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Tender

Courier Services for Public Libraries in Nottinghamshire

Nottinghamshire County Council

F02: Contract notice

Notice identifier: 2021/S 000-015025

Procurement identifier (OCID): ocds-h6vhtk-02c225

Published 1 July 2021, 10:24am

Section I: Contracting authority

I.1) Name and addresses

Nottinghamshire County Council

County Hall, West Bridgford

Nottingham

NG2 7QP

Contact

Mr Joe Sardone

Email

joe.sardone@nottscc.gov.uk

Telephone

+44 1159773136

Country

United Kingdom

NUTS code

UKF15 - North Nottinghamshire

Internet address(es)

Main address

<http://www.nottinghamshire.gov.uk>

Buyer's address

<http://www.nottinghamshire.gov.uk>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.due-north.com/Advert/Index?advertId=3632c895-4cda-eb11-810c-005056b64545>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.due-north.com/Advert/Index?advertId=3632c895-4cda-eb11-810c-005056b64545>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Courier Services for Public Libraries in Nottinghamshire

Reference number

DN553908

II.1.2) Main CPV code

- 64122000 - Internal office mail and messenger services

II.1.3) Type of contract

Services

II.1.4) Short description

Inspire is an independent organisation with charitable status which is contracted by Nottinghamshire County Council to deliver a range of local authority services, including operation of public libraries. The contract offered is to provide a regular and reliable courier service between all the library service points in Nottinghamshire, but excluding those inside the boundary of the City of Nottingham. Nottinghamshire County Council are tendering this service on behalf of Inspire. Scope of Services To deliver and transport stock and materials between public libraries in the County of Nottinghamshire, and other Inspire sites, primarily consisting of books but also mail, printed paper material, items of equipment and occasionally furniture. Also, to provide a sorting service for standard library book stock at Inspire HQ upon return. The service also includes key holding for the library buildings to enable collection and delivery outside of library opening hours. This service is a re-commissioning of a contract that was previously delivered by staff that were employed by Inspire and transferred to the incumbent provider under TUPE regulations. The duration will be 3 years, 3 months with an option to extend for a further two 12 months. commencing 1st January 2022.

II.1.5) Estimated total value

Value excluding VAT: £580,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKF15 - North Nottinghamshire
- UKF16 - South Nottinghamshire

II.2.4) Description of the procurement

Inspire is an independent organisation with charitable status which is contracted by Nottinghamshire County Council to deliver a range of local authority services, including operation of public libraries. The contract offered is to provide a regular and reliable courier service between all the library service points in Nottinghamshire, but excluding those inside the boundary of the City of Nottingham. Nottinghamshire County Council are tendering this service on behalf of Inspire. Scope of Services To deliver and transport stock and materials between public libraries in the County of Nottinghamshire, and other Inspire sites, primarily consisting of books but also mail, printed paper material, items of equipment and occasionally furniture. Also, to provide a sorting service for standard library book stock at Inspire HQ upon return. The service also includes key holding for the library buildings to enable collection and delivery outside of library opening hours. This service is a re-commissioning of a contract that was previously delivered by staff that were employed by Inspire and transferred to the incumbent provider under TUPE regulations. The duration will be 3 years, 3 months with an option to extend for a further two 12 months. commencing 1st January 2022.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £580,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

39

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

The duration will be 3 years, 3 months with an option to extend for a further two 12 months.

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

2 August 2021

Local time

10:00am

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

2 August 2021

Local time

10:00am

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

VI.4) Procedures for review

VI.4.1) Review body

Royal courts of Justice

London

Country

United Kingdom

