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Tender

## **ASM001-418 Technical Consultancy Services Framework**

The Wheatley Housing Group Limited

F02: Contract notice

Notice identifier: 2022/S 000-015125

Procurement identifier (OCID): ocds-h6vhtk-0341bb

Published 30 May 2022, 4:53pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

The Wheatley Housing Group Limited

25 Cochrane Street

Glasgow

G1 1HL

#### **Email**

[julieth.ani@wheatley-group.com](mailto:julieth.ani@wheatley-group.com)

#### **Telephone**

+44 7385968883

#### **Country**

United Kingdom

#### **NUTS code**

UKM82 - Glasgow City

**Internet address(es)**

Main address

<http://www.wheatley-group.com>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA10306](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA10306)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Housing and community amenities

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

ASM001-418 Technical Consultancy Services Framework

Reference number

ASM001-418

#### **II.1.2) Main CPV code**

- 71240000 - Architectural, engineering and planning services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

It is anticipated the tender opportunity will be a Multi-Lot Framework Agreement comprising of the following 11 lots however the Wheatley

Group reserve the right to amend.

Lot 1 Masterplanner

Lot 2 Architect

Lot 3 Landscape Architect

Lot 4 Structural & Civil Engineer

Lot 5 Mechanical & Electrical Engineer

Lot 6 Quantity Surveyor & Employers Agent

Lot 7 Multi-disciplinary Design Team

Lot 8 CDM Advisor

Lot 9 Clerk of Works

Lot 10 Energy Advisor

Lot 11 Planning Consultant

### **II.1.5) Estimated total value**

Value excluding VAT: £55,000,000

### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

## **II.2) Description**

### **II.2.1) Title**

Masterplanner

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 71251000 - Architectural and building-surveying services
- 71240000 - Architectural, engineering and planning services
- 71410000 - Urban planning services
- 71400000 - Urban planning and landscape architectural services
- 71356400 - Technical planning services

### **II.2.3) Place of performance**

NUTS codes

- UKM - Scotland

### **II.2.4) Description of the procurement**

This Lot seeks suitably qualified and experienced consultants to provide Masterplanning services in line with RIBA Plan of Work 2013 stages 0-3. Masterplans will be housing-led but consider all aspects of successful and sustainable placemaking, incorporating mixed

uses and housing tenures. There will be a particular focus on community engagement and co-creation. Projects will range in size, scale and type. Projects will be located in a range of urban, suburban and rural locations, including within existing, growth and regeneration contexts.

#### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 60

Price - Weighting: 40

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

Initial period of 3 years plus optional 1 year extension.

#### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 10

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2) Description**

#### **II.2.1) Title**

Architect

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 71251000 - Architectural and building-surveying services
- 71000000 - Architectural, construction, engineering and inspection services
- 71200000 - Architectural and related services
- 71220000 - Architectural design services
- 71221000 - Architectural services for buildings
- 71222000 - Architectural services for outdoor areas
- 71223000 - Architectural services for building extensions

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

This Lot seeks suitably qualified architectural practices to provide Architectural services through all RIBA Plan of Work 2013 stages, principally for the delivery of new build housing across all affordable tenures but with potential to include rehabilitation of existing properties, extensions, adaptations and planned maintenance, community facilities, commercial space and office space. Projects will range in size, tenure and type; principally delivering mainstream affordable housing (houses and flats) but with potential to include for particular needs. Projects will range in location including urban, suburban and rural contexts and existing, growth and regeneration areas.

The Lot also seeks the provision of Principal Designer service where the bidder can demonstrate the necessary competence and experience to deliver this role under the Construction (Design and Management) Regulations 2015.

