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Tender

## **Contract for the Provision of an Essential Household Goods Support Scheme**

Lancashire County Council

F02: Contract notice

Notice identifier: 2021/S 000-015108

Procurement identifier (OCID): ocds-h6vhtk-02c278

Published 1 July 2021, 3:56pm

The closing date and time has been changed to:

**10 August 2021, 10:00am**

See the [change notice](#).

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Lancashire County Council

Fishergate

Preston

PR18XJ

#### **Contact**

Procurement Care-Health

#### **Email**

[caphprocurement@lancashire.gov.uk](mailto:caphprocurement@lancashire.gov.uk)

**Telephone**

+44 1772538206

**Country**

United Kingdom

**NUTS code**

UKD4 - Lancashire

**Internet address(es)**

Main address

<https://www.lancashire.gov.uk/isupplier/>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.lancashire.gov.uk/isupplier/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.lancashire.gov.uk/isupplier/>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Contract for the Provision of an Essential Household Goods Support Scheme

Reference number

JB/ACS/LCC/21/676

#### **II.1.2) Main CPV code**

- 85000000 - Health and social work services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Lancashire County Council's Essential Household Goods Support Scheme is a non-statutory service that provides support for the people of Lancashire who need help to maintain or establish a home. It provides free essential household items to those individuals/families who do not have access to sufficient income or funds to meet their immediate needs, along with help and advice in seeking additional support. The overall aim of the Service is to support people to meet their immediate needs and to help them feel more secure and live more independently in their community.

The Service Provider will deliver the entire Service from the first point of contact through to the approval, provision and delivery of essential household items. This will include managing three separate strands:

Strand 1: Receiving and assessing applications to the Essential Household Goods Support Scheme

Strand 2: Sourcing and delivering essential household items to successful Service Users

Strand 3: Supporting Service Users to seek and access additional support

As the budget is limited, it is expected the Service Provider will work with the Authority, and in partnership with public, voluntary, faith and community sector organisations, to deliver an innovative, flexible and holistic service that maximises resources, manages demand and prioritises those Service Users most in need.

This Specification sets out the aims, objectives and requirements of the Service, the standards and legislation that must be adhered to, and the anticipated levels of delivery that the successful Service Provider will be expected to attain during the contract period.

The Service Provider, working with private, public, voluntary and community sector organisations, will look to be flexible and creative in how it procures and sources household items, aiming to maximise the budget and deliver good quality items that meet the needs and circumstances of Service Users. The Service Provider will work with the Authority to explore different approaches to sourcing household items.

Based on figures from previous years, the Authority anticipates the Service Provider to process approximately 1450 applications per 12 month period. This figure includes both those applications awarded household provision and those applications not awarded support.

The Authority will work with the Service Provider to establish parameters around the cost of individual awards. These parameters will be kept under review and subject to change by the Authority in collaboration with the Service Provider.

The Service Provider will be required to work towards meeting this figure, alongside managing demand, ensuring the level of spend is kept within the annual budget of £450,000, and the Service remains available to Service Users throughout the entire year.

It is the Authority's intention to work closely with the Service Provider to periodically review anticipated service levels.

The Service Provider will provide the Authority with regular budgetary updates and notify the Authority if there are any budgetary issues. The Service Requirements - including the eligibility criteria, the number of awards, the value of awards, the nature of awards and the approval process - will be reviewed periodically and may be adjusted at any time during the life of the Contract to help manage the budget. The Authority will need to review and approve any changes before they are introduced.

There is no guarantee of the volume of referrals throughout the life of the Contract.

Please see Specification (Appendix 2) for more details of the Service requirements.

#### **II.1.5) Estimated total value**

Value excluding VAT: £2,250,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 39000000 - Furniture (incl. office furniture), furnishings, domestic appliances (excl. lighting) and cleaning products

### **II.2.3) Place of performance**

NUTS codes

- UKD4 - Lancashire

Main site or place of performance

Please see II.1.4. Short description. For further information please refer to the tender documents via the iSupplier Portal link above and search for RFQ: 15287880.

### **II.2.4) Description of the procurement**

Please see II.1.4. Short description. For further information please refer to the tender documents via the iSupplier Portal link above.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 December 2021

End date

30 November 2024

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: Yes

Description of options

Within the terms of the Contract Agreement the Council is able to extend the initial term of 01/12/2024 with an option to extend the contract beyond the initial term for a maximum period of a five years in total.

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Originally published as:

Date

6 August 2021

Local time

10:00am

Changed to:

Date

10 August 2021

Local time

10:00am

See the [change notice](#).

**IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

**IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 4 (from the date stated for receipt of tender)

**IV.2.7) Conditions for opening of tenders**

Date

6 August 2021

Local time

2:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Royal Courts of Justice - The High Court

London

WC2A 2LL

Country

United Kingdom

Internet address

<https://www.find-court-tribunal.service.gov.uk/courts/royal-courts-of-justice>