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Tender

Supply and Hosting of a Leisure Management System

High Life Highland

F02: Contract notice

Notice identifier: 2024/S 000-015041

Procurement identifier (OCID): ocds-h6vhtk-0458db

Published 10 May 2024, 3:49pm

Section I: Contracting authority

I.1) Name and addresses

High Life Highland

Highland Archive Centre, Bught Road

Inverness

IV3 5SS

Email

hlh.business.support@highlifehighland.com

Telephone

+44 1349781700

Country

United Kingdom

NUTS code

UKM6 - Highlands and Islands

Internet address(es)

Main address

<http://www.highlifehighland.com>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA23042

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.publiccontractsscotland.gov.uk>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.publiccontractsscotland.gov.uk>

I.4) Type of the contracting authority

Other type

Charity

I.5) Main activity

Other activity

Leisure and learning

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Supply and Hosting of a Leisure Management System

Reference number

HLH/FT/04/24

II.1.2) Main CPV code

- 72212100 - Industry specific software development services

II.1.3) Type of contract

Services

II.1.4) Short description

HLH plans to procure an LMS to handle core leisure management functions and introduce new functionality which includes but is not limited to:

Digital highlife card (through App or suchlike) to reduce plastics

Recurring card payments in addition to Direct Debit

LMS to be hosted by supplier (or on HLH Azure infrastructure with remote access enabled for supplier)

App for membership / bookings and push notifications

Retail scanning (currently requires manual input into LMS EPOS)

Integration with finance system (CiA by technologyone)

EPOS integration with Dojo card payment terminals

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 72212100 - Industry specific software development services

II.2.3) Place of performance

NUTS codes

- UKM6 - Highlands and Islands

Main site or place of performance

25 sites across the Highland area of Scotland

II.2.4) Description of the procurement

HLH plans to procure an LMS to handle core leisure management functions and introduce new functionality which includes but is not limited to:

Digital highlife card (through App or suchlike) to reduce plastics

Recurring card payments in addition to Direct Debit

LMS to be hosted by supplier (or on HLH Azure infrastructure with remote access enabled for supplier)

App for membership / bookings and push notifications

Retail scanning (currently requires manual input into LMS EPOS)

Integration with finance system (CiA by technologyone)

EPOS integration with Dojo card payment terminals

Full detail in Specification document provided

II.2.5) Award criteria

Quality criterion - Name: Appropriateness of the solution to the services required and that of its quality standard / Weighting: 70

Quality criterion - Name: The technical and security elements being provided / Weighting: 30

Price - Weighting: 35

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

16 September 2024

End date

31 August 2029

This contract is subject to renewal

Yes

Description of renewals

Extensions periods of 3 x 12 mthly extension permissible

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.2) Conditions related to the contract

III.2.3) Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2017/S 190-389182](#)

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

14 June 2024

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

17 June 2024

Local time

10:00am

Place

INVERNESS

Information about authorised persons and opening procedure

Head of Digital and Technology

Business Support Officer

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: 5 years

VI.3) Additional information

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=766418.

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx.

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(SC Ref:766418)

Download the ESPD document here:

https://www.publiccontractsscotland.gov.uk/ESPD/ESPD_Download.aspx?id=766418

VI.4) Procedures for review

VI.4.1) Review body

Inverness Justice Centre

Longman Road

Inverness

IV1 1JJ

Country

United Kingdom