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 60

Price - Weighting: 40

**II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

Initial 3 years + optional 1 year extension

**II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 10

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: No

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

**II.2) Description**

**II.2.1) Title**

Landscape Architect

Lot No

3

**II.2.2) Additional CPV code(s)**

- 71000000 - Architectural, construction, engineering and inspection services
- 71200000 - Architectural and related services
- 71220000 - Architectural design services
- 71222000 - Architectural services for outdoor areas
- 71223000 - Architectural services for building extensions
- 71221000 - Architectural services for buildings

### **II.2.3) Place of performance**

NUTS codes

- UKM - Scotland

### **II.2.4) Description of the procurement**

This Lot seeks suitably qualified landscape architecture practices to provide Landscape Architecture services through all RIBA Plan of Work 2013 stages, principally for the delivery of new build housing across all affordable tenures but with potential to include rehabilitation of existing properties, extensions, adaptations and planned maintenance, community facilities, commercial space and office space. Projects will range in size, tenure and type; principally delivering mainstream affordable housing (houses and flats) but with potential to include for particular needs. Projects will range in location including urban, suburban and rural contexts and existing, growth and regeneration areas.

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 60

Price - Weighting: 40

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals



3 years + optional 1 year extension

#### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 10

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2) Description**

#### **II.2.1) Title**

Structural & Civil Engineer

Lot No

4

#### **II.2.2) Additional CPV code(s)**

- 71311000 - Civil engineering consultancy services
- 71311100 - Civil engineering support services
- 71322000 - Engineering design services for the construction of civil engineering works
- 71312000 - Structural engineering consultancy services

#### **II.2.3) Place of performance**

NUTS codes

- UKM - Scotland

#### **II.2.4) Description of the procurement**

This Lot seeks suitably qualified civil and structural engineering practices to provide Civil and Structural Engineering services through all RIBA Plan of Work 2013 stages, principally for the delivery of new build housing across all affordable tenures but with potential to include rehabilitation of existing properties, extensions, adaptations and planned maintenance, community facilities, commercial space and office space. Projects will range in size, tenure and type; principally delivering mainstream affordable housing (houses and flats) but with potential to include for particular needs. Projects will range in location including urban, suburban and rural contexts and existing, growth and regeneration areas.

The Lot also seeks the provision of Principal Designer service where the bidder can demonstrate the necessary competence and experience to deliver this role under the Construction (Design and Management) Regulations 2015.

#### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 60

Price - Weighting: 40

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

3 years + optional 1 year extension

#### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 10

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Mechanical & Electrical Engineer

Lot No

5

### **II.2.2) Additional CPV code(s)**

- 71333000 - Mechanical engineering services
- 45315100 - Electrical engineering installation works

### **II.2.3) Place of performance**

NUTS codes

- UKM - Scotland

### **II.2.4) Description of the procurement**

This Lot seeks suitably qualified Mechanical and Electrical Engineering practices to provide Mechanical and Electrical Engineering services through all RIBA Plan of Work 2013 stages, principally for the delivery of new build housing across all affordable tenures but with potential to include rehabilitation of existing properties, extensions, adaptations and planned maintenance, community facilities, commercial space and office space. Projects will range in size, tenure and type; principally delivering mainstream affordable housing (houses and flats) but with potential to include for particular needs.

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 60

Price - Weighting: 40

### **II.2.6) Estimated value**

Value excluding VAT: £6,400,000

**II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

3 years + optional 1 year extension

**II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 10

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: No

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

**II.2) Description**

**II.2.1) Title**

Quantity Surveyor & Employers Agent

Lot No

6

**II.2.2) Additional CPV code(s)**

- 71324000 - Quantity surveying services
- 71315300 - Building surveying services
- 71250000 - Architectural, engineering and surveying services
- 71251000 - Architectural and building-surveying services
- 71322100 - Quantity surveying services for civil engineering works

### **II.2.3) Place of performance**

NUTS codes

- UKM - Scotland

### **II.2.4) Description of the procurement**

This Lot seeks suitably qualified Surveying practices to provide Quantity Surveying and Employer's Agent services through all RIBA Plan of Work 2013 stages, principally for the delivery of new build housing across all affordable tenures but with potential to include rehabilitation of existing properties, extensions, adaptations and planned maintenance, community facilities, commercial space and office space. Projects will range in size, tenure and type; principally delivering mainstream affordable housing (houses and flats) but with potential to include for particular needs. Projects will range in location including urban, suburban and rural contexts and existing, growth and regeneration areas.

