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Tender

## **Educated Other Than At School**

Caerphilly County Borough Council

F21: Social and other specific services – public contracts

Contract notice

Notice identifier: 2024/S 000-015054

Procurement identifier (OCID): ocds-h6vhtk-043c8a

Published 10 May 2024, 4:15pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Caerphilly County Borough Council

Penallta House, Tredomen Park, Ystrad Mynach

Hengoed

CF82 7PG

#### **Email**

[emeryl@caerphilly.gov.uk](mailto:emeryl@caerphilly.gov.uk)

#### **Telephone**

+44 1443863161

#### **Fax**

+44 1443863167

#### **Country**

United Kingdom

**NUTS code**

UKL16 - Gwent Valleys

**Internet address(es)**

Main address

<https://www.caerphilly.gov.uk>

Buyer's address

[https://www.sell2wales.gov.wales/search/Search\\_AuthProfile.aspx?ID=AA0272](https://www.sell2wales.gov.wales/search/Search_AuthProfile.aspx?ID=AA0272)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://supplierlive.proactisp2p.com/account/login>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://supplierlive.proactisp2p.com/account/login>

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://supplierlive.proactisp2p.com/account/login>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Educated Other Than At School

Reference number

CCBC/PS2557/24/LE

#### **II.1.2) Main CPV code**

- 80200000 - Secondary education services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Caerphilly County Borough Council (the “Council”) has established a Framework Agreement for the Provision of Educated Other than at School (EOTAS) that is due to expire on the 31 August 2024. This framework agreement is a new tender opportunity for suitable Providers to apply to join this framework arrangement which shall commence from the 02 September 2024. This Framework is being tendered under the Public Contract Regulations (PCR) 2015, Schedule 3, falling within Regulation 74-77, otherwise known as the Light Touch Regime. The Council wishes to establish a compliant framework agreement to meet the educational requirements for learners who are EOTAS.

Refresh Periods - New Providers shall be permitted to apply to join the framework at set times/intervals as advertised by the Council, on a twelve (12) month basis. This period may be shortened or extended, during the validity period of the framework, for example at times where there is poor capacity within the marketplace. The Council shall reserve the right to re-open the framework. A Contract Notice shall be issued via sell2wales to inform the market of the opportunity

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 80200000 - Secondary education services
- 80310000 - Youth education services
- 80340000 - Special education services
- 80210000 - Technical and vocational secondary education services
- 80212000 - Vocational secondary education services

### **II.2.3) Place of performance**

NUTS codes

- UKL16 - Gwent Valleys

Main site or place of performance

Within Caerphilly County Borough Council

### **II.2.4) Description of the procurement**

Caerphilly Educated Other at School Service (EOTAS) aims are to:

Ensure early identification and intervention.

Minimise as far as possible the interruption to a learner's normal schooling.

Provide a continuity and progression as far as circumstances will allow.

Raise achievement and attainment by removing barriers to learning.

Achieve reintegration to mainstream schooling for as many pupils as possible, as soon as possible.

Secure the best educational outcomes within the context of the learner's social, emotional and health needs.

Promote appropriate vocational and academic education across EOTAS provisions.

Reduce the number of young people not in education, employment, or training (NEET) within the LA.

Ensure that the rights and entitlements of vulnerable children and young people are safeguarded.

Ensure qualifications offered to learners must meet the Welsh requirements as set out in the Approved Qualifications in Wales database.

Provide best value in terms of learner outcomes and value for money.

Providers offering this service will need to :-

Provide a management structure, necessary infrastructure and capacity to ensure the provision meets learner need and operates safely, effectively and efficiently.

Provide a curriculum that meets the individual needs of all learners. At Key Stage 4 the minimum aspiration for learners should be Level 1 Threshold, including English and Mathematics. All curriculum issues will be discussed half termly with an EOTAS Service Team member.

Provide curriculum and social skill interventions to meet learner needs.

Be compliant with Child Protection procedures and able to demonstrate a working knowledge and compliance with the All-Wales Child Protection procedures.

Demonstrate effective behaviour management in relation to learner need.

Be compliant with all statutory responsibilities where learners are single or dual registered, including developing Individual Development Plans (IDPs), and the arrangement and conducting of Person-Centred Reviews for those pupils who have identified ALN.

Provide all Post 14 learners with access to Careers Wales interviews and where appropriate provide a work-related placement.

Ensure all teaching staff have the relevant teaching qualifications specific to those specialist areas of the curriculum in English and Mathematics.

Ensure there is no discrimination directly or indirectly on the grounds of gender, marital status, race, disability, colour, ethnic and national origin in any terms of employment of the service delivery.

