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Tender

## **Provision of a Housing Management System for Worthing Homes Ltd**

Worthing Homes Ltd

F02: Contract notice

Notice identifier: 2021/S 000-015114

Procurement identifier (OCID): ocids-h6vhtk-02c27e

Published 1 July 2021, 4:24pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Worthing Homes Ltd

Davison House, North Street

Worthing

BN11 1ER

#### **Contact**

Neville Brown

#### **Email**

[neville.brown@itica.com](mailto:neville.brown@itica.com)

#### **Country**

United Kingdom

#### **NUTS code**

UKJ27 - West Sussex (South West)

**Internet address(es)**

Main address

<http://www.worthing-homes.org.uk>

Buyer's address

[https://www.mytenders.co.uk/search/Search\\_AuthProfile.aspx?ID=AA20962](https://www.mytenders.co.uk/search/Search_AuthProfile.aspx?ID=AA20962)

**I.3) Communication**

Access to the procurement documents is restricted. Further information can be obtained at

<http://www.mytenders.co.uk>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<http://www.mytenders.co.uk>

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Housing and community amenities

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Provision of a Housing Management System for Worthing Homes Ltd

#### **II.1.2) Main CPV code**

- 72000000 - IT services: consulting, software development, Internet and support

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Worthing Homes wishes to procure a Commercial Off The Shelf solution for the entirety of its Housing and Asset Management operations.

More information on the business rationale for this can be found in the SQ document

#### **II.1.5) Estimated total value**

Value excluding VAT: £700,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 72000000 - IT services: consulting, software development, Internet and support

#### **II.2.3) Place of performance**

NUTS codes

- UKJ27 - West Sussex (South West)

Main site or place of performance

Worthing, West Sussex

#### **II.2.4) Description of the procurement**

The requirements form a single Lot. Potential Suppliers are sought that can supply the entirety of the contract.

The scope is:

1. Supply and implementation of software covering all aspects of housing operations
2. Provision of qualified project and technical resource to deliver the solution
3. Implementation services to support WH's drive for process optimisation and provision of interfaces to other systems
4. Support and maintenance of the solution including hosting services
5. Ongoing development of the software.

Ideally, WH expects to procure:

1. A 'Commercial off the Shelf' product set
2. A single 'look and feel' UI
3. A system that is easy to use and navigate
4. A solution with a single, modern 'technical architecture'
5. Web services integration capabilities
6. Integration with Microsoft's Office365
7. Capabilities that enable WH to build workflows.

#### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 80

Price - Weighting: 20

#### **II.2.6) Estimated value**

Value excluding VAT: £700,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

Worthing Homes Ltd will initially enter into a contract for 5 years. Thereafter Worthing Homes Limited may extend the contract annually up to a maximum 10 year duration.

### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 3

Maximum number: 7

Objective criteria for choosing the limited number of candidates:

This will be a 2 stage process, including a SQ (Selection Questionnaire) stage. Bidders failing to meet certain required minimum standards at selection (SQ) stage will be rejected. Bidders meeting the required

standards at SQ stage will be ranked according to the highest score achieved and may be rejected in reverse order to achieve our maximum number of operators for the tender stage. Selection Criteria for the SQ stage

are stated in the SQ documentation.

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: Yes

Description of options

WH requires the option to purchase additional 'modules' (systems capability) in the future as these are developed by the successful provider

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2) Conditions related to the contract**

#### **III.2.3) Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Competitive procedure with negotiation

#### **IV.1.4) Information about reduction of the number of solutions or tenders during negotiation or dialogue**

Recourse to staged procedure to gradually reduce the number of solutions to be discussed or tenders to be negotiated

#### **IV.1.5) Information about negotiation**

The contracting authority reserves the right to award the contract on the basis of the initial tenders without conducting negotiations

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

2 August 2021

Local time

12:00pm

#### **IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates**

11 August 2021

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 6 (from the date stated for receipt of tender)

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

NOTE: To register your interest in this notice and obtain any additional information please visit the myTenders Web Site at

[https://www.mytenders.co.uk/Search/Search\\_Switch.aspx?ID=223037](https://www.mytenders.co.uk/Search/Search_Switch.aspx?ID=223037).

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

[https://www.mytenders.co.uk/sitehelp/help\\_guides.aspx](https://www.mytenders.co.uk/sitehelp/help_guides.aspx).

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(MT Ref:223037)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Public Procurement Review Service

Cabinet Office

London

Email

[publicprocurementreview@cabinetoffice.gov.uk](mailto:publicprocurementreview@cabinetoffice.gov.uk)

Telephone

+44 3450103503

Country

United Kingdom

Internet address

<https://www.gov.uk/government/publications/public-procurement-review-service-scope-and-remit>