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 60

Price - Weighting: 40

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

3 years + optional 1 year extension

### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 10

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Multi-Disciplinary Design Team

Lot No

7

### **II.2.2) Additional CPV code(s)**

- 71220000 - Architectural design services
- 71320000 - Engineering design services
- 71242000 - Project and design preparation, estimation of costs

### **II.2.3) Place of performance**

NUTS codes

- UKM - Scotland

### **II.2.4) Description of the procurement**

This Lot seeks suitably qualified architectural practices to provide Lead Consultant and Architectural services and assemble, lead and manage a design team including Civil and Structural Engineering, Quantity Surveying and Employer's Agent services through all

RIBA Plan of Work 2013 stages, principally for the delivery of new build housing across all affordable tenures but with potential to include rehabilitation of existing properties, extensions, adaptations and planned maintenance, community facilities, commercial space and office space. Projects will range in size, tenure and type; principally delivering mainstream affordable housing (houses and flats) but with potential to include for particular needs. Projects will range in location including urban, suburban and rural contexts and existing, growth and regeneration areas.

The Lot also seeks the provision of Principal Designer service where the bidder can demonstrate the necessary competence and experience to deliver this role under the Construction (Design and Management) Regulations 2015.

#### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 60

Price - Weighting: 40

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

3 years + optional 1 year extension

#### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 10

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

CDM Advisor

Lot No

8

### **II.2.2) Additional CPV code(s)**

- 71317200 - Health and safety services
- 71317210 - Health and safety consultancy services

### **II.2.3) Place of performance**

NUTS codes

- UKM - Scotland

### **II.2.4) Description of the procurement**

This Lot seeks suitably qualified CDM Advisor to provide Construction Design and Management Advisory services through all RIBA Plan of Work 2013 stages, principally for the delivery of new build housing across all affordable tenures but with potential to include rehabilitation of existing properties, extensions, adaptations and planned maintenance, community facilities, commercial space and office space. Projects will range in size, tenure and type; principally delivering mainstream affordable housing (houses and flats) but with potential to include for particular needs. Projects will

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 60

Price - Weighting: 40

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48



This contract is subject to renewal

Yes

Description of renewals

3 years + optional 1 year extension

#### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 10

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2) Description**

#### **II.2.1) Title**

Clerk of Works

Lot No

9

#### **II.2.2) Additional CPV code(s)**

- 71000000 - Architectural, construction, engineering and inspection services
- 71315400 - Building-inspection services
- 71631300 - Technical building-inspection services
- 71631400 - Technical inspection services of engineering structures

#### **II.2.3) Place of performance**

NUTS codes

- UKM - Scotland

#### **II.2.4) Description of the procurement**

This Lot seeks suitably qualified Clerk of Works practices to provide Clerk of Works services through all RIBA Plan of Work 2013 stages, principally for the delivery of new build housing across all affordable tenures but with potential to include rehabilitation of existing properties, extensions, adaptations and planned maintenance, community facilities, commercial space and office space. Projects will range in size, tenure and type; principally delivering mainstream affordable housing (houses and flats) but with potential to include for particular needs. Projects will range in location including urban, suburban and rural contexts and existing, growth and regeneration areas

#### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 60

Price - Weighting: 40

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

3 years + optional 1 year extension

#### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 10

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Energy Advisor

Lot No

10

### **II.2.2) Additional CPV code(s)**

- 71314200 - Energy-management services
- 71314000 - Energy and related services
- 71314300 - Energy-efficiency consultancy services

### **II.2.3) Place of performance**

NUTS codes

- UKM - Scotland

### **II.2.4) Description of the procurement**

This lot seeks to appoint suitably qualified Energy and Sustainability Consultant Practices, herein referred to as the 'Consultant,' for the provision of approved certifier of design (Section 6 - Energy) Domestic and/or non-domestic. In addition, services will include the provision of Options Appraisal, SAP calculations for Building Regulations and the production of Energy Performance Certificates from a Government-approved accreditation scheme.