Ensure all staff involved in the provision undergo and maintain a successful Disclosure and Barring Service (DBS) check in accordance with the conditions of this Framework throughout the lifetime of the agreement period.

Attend Provider Network meetings on a termly basis.

Attend the LA Child Protection training.

Comply with health and safety requirements

Full details are in the ITT

#### **II.2.6) Estimated value**

Value excluding VAT: £4,500,000

#### **II.2.7) Duration of the contract or the framework agreement**

Start date

2 September 2024

End date

31 August 2027

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.2.14) Additional information**

Please note the framework agreement is from the 02 September 2024 - 31 August 2027 with the option to extend for up to a further period of twelve (12) months.

The estimated spend includes the option to extend

The estimated spend may increase or decrease depending on the needs of individuals.

This provision is supporting the Councils provision for EOTAS

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.4) Objective rules and criteria for participation**

List and brief description of rules and criteria

This is detailed in the Invitation To tender Document

### **III.2) Conditions related to the contract**

#### **III.2.2) Contract performance conditions**

This is detailed in the Invitation To tender Document

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Form of procedure**

Open procedure

#### **IV.1.3) Information about a framework agreement**

The procurement involves the establishment of a framework agreement

#### **IV.1.11) Main features of the award procedure**

The procurement process to establish a framework arrangement for EOTAS will follow a three-stage, Open Tender Procedure as follows:-

First Stage Evaluation – Selection Stage - Pass / Fail and Scored Questions

Second Stage :-

Schedule of Rates – Pass / Fail

Evaluation – Award Stage - Assessment of Tender Response Criteria - Scored questions

Third Stage Evaluation – Interview / Presentation - Scored

Full Details on the tender process can be found in the ITT

## **IV.2) Administrative information**

### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2024/S 000-005980](#)

### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

10 June 2024

Local time

12:00pm

### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

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## **Section VI. Complementary information**

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

PLEASE NOTE REGISTERING AN INTEREST IN THE SELL2WALES NOTICE IS NOT REGISTERING AN INTEREST IN THIS TENDER YOU MUST FOLLOW THE INSTRUCTIONS BELOW IN ORDER TO SUBMIT A TENDER

As part of the process, the tender will be undertaken utilising Caerphilly CBC's Proactis Portal e-tendering system.

Therefore, companies are invited to follow the directions below to register on the system:

1. Log in to the Proactis Portal E-tendering system at <https://www.proactisplaza.com>
2. Click the "Sign Up" button.
3. Enter your details such as Organisation Name, Details and Primary Contact Details.
4. Please make a note of the Organisation ID and Login Name, then click Register.
5. You may then receive an email from the system asking you to Click here to activate your account. This takes you to Enter Organisation Details. Or you may be redirected straight to your account home page, depending on your browser.
6. Please enter the information requested, click Next and follow the instructions ensuring that you enter all applicable details.
7. In the Enter Product Classification screen please ensure that you select the Product Classification Codes (CPV Codes) that appear in the tender notice.
8. Accept the Terms and Conditions and then click Next. This takes you in to the Welcome window.
9. In the Welcome window please enter your Organisation name, Organisation ID and User Name (User ID). You now need to create your unique password. Please ensure that you make a note of this along with the other information already recorded.
10. Now click Done and you will enter the Supplier Home page.
11. From the Home Page, go to the "Opportunities" area, where you can search for this Opportunity. Click on the "Show Me Arrow" of the relevant opportunity and then click to register your interest on the relevant button.
12. Click the Opportunities Icon on the left of the page so that the page is refreshed, then, click on the "Show Me Arrow" of the relevant contract again and this will take you into the create a response section of the portal.
13. Note the closing date for completion of the relevant project. Please review the tabs at the top of the page as there will be information relating to the project held here.
14. You can now either continue to fill out this area and create a response or if the project is not of interest to you Decline this opportunity by clicking the "Decline" button at the top of the page.

Tenderers shall express an interest in tendering for this arrangement by registering their interest on the Proactis Portal System as stated above and then completing the online e-

tender submission. If you have any issues with your account please use the 'Raise a Ticket' function on the Proactis Portal. Instructions on how to utilise this function can be found in the attachments.

NOTE: To register your interest in this notice and obtain any additional information please visit the Sell2Wales Web Site at [https://www.sell2wales.gov.wales/Search/Search\\_Switch.aspx?ID=141386](https://www.sell2wales.gov.wales/Search/Search_Switch.aspx?ID=141386).

(WA Ref:141386)

The buyer considers that this contract is suitable for consortia.

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

High Court

Royal Courts of Justice, The Strand

London

WC2A 2LL

Telephone

+44 2079477501

Country

United Kingdom