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Tender

Upgrade of Paul Street Public Conveniences in Taunton

Taunton Town Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-015010

Procurement identifier (OCID): ocds-h6vhtk-04fa41

Published 14 April 2025, 2:54pm

Changes to notice

This notice has been edited. The [previous version](#) is still available.

Scope

Description

Taunton Town Council is pleased to invite bids for the upgrade of Paul Street Public Conveniences in Taunton. The tender will be open for submissions from 28th March 2025

until Friday 30th May 2025 at 5pm, unless there is a requirement to extend.

This is a formal invitation to tender for refurbishment works. Please refer to the following documentation, which provides key information on the project:

Project Information

Schedule of Works

Drawings

In order to submit a bid, the following process must be followed:

The completed bid must be sent to paulstreettender@taunton-tc.gov.uk with 'Paul Street Tender' as the subject heading. It is important to note that this email address will not be monitored until after the submission window has closed. Therefore, any questions or requests for site visits must be made to procurement@taunton-tc.gov.uk. Further information is available in the Project Information document.

Total value (estimated)

- £100,000 including VAT

Below the relevant threshold

Contract dates (estimated)

- 1 June 2025 to 31 December 2025
- Possible extension to 31 December 2026
- 1 year, 7 months

Description of possible extension:

Extensions only applicable if building works delayed

Main procurement category

Works

CPV classifications

- 45210000 - Building construction work
- 45300000 - Building installation work

Contract locations

- UKK23 - Somerset

Participation

Particular suitability

Small and medium-sized enterprises (SME)

Submission

Enquiry deadline

27 May 2025, 12:00pm

Tender submission deadline

30 May 2025, 5:00pm

Submission address and any special instructions

The completed bid must be sent to paulstreettender@taunton-tc.gov.uk with 'Paul Street Tender' as the subject heading. It is important to note that this email address will not be monitored until after the submission window has closed. Therefore, any questions or requests for site visits must be made to procurement@taunton-tc.gov.uk. Further information is available in the Project Information document.

<https://www.taunton-tc.gov.uk/>

Tenders may be submitted electronically

Yes

Award criteria

The bids will then be scored based on the below detailed criteria, with the contract being awarded to the highest scoring bid. Taunton Town Council will make an award based on the information supplied in the tender submission alone.

Evaluating Bids

Taunton Town Council are responsible for obtaining value for money at all times. As far as reasonably possible and practicable, the best available terms will be sought.

Bids will be scored based on the following weighting:

Price: 30%

Quality: 30%

Degree to which the bid aligns with the specification and timescales: 40%

The total number of marks available are 100. The weighted scores in each criteria will be combined to arrive at the total score. Clarifications may be sought in writing and scores may subsequently be adjusted accordingly. Proposals that are unrealistically low or not reasonably suitable (in the opinion of Taunton Town Council) may be rejected.

Once the highest scoring bid has been identified, the contractor will be notified and an Intention to Award notice will be published. Contracts will be prepared as soon as practicably possible. If there are two or more suppliers with the joint highest score, references may be sought to aid final decision making. Please therefore provide details of references for work undertaken within the last three years, including contact details.

Assessing Price

The lowest cost will be awarded the maximum 30% of evaluation marks. All other bids will be evaluated by dividing the lowest cost by the bidder comparison cost and multiplying the proportion by 30% to give the bid their percentage of the total evaluation marks available.

A worked example can be found below:

Bid A is £300 so automatically gets 30 marks.

Bid B is £500 so gets 18 marks.

(The lowest cost divided by the comparison cost multiplied by 30 equals their percentage of the total evaluation marks available. $300/500 \times 30 = 18$)

Assessing Quality

Quality accounts for 30% of the score. 30% will be awarded based on responses to the questions below, with the evaluation of answers also set out below. These scores can be revised based on any written clarifications. Bidders responses to the questions will be scored out of a possible maximum of 10 marks.

Questions:

Please answer the below questions in a separate document clearly marked as 'Supplier

Question Responses'. The responses will be used to assess the quality of the submission, as detailed in the Project Information document.

Please explain your technical and professional ability to carry out this project, including at least three examples of comparable projects undertaken in the last 5 years. Please include a brief description of the example project & the budget.

Please explain your organisation's approach to carbon efficiency and sustainability. How will this be considered and included in all aspects of this specific project?

Please outline how you will add social value, support the local economy and what proportion of your employees and/or subcontractors are based in Somerset.

Criteria

Marks Available

Answer fully meets the required standard

10

Answer partially meets the required standard in one area, but fully meets the required standard in other areas

8

Answer partially meets the required standard across multiple, but not all, areas

6

Answer significantly falls short of the required standard and contains multiple shortcomings across all areas

4

Answer fails to meet required standard in all areas

2

No answer provided

0

Assessing degree to which the bid aligns with the specification and timescales

The overall bid submission will be reviewed and scored based on the degree to which it aligns with the specification and desired timescales. The assessment panel will be considering the following:

The overall approach to the project detailed in the submission, including methodology and management

How the bidder will ensure the required resources will be available to complete the work in accordance with the proposed timeline

How well the proposal meets the needs of the refurbishment work, include anti-vandal elements and measures to reduce anti-social behaviours.

The submission will be marked out of 40, based on the following:

Criteria

Marks Available

Submission fully meets the specification of work and the desired timescales

40

Submission partially meets the required standard in one area, but fully meets the required standard in other areas

30

Submission partially meets the required standard across multiple, but not all, areas

20

Submission significantly falls short of the required standard and contains multiple shortcomings across all areas

10

Submission fails to meet required standard in all areas, or no answer is provided

0

Procedure

Procedure type

Below threshold - open competition

Documents

Associated tender documents

[Tender Form - Paul Street PC.zip](#)

[Tender Question Log - For Publication \(1\).docx](#)

Clarifications

Contracting authority

Taunton Town Council

- Public Procurement Organisation Number: PMDN-7336-NLLJ

Deane House

Taunton

TA1 9QQ

United Kingdom

Contact name: Louise Rowe

Telephone: +441823793781

Email: procurement@taunton-tc.gov.uk

Website: <https://www.taunton-tc.gov.uk/>

Region: UKK23 - Somerset

Organisation type: Public authority - sub-central government