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 60

Price - Weighting: 40

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

3 years + optional 1 year extension

### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 10

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Planning Consultant

Lot No

11

### **II.2.2) Additional CPV code(s)**

- 71240000 - Architectural, engineering and planning services
- 71356400 - Technical planning services

- 71400000 - Urban planning and landscape architectural services
- 71410000 - Urban planning services

### **II.2.3) Place of performance**

NUTS codes

- UKM - Scotland

### **II.2.4) Description of the procurement**

This Lot seeks three suitably qualified Planning practices to provide Planning services through the planning process, principally for the delivery of new build housing across all affordable tenures but with potential to include rehabilitation of existing properties, extensions, adaptations and planned maintenance, community facilities, commercial space and office space. Projects will range in size, tenure and type; principally delivering mainstream affordable housing (houses and flats) but with potential to include for particular needs. Projects will range in location including urban, suburban and rural contexts and existing, growth and regeneration areas.

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 60

Price - Weighting: 40

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

3 years + optional 1 year extension

### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 10

### **II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: No

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

Lot 1 Masterplanner - RIAS/RIBA/ARB

Lot 2 Architect - RIAS/RIBA/ARB

Lot 3 Landscape Architect - CMLI

Lot 4 Structural & Civil Engineer - IEng/CEng MICE

Lot 5 Mechanical & Electrical Engineer - IMechE/IET

Lot 6 Quantity Surveyor & Employers Agent - MRICS

Lot 7 Multi-disciplinary Design Team - Membership of professional Institute as required (e.g. RIAS/RIBA, MICE, MRICS)

Lot 8 CDM Advisor - Membership of professional Institute as required (e.g. ARB, MICE, MRICS etc.)

Lot 9 Clerk of Works - ICWCI/CIOB

Lot 10 Energy Advisor - N/A

Lot 11 Planning Consultant - RTPI

#### **III.1.2) Economic and financial standing**

List and brief description of selection criteria

##### **1) Credit Rating [Pass/Fail]:**

Tenderers must hold a current Equifax (or equal) credit rating score of D or above. WHG will utilise Equifax to assist in its determination of the organisation's financial status and risk. It is recommended that Tenderers review their own Equifax Score in advance of submitting their Tender submission. If, following this review, Tenderers consider that the Equifax Score does not reflect their current financial status, the Tenderer should attach a documentation to their tender submission, clearly referenced, giving a detailed

explanation, together with any relevant supporting independent evidence.

[Further information contained in the procurement documents]

## 2) Insurance Cover [Pass/Fail]

Tenderers are required to hold, or commit to obtaining prior to the commencement of any subsequently awarded contract, the types and levels of insurance indicated below.

Minimum level(s) of standards possibly required

Lot 1 Masterplanner - GBP5m PI, GBP5m EL, GBP5m PL;

Lot 2 Architect - GBP5m PI, GBP5m EL, GBP5m PL;

Lot 3 Landscape Architect - GBP1m PI, GBP5m EL, GBP5m PL

Lot 4 Structural & Civil Engineer - GBP10m PI, GBP5m EL, GBP5m PL

Lot 5 Mechanical & Electrical Engineer - GBP5m PI, GBP5m EL, GBP5m PL

Lot 6 Quantity Surveyor & Employers Agent - GBP5m, GBP5m EL, GBP5m PL

Lot 7 Multi-disciplinary Design Team GBP10m PI, GBP5m EL, GBP5m PL

Lot 8 CDM Advisor - GBP5m PI, GBP5m EL, GBP5m PL

Lot 9 Clerk of Works - GBP5m EL, GBP5m PL

Lot 10 Energy Advisor - GBP1m PI, GBP5m EL, GBP5m PL

Lot 11 Planning Consultant - GBP1m PI, GBP5m EL, GBP5m PL

### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

## **III.2) Conditions related to the contract**

### **III.2.3) Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract



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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2022/S 007-190193](#)

