since the introduction of the current system at the Fund, and the recent changes to the technology infrastructure and transition to regional working at the Fund, a formal Purchase to Pay (P2P) and Expenses Management System is being sought to bring additional capabilities, efficiencies, and improved experiences for all.

A cloud-based P2P and Expenses Management System is required to support the business with the purchasing of goods/requisitioning/e-invoicing and for staff to re-claim out of pocket expenses/process corporate cards.

### **II.2.5) Award criteria**

Price

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2021/S 000-015777](#)

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## **Section V. Award of contract**

### **Title**

22FNC001 Procure to Pay & Expenses System

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

3 December 2021

#### **V.2.2) Information about tenders**

Number of tenders received: 3

The contract has been awarded to a group of economic operators: No

#### **V.2.3) Name and address of the contractor**

SAP UK Limited

Feltham

TW14 8HD

Country

United Kingdom

NUTS code

- UK - United Kingdom

The contractor is an SME

No

#### **V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £381,990

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## **Section VI. Complementary information**

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

The Royal Court of Justice

London

Country

United Kingdom