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Tender

Occupational Health Services for University Students

Birmingham City University

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-014995

Procurement identifier (OCID): ocds-h6vhtk-050299 ([view related notices](#))

Published 14 April 2025, 2:34pm

Scope

Reference

PS116

Description

Birmingham City University (BCU) invites you to tender for the provision of the Occupational Health for Students. A Professional and Confidential Student Health Screening and Inoculation Service using the Open procedure in accordance with the requirements of the Procurement Act 2023 (PA23) .

The University reserves the right to refine any specific award criteria during the Procurement Process (in accordance with section 24 of the Act).

Total value (estimated)

- £7,500,000 including VAT

Above the relevant threshold

Contract dates (estimated)

- 1 July 2025 to 30 June 2028
- Possible extension to 30 June 2031
- 6 years

Description of possible extension:

The contract will be for 3 years with the option for a further 2 year, and 1 year extension subject to satisfactory performance.

Main procurement category

Services

CPV classifications

- 85110000 - Hospital and related services
- 85120000 - Medical practice and related services
- 85140000 - Miscellaneous health services

Contract locations

- UKC - North East (England)
- UKD - North West (England)
- UKE - Yorkshire and the Humber

- UKF - East Midlands (England)
- UKG - West Midlands (England)
- UKH - East of England
- UKI - London
- UKJ - South East (England)
- UKK - South West (England)

Participation

Legal and financial capacity conditions of participation

Potential Bidders should also be able to demonstrate if offered award of contract the following insurance levels:

Insurance Minimum Level of Insurance

Public Liability Insurance - £10M for each and every incident

Product Liability Insurance - £10m for each and every incident

Professional Indemnity Insurance - £5M for each and every

incident

Bidders, and those connected persons and sub contractors involved in delivery of the contract should not be excluded suppliers for mandatory exclusions on the debarment list

within the UK. Employer's Liability Insurance - Minimum statutory limit (£10M) as laid down by legislation.

Bidders are required to complete a PSQ as part of the process.

TUPE considerations will apply as part of this award.

Technical ability conditions of participation

Please refer to section 10 of the specification Appendix A referring to accreditations and qualifications.

Particular suitability

- Small and medium-sized enterprises (SME)
- Voluntary, community and social enterprises (VCSE)

Submission

Enquiry deadline

30 April 2025, 12:00pm

Tender submission deadline

12 May 2025, 12:00pm

Submission address and any special instructions

All tenders must be submitted electronically via the e-procurement tool Delta.

<https://www.delta-esourcing.com/delta/login.html>

Access Code : GU3JH5N353

Tenders may be submitted electronically

Yes

Languages that may be used for submission

English

Award decision date (estimated)

2 June 2025

Award criteria

Name	Description	Type	Weighting
Quality	<p>Award Criteria QUALITY (TECHNICAL) CRITERIA OVERALL WEIGHTING 60% - SUB CRITERIA WEIGHTING 100%</p> <p>Quality will account for a 60% of the total available for the tender evaluation, as per the award criteria . The Bidder shall receive a weighted score for each sub-criteria which shall be added together to result in a score out of 100%. To this score, the overall weighting 60% for quality shall be applied for each tender response to arrive at a</p>	Quality	60%

Name	Description	Type	Weighting
	<p>final weighted (adjusted) overall score for quality for each tender. The Award Criteria provides detail of the percentage split of the evaluation for quality and price, with a break down for the quality sub-criteria. Pre- Course and On Course Assessment Supply 25% Immunisation 15% Performance Management and Monitoring Staff 15% Contract & Client Management, Implementation and Reporting 10% Technical Support 5% Data protection and data Security / Systems and IT 10% Value for Money , Added Value 5% Sustainability, Social Value and Regulation 5% Supplier Demonstration and Clarification 10%</p>		
Price	<p>Award Criteria QUALITY (TECHNICAL) CRITERIA OVERALL WEIGHTING 60% - SUB CRITERIA WEIGHTING 100% Quality will account for a 60% of the total available for the tender evaluation, as per the award criteria . The Bidder shall receive a</p>	Price	40%

Name	Description	Type	Weighting
	<p>weighted score for each sub-criteria which shall be added together to result in a score out of 100%. To this score, the overall weighting 60% for quality shall be applied for each tender response to arrive at a final weighted (adjusted) overall score for quality for each tender. The Award Criteria provides detail of the percentage split of the evaluation for quality and price, with a break down for the quality sub-criteria. Pre-Course and On Course Assessment Supply 25% Immunisation 15% Performance Management and Monitoring Staff 15% Contract & Client Management, Implementation and Reporting 10% Technical Support 5% Data protection and data Security / Systems and IT 10% Value for Money , Added Value 5% Sustainability, Social Value and Regulation 5% Supplier Demonstration and Clarification 10%</p>		

Other information

Payment terms

30 days from invoice

Description of risks to contract performance

- Student numbers could fluctuate depending on demand- depending on projected numbers intake differs from cohort to cohort and demand from NHS
- Student vaccination requirements may differ- in different cohort, some students have not had their childhood vaccinations
- Managing Transition between suppliers to ensure smooth transition
- Starting contract at the start of the new academic year, September 2025. OH requirements start through admissions in July/ August with HQ release to students
- Ensuring student data confidentiality when transferred between suppliers and existing students.
- Management of TUPE and ensuring staff who require stay employed

Applicable trade agreements

- Government Procurement Agreement (GPA)
- Comprehensive and Progressive Agreement for Trans-Pacific Partnership (CPTPP)

Conflicts assessment prepared/revised

Yes

Procedure

Procedure type

Open procedure

Documents

Associated tender documents

<https://www.delta-esourcing.com/delta/login.html>

Suppliers must register with the e-procurement portal Delta to get access to the opportunity and document set.

Access Code : GU3JH5N353

Contracting authority

Birmingham City University

- UK Register of Learning Providers (UKPRN number): 10007140
- Public Procurement Organisation Number: PMDM-3781-JGCD

Joseph Priestley Building

Birmingham

B47BD

United Kingdom

Contact name: Tina Lewis

Email: Tina.lewis@bcu.ac.uk

Website: <https://www.delta-esourcing.com/delta/login.html>

Region: UKG31 - Birmingham

Organisation type: Public authority - sub-central government