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

11 July 2022

Local time

12:00pm

#### **IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates**

29 August 2022

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 6 (from the date stated for receipt of tender)

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

This Framework will be procured on behalf of the Wheatley Group and its current subsidiaries. Any additional subsidiary companies of the Group that may be added during the period of the Framework will have the ability to also utilise this Framework Agreement. The duration of this Framework will be 36 months with the option to extend by a period of 12 months at the sole discretion of the Wheatley Group.

The Group reserves the right to call-off from the framework, on behalf of other organisations that it is in partnership with while delivering on joint projects.

One SPD must be completed and be specific to each lot tendered.

Ensure that the lot tendered is stated on the SPD Question 2A.18.

Documents attached to this Notice:

1) Instruction to Tenderers - Stage 1 & Stage 2 - For instruction only

[Mandatory read]

2)Appendix I - Single Procurement Document(SPD) - Stage 1 -[Mandatory completion][Scored basis]

3) Appendix II - Scope of Service Documents - Stage 1 & Stage 2 -

For Information only [Mandatory read]

4) Appendix II - Community Benefits - Stage 1 & 2 - For Information - only [Mandatory

read]

5) Appendix IV - Health and Safety Questionnaire - Stage 2 - [Mandatory completion]

[Pass/Fail basis]

6) Appendix V - Rate Card - Stage 2 [Mandatory completion]

[Scored basis]

7) Appendix VI - Terms & Conditions Document - Stage 2

[Mandatory sign-off]

8) Appendix VII - Key Performance Indicators (KPIs) Document -Information Only

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

[https://www.publiccontractsscotland.gov.uk/Search/Search\\_Switch.aspx?ID=694151](https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=694151).

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

[https://www.publiccontractsscotland.gov.uk/sitehelp/help\\_guides.aspx](https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx).

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

A sub-contract clause has been included in this contract. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2363>

Community benefits are included in this requirement. For more information see:

<https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/>

A summary of the expected community benefits has been provided as follows:

1) Employability

- A School Visit to undertake career development / mock interviews (half day);
- Work experience of a minimum of 5 days for unemployed person (not necessarily young person) located WHG catchment area;
- Graduate/student placements;

- Apprenticeships.

## 2) Monitoring & Educational Support

- Carry out a workshop in a School or Community Centre located WHG catchment area linked to Curriculum for Excellence;
- Work placement for a minimum of 5 days for an S3 or S4 pupil in a WHG catchment area School either in Construction or Office based;
- Career development/mock interviews/support with CV writing;
- Training or support for unemployed person who is having difficulty returning to employment located WHG catchment area.

## 3) Community & Priority Group Social Inclusion and Wellbeing

- Donation to the Wheatley Foundation;
- Donations to community events as agreed with WHG;
- Sponsorship of local community group e.g. local football club etc.;
- Community enhancement – resources provided for community facilities (e.g. playgrounds, habitat enhancements, environmental improvements) and initiatives (e.g. energy efficiency);
- Participation in the WHG “Meet the Buyer Event” (e.g. having a stand at the event to support SMEs, speaking about your experience of working with the WHG).
- Undertake a local area tidy-up campaign;
- Support of disadvantaged groups within the WHG catchment areas.

## 4) As Agreed Between Parties

- Any other community benefits accepted as appropriate/applicable by the WHG Procurement Services

(SC Ref:694151)

#### **VI.4) Procedures for review**

##### **VI.4.1) Review body**

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G1 1HL

Email

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+44 7385968883

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##### **VI.4.2) Body responsible for mediation procedures**

Glasgow Sheriff Court and Justice of the Peace Court

1 Calton Place

Glasgow

G5 9DA

Country

United Kingdom