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Tender

## **Impact Education Multi Academy Trust HR Tender**

Impact Education Multi Academy Trust

F02: Contract notice

Notice identifier: 2022/S 000-015025

Procurement identifier (OCID): ocds-h6vhtk-034157

Published 30 May 2022, 11:08am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Impact Education Multi Academy Trust

Unit 12 Longbow Close, Pennine Business Park Bradley

Huddersfield

HD2 1GQ

#### **Email**

[pthompson@i-mat.org.uk](mailto:pthompson@i-mat.org.uk)

#### **Telephone**

+44 1484799321

#### **Country**

United Kingdom

#### **NUTS code**

UKE44 - Calderdale and Kirklees

**Internet address(es)**

Main address

[www.i-mat.org.uk](http://www.i-mat.org.uk)

Buyer's address

[https://www.mytenders.co.uk/search/Search\\_AuthProfile.aspx?ID=AA43110](https://www.mytenders.co.uk/search/Search_AuthProfile.aspx?ID=AA43110)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://i-mat.org.uk>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://i-mat.org.uk>

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Impact Education Multi Academy Trust HR Tender

#### **II.1.2) Main CPV code**

- 79414000 - Human resources management consultancy services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Provision of HR management, advice, support and administration to a Multi Academy Trust

#### **II.1.5) Estimated total value**

Value excluding VAT: £45,000

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

### **II.2) Description**

#### **II.2.1) Title**

Strategic HR and OD support to trust Leadership Team

Lot No

1

#### **II.2.2) Additional CPV code(s)**

- 79414000 - Human resources management consultancy services

### **II.2.3) Place of performance**

NUTS codes

- UKE44 - Calderdale and Kirklees

Main site or place of performance

Kirklees and Calderdale. Head office at Bradley, Huddersfield

### **II.2.4) Description of the procurement**

Strategic HR and OD support to Trust Leadership Team

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £450,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 September 2022

End date

31 August 2025

This contract is subject to renewal

Yes

Description of renewals

Potential for up to two 12 month extensions at the end of Years 3 and 4 making total five year contract

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

HR Central Services - end to end outsourcing support

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 79414000 - Human resources management consultancy services

### **II.2.3) Place of performance**

NUTS codes

- UKE44 - Calderdale and Kirklees

Main site or place of performance

Kirklees and Calderdale. Head office at Bradley, Huddersfield.

### **II.2.4) Description of the procurement**

HR central services as per Services Agreement

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £450,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 September 2022

End date

31 August 2025

This contract is subject to renewal

Yes

Description of renewals

Allow for renewal for 12 months at the end of Year 3 and Year 4 to make potential five year contract

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

HR staff must hold relevant accreditation e.g. CIPD

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2) Conditions related to the contract**

#### **III.2.1) Information about a particular profession**

Execution of the service is reserved to a particular profession

Reference to the relevant law, regulation or administrative provision

Professional HR services companies

#### **III.2.2) Contract performance conditions**

As per tender documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

## **IV.2) Administrative information**

### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

24 June 2022

Local time

12:00pm

### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 31 August 2022

### **IV.2.7) Conditions for opening of tenders**

Date

24 June 2022

Local time

12:00pm

Place

Impact Head Office

Information about authorised persons and opening procedure

As per Scheme of Delegation

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**



Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

NOTE: To register your interest in this notice and obtain any additional information please visit the myTenders Web Site at

[https://www.mytenders.co.uk/Search/Search\\_Switch.aspx?ID=226394](https://www.mytenders.co.uk/Search/Search_Switch.aspx?ID=226394).

(MT Ref:226394)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Public Procurement Review Service

Cabinet Office

London

Email

[publicprocurementreview@cabinetoffice.gov.uk](mailto:publicprocurementreview@cabinetoffice.gov.uk)

Telephone

+44 3450103503

Country

United Kingdom

Internet address

<https://www.gov.uk/government/publications/public-procurement-review-service-scope-and-remit>